

From: [Kneale, Marcy G](#)
To: [Christesen, Kathleen](#); [Thomas, Kathleen](#)
Cc: [Luftglass, Maribeth](#); [Jewell, Tracey D.](#); [Eakin, Jennifer E](#); [Yocom, Julie A](#); [Fowler, Julie P.](#); [Torre, John](#)
Subject: RE: FW: Client Communications Templates
Date: Tuesday, April 7, 2020 12:03:29 PM

Thank you so much everyone for your work on this!!

From: Christesen, Kathleen <kbchristesen@fcps.edu>
Sent: Tuesday, April 7, 2020 2:37 AM
To: Thomas, Kathleen <knthomas@fcps.edu>; Kneale, Marcy G <mgkneale@fcps.edu>
Cc: Luftglass, Maribeth <meluftglass@fcps.edu>; Jewell, Tracey D. <TDJewell@fcps.edu>; Eakin, Jennifer E <jeeakin@fcps.edu>; Yocom, Julie A <jayocom@fcps.edu>; Fowler, Julie P. <JPFowler1@fcps.edu>; Torre, John <jjtorre@fcps.edu>
Subject: FW: Client Communications Templates

Good morning,

Using the suggestions from Kathleen below, I created the new COVID19 templates. Based on our phone conversation on Friday, I also added a template for Refunds. To shorten the length of the template name, I changed “Coronavirus” to “COVID19”. If you would prefer to keep the longer name, I can make that change. Additionally, if you have a Standard Response you would like created, I can upload that as well.

As a refresher for the EAAs, I also created instructions on how to apply the new templates. This document is attached so that it can be shared with them.

Please let me know if you have additional templates to implement or if you have any questions. Have a wonderful day!

Thank you,

*Kathleen Christesen
Fairfax County Public Schools
IT Service Management, Sprague
Office: 703-503-7669
Desk: 703-503-7446*



From: Thomas, Kathleen <knthomas@fcps.edu>
Sent: Monday, April 6, 2020 5:30 PM
To: Christesen, Kathleen <kbchristesen@fcps.edu>
Subject: RE: Client Communication Templates - examples

Hi Kathleen,

Here are some that we have received or that we hear about on social media for consideration:

Tier 1	Tier 2	Tier 3
Coronavirus	Distance Learning	grading
Coronavirus	Distance Learning	technology
Coronavirus	Food resources	How to help/volunteer
Coronavirus	Donations	FCPS Foundation (monetary)

Let me know if that helps or if there is something more I should do.

Thanks!
Kathleen

From: Kneale, Marcy G <mgkneale@fcps.edu>
Sent: Friday, April 3, 2020 11:59 AM
To: Thomas, Kathleen <knthomas@fcps.edu>; Christesen, Kathleen <kbchristesen@fcps.edu>
Cc: Luftglass, Maribeth <meluftglass@fcps.edu>; Yocom, Julie A <jayocom@fcps.edu>; Jewell, Tracey D. <TDJewell@fcps.edu>; Fowler, Julie P. <JPFowler1@fcps.edu>; Torre, John <jjtorre@fcps.edu>; StCyr, Lori L <LLStCyr@fcps.edu>
Subject: Client Communication Templates

Hi Kathleen (Thomas),

I touched base with Maribeth and her team this morning to talk about ways we could pull together template responses in Client Communications for some of our most frequent C-19 community inquiries. Would you able to work with Kathleen Christensen based on the existing family FAQs to determine which questions and responses we would want to pull into the system? We know there are lots of questions about refunds because of the school year ending early so that may be a template we will need, but not a response we have at this time.

For everyone's reference, here are the current community FAQs:
<https://www.fcps.edu/news/coronavirus-update-faqs>

Thanks all!
Sincerely,
Marcy

Marcy Kneale
Director of Operations
Fairfax County Public Schools

From: [Pratt, Michelle](#)
To: [Luftglass, Maribeth](#)
Cc: [Jewell, Tracey D.](#)
Subject: Re: Do you have time for a quick urgent call about the Blackboard Contract?
Date: Tuesday, April 7, 2020 11:53:00 AM

Sure 

Michelle Pratt
Director
Office of Procurement Services
Fairfax County Public Schools

On Apr 7, 2020, at 11:52 AM, Luftglass, Maribeth <meluftglass@fcps.edu>
wrote:

What's your number?

From: [Luftglass, Maribeth](#)
To: [Michelle Pratt \(mrpratt@fcps.edu\)](mailto:mrpratt@fcps.edu)
Cc: [Jewell, Tracey D.](#)
Subject: Do you have time for a quick urgent call about the Blackboard Contract?
Date: Tuesday, April 7, 2020 11:52:00 AM

What's your number?

From: [Glenn, Allie](#)
To: [Luftglass, Maribeth](#)
Subject: [External] EAB's CTO Webinar on Thursday
Date: Tuesday, April 7, 2020 11:31:23 AM

Good morning Maribeth,

I hope you are staying healthy and safe during this time! I wanted to make sure you saw the virtual roundtable opportunities being offered across this week. Our research team has dropped everything to focus all of their time on helping districts respond to COVID19.

In particular, I wanted to draw your attention to the session on **Thursday at 4 PM EST**, *K-12 CTO Challenges in the COVID-19 Crisis*. This session will allow CTOs to share perspectives and workshop challenges on how they are enabling long-term distance learning and remote work during this crisis. This webinar is included in your EAB membership and will bring together CTOs from around the country. If you'd like to participate, please reply and I will take care of your registration.

You can also check out our latest resources on COVID19 [here](#).

Stay well!
Christine

From: [Luftglass, Maribeth](#)
To: [Hanna, Tammara M](#)
Subject: RE: Good Morning!
Date: Tuesday, April 7, 2020 11:08:00 AM

Thanks for your note and sharing, Tammy! Everyone (school staff and central office) has really stepped up to make distance learning happen. Fortunately Lanier was already well along the way with your leadership! No rest yet, but hopefully one of these days!

Best,
Maribeth

From: Hanna, Tammara M
Sent: Tuesday, April 7, 2020 10:49 AM
To: Luftglass, Maribeth <meluftglass@fcps.edu>
Subject: Good Morning!

I certainly hope you are taking a few days off...or at least slowing down, this week. YOU have helped lead incredible work. Thought of you when I read this [article](#). Please get some rest.

Tammy

Dr. Tammara M. Hanna, Principal
Lanier Middle School
3801 Jermantown Road
Fairfax, VA 22030
703-934-2400
Follow me on Twitter @DrTammyHanna
Follow LMS on @Lanier_MS

From: [Nie, Connie](#)
To: [Luftglass, Maribeth](#)
Subject: RE: Correspondence and Voice Messages re Potential BB data breach
Date: Tuesday, April 7, 2020 11:05:13 AM

Thank you!

From: Luftglass, Maribeth <meluftglass@fcps.edu>
Sent: Tuesday, April 7, 2020 11:04 AM
To: Nie, Connie <YNie@fcps.edu>
Subject: RE: Correspondence and Voice Messages re Potential BB data breach

Thanks, Connie. I appreciate the update.


Take care,
Maribeth

From: Nie, Connie
Sent: Tuesday, April 7, 2020 10:35 AM
To: Downey, Paul J. <pjdowney@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Cc: Mikhail, David K. <DKMikhail@fcps.edu>
Subject: RE: Correspondence and Voice Messages re Potential BB data breach

I talked to the principal again this morning and confirmed that a). there is no credential sharing between the teachers and their IAs; b). there is no offensive contents or contents deleted.

What the group of teachers are concerned at this point is that there are excessive activities from one particular IA, and the IA's account might have been compromised. I ran the Microsoft login report for this IA's account, and there is no sign of compromise. The principal requested Blackboard login activities for this IA, to make sure there is no account compromise. I will put in the request with Blackboard, and go from there.

Connie

From: Nie, Connie
Sent: Monday, April 6, 2020 5:35 PM
To: Downey, Paul J. <pjdowney@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Cc: Mikhail, David K. <DKMikhail@fcps.edu>
Subject: RE: Correspondence and Voice Messages re Potential BB data breach

I just talked to the principal at length a little while ago. According to her, there is no account sharing.

Last Friday, when the kindergarten teaching initially set up the course, they give everyone (all the teachers, IAs, etc.) teacher/moderator privilege to the course. As the teachers were doing the course prep together, they saw the course changed (some folders moved around, etc.). Then they changed the permission for everyone else into student except the teachers, also reset all of their own passwords, after which the changed stopped.

I think it is a matter of over-sharing rather than account compromise. The principal will talk to one of the teachers tomorrow morning and we will talk once again afterwards. I will report back after I talk to her tomorrow morning.

By the way, I also check all five teacher's Microsoft sign-ins, there is no sign of compromise.

Connie

From: Downey, Paul J. <pjdowney@fcps.edu>
Sent: Monday, April 6, 2020 1:35 PM
To: Luftglass, Maribeth <meluftglass@fcps.edu>; Nie, Connie <YNie@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Cc: Mikhail, David K. <DKMikhail@fcps.edu>
Subject: RE: Correspondence and Voice Messages re Potential BB data breach

Maribeth,

Will work with Connie to get this information. The School admin team is meeting with the teachers this afternoon and we have requested an audit from Blackboard.

Paul Downey Coordinator, Application Support Fairfax County Public Schools
Office 703-503-6040 Mobile: 703-909-8787 pjdowney@fcps.edu

From: Luftglass, Maribeth <meluftglass@fcps.edu>
Sent: Monday, April 6, 2020 1:26 PM
To: Nie, Connie <YNie@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Cc: Downey, Paul J. <pjdowney@fcps.edu>; Mikhail, David K. <DKMikhail@fcps.edu>
Subject: RE: Correspondence and Voice Messages re Potential BB data breach

Because this case went to leadership team (not by me) and the auditor general's office, we'll need a report I can send to them.

Thanks,
Maribeth

From: Luftglass, Maribeth
Sent: Monday, April 6, 2020 1:23 PM
To: Nie, Connie <YNie@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Cc: Downey, Paul J. <pjdowney@fcps.edu>; Mikhail, David K. <DKMikhail@fcps.edu>

Subject: RE: Correspondence and Voice Messages re Potential BB data breach

So, teachers shared their User ID and password with an IA?

From: Nie, Connie

Sent: Monday, April 6, 2020 1:17 PM

To: Luftglass, Maribeth <meluftglass@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>

Cc: Downey, Paul J. <pjdowney@fcps.edu>; Mikhail, David K. <DKMikhail@fcps.edu>

Subject: RE: Correspondence and Voice Messages re Potential BB data breach

Maribeth:

I want to give you an update on this incident. ITFASTeam has been working with the school this morning:

1. It is not a hack. The _previewuser is generated when the teacher chooses to preview content as a student.
2. There is some concerns that an IA at the school may have been using teacher accounts to post. Our Blackboard contact is auditing based on our requests.

Please let us know if you have any additional questions and concerns.

Connie

From: Luftglass, Maribeth <meluftglass@fcps.edu>

Sent: Monday, April 6, 2020 11:20 AM

To: DIT SMT <DIT_SMT@fcps.edu>; Nie, Connie <YNie@fcps.edu>

Subject: FW: Correspondence and Voice Messages re Potential BB data breach

Importance: High

From: Ko, Esther

Sent: Monday, April 6, 2020 11:10 AM

To: Luftglass, Maribeth <meluftglass@fcps.edu>

Cc: Yocom, Julie A <jayocom@fcps.edu>; Flanagan, Heidi <hmflanagan@fcps.edu>

Subject: Correspondence and Voice Messages re Potential BB data breach

Dear Maribeth,

Good morning. I hope that you had a good weekend.

During the past few days, my office received multiple emails and voice mails regarding potential BB breach, and one email regarding BB access. Please see attached.

It appears that the potential BB breach emails are from Floris ES, and the claimants included "IT Service Desk" in some of the communication. OAG will respond to the claimants that IT department is the subject matter expert, and we have forwarded the related concerns to DIT for review. Please kindly review and advise of your thoughts regarding the claims.

Separately, there is one email (last email attached here) where another claimant inquired about the access to BB (?). We responded and let this claimant know that DIT is the subject matter expert, and refer the claimant to DIT.

Please let me know if there is anything that we can support.

Esther

From: [Skahen, Tracey](#)
To: [Luftglass, Maribeth](#)
Subject: RE: Information Technology - Case Details FCPS CASE-0000444629
Date: Tuesday, April 7, 2020 9:59:42 AM

Totally get it. He wants the school system to parent his kid. SMH!

From: Luftglass, Maribeth <meluftglass@fcps.edu>
Sent: Tuesday, April 7, 2020 9:25 AM
To: Skahen, Tracey <tlskahen@fcps.edu>
Cc: Smith, Marty K. <mksmith@fcps.edu>; Yocom, Julie A <jayocom@fcps.edu>; Jewell, Tracey D. <TDJewell@fcps.edu>
Subject: RE: Information Technology - Case Details FCPS CASE-0000444629

He did not like the answer we already sent him. (attached). He wants us to restrict student accounts at night which we intentionally do not do. We have 189,000 students who need access at different times of the day/night. We offered him information for parents on how to manage devices at home. What he needs to do is [REDACTED]

Suggested response:

Mr. [REDACTED]

Thank you for your inquiry. We have 189,000 students with different needs across the county. As such, we have chosen to not restrict the times of day that students or staff can access their FCPS accounts. Some students have jobs or may need to care for younger siblings during the day, so they need the flexibility to access distance learning resources at night. We chose a collaborative approach to device management, in partnership with parents. We have a resource you may find helpful for parents on how to set expectations for their children. See "Digital Citizenship: Establishing Expectations at Home: A Four-Pronged Approach to Supporting Your Child's Technology Use." <https://www.fcps.edu/resources/technology/digital-citizenship-internet-safety/digital-citizenship-families/digital>. You might want to consider having your student keep their device out of their bedroom at night.

Sincerely,

From: Skahen, Tracey
Sent: Tuesday, April 7, 2020 9:12 AM
To: Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: Smith, Marty K. <mksmith@fcps.edu>; Yocom, Julie A <jayocom@fcps.edu>
Subject: FW: Information Technology - Case Details FCPS CASE-0000444629

Maribeth, I know you already answered this question, but can you provide me with an answer that I can send to Mr. [REDACTED] on Marty's behalf.

Thanks!

Requester: [REDACTED]

Summary: Information Technology

Details: Hi Mr. Smith. I asked this question to Maribeth, as she said there is no technical solution to it. I think your department can figure it out if you wanted to.

My question: [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Requester Email Address: [REDACTED]

The following information was entered in the Leadership Team Portal:

Client Selected: Chief Operating Officer - Marty Smith - Chief Operating Officer

Address:
[REDACTED]

[REDACTED]

Apartment: PLACE FOR APARTMENT?

Phone Number [REDACTED]

Details: Hi Mr. Smith. I asked this question to Maribeth, as she said there is no technical solution to it. I think your department can figure it out if you wanted to.

My question: [REDACTED]
[REDACTED]

[REDACTED]

From: [Luftglass, Maribeth](#)
To: [Skahen, Tracey](#)
Cc: [Smith, Marty K.](#); [Yocom, Julie A.](#); [Jewell, Tracey D.](#)
Subject: RE: Information Technology - Case Details FCPS CASE-0000444629
Date: Tuesday, April 7, 2020 9:26:00 AM
Attachments: [FW CASE-0000444454 - Client Comm.msg](#)

He did not like the answer we already sent him. (attached). He wants us to restrict student accounts at night which we intentionally do not do. We have 189,000 students who need access at different times of the day/night. We offered him information for parents on how to manage devices at home.

[REDACTED]

Suggested response:

Mr. [REDACTED]

Thank you for your inquiry. We have 189,000 students with different needs across the county. As such, we have chosen to not restrict the times of day that students or staff can access their FCPS accounts. Some students have jobs or may need to care for younger siblings during the day, so they need the flexibility to access distance learning resources at night. We chose a collaborative approach to device management, in partnership with parents. We have a resource you may find helpful for parents on how to set expectations for their children. See "Digital Citizenship: Establishing Expectations at Home: A Four-Pronged Approach to Supporting Your Child's Technology Use." <https://www.fcps.edu/resources/technology/digital-citizenship-internet-safety/digital-citizenship-families/digital>. You might want to consider having your student keep their device out of their bedroom at night.

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Sent: Tuesday, April 7, 2020 9:12 AM
To: Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: Smith, Marty K. <mksmith@fcps.edu>; Yocom, Julie A <jayocom@fcps.edu>
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Maribeth, I know you already answered this question, but can you provide me with an answer that I can send to Mr. [REDACTED] on Marty's behalf.

Thanks!

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Details: Hi Mr. Smith. I asked this question to Maribeth, as she said there is no technical solution to it. I think your department can figure it out if you wanted to.

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[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Requester Email Address: [REDACTED]

The following information was entered in the Leadership Team Portal:

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[REDACTED]

[REDACTED]

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Phone Number: [REDACTED]

Details: Hi Mr. Smith. I asked this question to Maribeth, as she said there is no technical solution to it. I think your department can figure it out if you wanted to.

My question: [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

From: [Kretzer, Sandy](#)
To: [Luftglass, Maribeth](#)
Subject: RE: Next steps
Date: Tuesday, April 7, 2020 9:22:36 AM

Hi Maribeth,

I'm thinking through this request and wanting to strike a realistic balance that can be reviewed by legal. FERPA and HIPPA definitely have overlap. There are several county programs that use Telemedicine that will require a HIPPA compliant platform and an expectation of ongoing remote resources for use by our social workers. If the county does adopt this or another platform there will be crossover. I think that the question below would help develop a document for review by FCPS Division Council.

These are my questions:

Is Zoom Health replacing the platform that is currently used by FCG for Telemedicine/Mental Health/Substance Abuse Screening?

If/when Zoom Health is adopted by FCG, what is being offered to FCPS for ongoing use?

What specific FCPS groups would be expected/invited to participate?

What is the proposed workflow between FCG representatives, service providers, FCPS representatives/employees?

What are the typical use cases that would involve health information and/or educational record information?

What is the timeline?

How would accounts be managed?

Is there a planned application audit, what is the frequency?

From: Luftglass, Maribeth
Sent: Tuesday, April 7, 2020 7:12 AM
To: Kretzer, Sandy <sakretzer@fcps.edu>
Subject: FW: Next steps

What do you suggest in response to the Google Meet video question?

Thanks,
Maribeth

From: Davis, Mary Jo
Sent: Monday, April 6, 2020 4:21 PM
To: Scott, Deborah E <descott1@fcps.edu>
Cc: Johnson, Teresa L <TJJohnson4@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>
Subject: RE: Next steps

FYI, here is the consent that families sign for holding the Family Resource Meetings which includes educational records.

https://fairfaxcounty.sharepoint.com/:f:/r/sites/DFS/csa/Shared%20Documents/Doc/Consent_forms?csf=1&e=WFVjTj

Mary Jo Davis, LCSW
Coordinator of Social Work Services
Fairfax County Public Schools
8270 Willow Oaks Drive, 3059
Fairfax, Va 22031
Phone: 571-423-4303, Mobile: 571-442-2854
msdavis@fcps.edu

From: Scott, Deborah E
Sent: Monday, April 6, 2020 3:55 PM
To: Davis, Mary Jo <msdavis@fcps.edu>
Cc: Johnson, Teresa L <TJohnson4@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>
Subject: Next steps

Mary Jo,

Looks like next steps are to:

- Put a memo together for legal dept. describing our SW staff participating in Zoom Health meetings where HIPPA is covered, but, not FERPA, are their limits to sharing? There are signed consents.
- Google Meet audio is preferred communication- since we initiate and cover FERPA, does it matter that we are calling providers covered by HIPPA, there are signed consents
- Blackboard Collaborate- same question as Google Meet

It sounds as if IT will explore Google Meet video option and have had an ongoing conversation with Zoom, but, I am not sure it is a priority area given other needs as this time. I have included others in case I missed something in these quick notes.

If you could prepare a memo, I can send through Teresa as she may want to add..

Thanks,

Deb

From: [Christesen, Kathleen](#)
To: [Yocom, Julie A](#); [Thomas, Kathleen](#); [Kneale, Marcy G](#)
Cc: [Luftglass, Maribeth](#); [Jewell, Tracey D.](#); [Eakin, Jennifer E](#); [Fowler, Julie P.](#); [Torre, John](#)
Subject: RE: FW: Client Communications Templates
Date: Tuesday, April 7, 2020 9:14:07 AM

The “Bb parent login” standard response has been created as requested.

Thank you,

*Kathleen Christesen
Fairfax County Public Schools
IT Service Management, Sprague
Office: 703-503-7669
Desk: 703-503-7446
Cell: 703-501-8512*

From: Yocom, Julie A <jayocom@fcps.edu>
Sent: Tuesday, April 7, 2020 8:46 AM
To: Christesen, Kathleen <kbchristesen@fcps.edu>; Thomas, Kathleen <knthomas@fcps.edu>; Kneale, Marcy G <mgkneale@fcps.edu>
Cc: Luftglass, Maribeth <meluftglass@fcps.edu>; Jewell, Tracey D. <TDJewell@fcps.edu>; Eakin, Jennifer E <jeeakin@fcps.edu>; Fowler, Julie P. <JPFowler1@fcps.edu>; Torre, John <jjtorre@fcps.edu>
Subject: RE: FW: Client Communications Templates

IT Request – Please add the attached document under the IT menu as, **Bb parent login**.

Thank you,

Julie Yocom
Executive Administrative Assistant to
Maribeth Luftglass, Assistant Superintendent,
Information Technology

-----Original Message-----

From: Christesen, Kathleen
Sent: Tuesday, April 7, 2020 2:37 AM
To: Thomas, Kathleen <knthomas@fcps.edu>; Kneale, Marcy G <mgkneale@fcps.edu>
Cc: Luftglass, Maribeth <meluftglass@fcps.edu>; Jewell, Tracey D. <TDJewell@fcps.edu>; Eakin, Jennifer E <jeeakin@fcps.edu>; Yocom, Julie A <jayocom@fcps.edu>; Fowler, Julie P. <JPFowler1@fcps.edu>; Torre, John <jjtorre@fcps.edu>
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Good morning,

Using the suggestions from Kathleen below, I created the new COVID19 templates. Based on our

phone conversation on Friday, I also added a template for Refunds. To shorten the length of the template name, I changed "Coronavirus" to "COVID19". If you would prefer to keep the longer name, I can make that change. Additionally, if you have a Standard Response you would like created, I can upload that as well.

As a refresher for the EAAs, I also created instructions on how to apply the new templates. This document is attached so that it can be shared with them.

Please let me know if you have additional templates to implement or if you have any questions.
Have a wonderful day!
Thank you,

Kathleen Christesen

Fairfax County Public Schools

IT Service Management, Sprague

Office: 703-503-7669

Desk: 703-503-7446

Cell: 703-501-8512

From: Thomas, Kathleen <knthomas@fcps.edu>
Sent: Monday, April 6, 2020 5:30 PM
To: Christesen, Kathleen <kbchristesen@fcps.edu>
Subject: RE: Client Communication Templates - examples

Hi Kathleen,

Here are some that we have received or that we hear about on social media for consideration:

Tier 1

Tier 2

Tier 3

Coronavirus

Distance Learning

grading

Coronavirus

Distance Learning

technology

Coronavirus

Food resources

How to help/volunteer

Coronavirus

Donations

FCPS Foundation (monetary)

Let me know if that helps or if there is something more I should do.

Thanks!

Kathleen

From: Kneale, Marcy G <mgkneale@fcps.edu <<mailto:mgkneale@fcps.edu>> >
Sent: Friday, April 3, 2020 11:59 AM
To: Thomas, Kathleen <knthomas@fcps.edu <<mailto:knthomas@fcps.edu>> >; Christesen, Kathleen <kbchristesen@fcps.edu <<mailto:kbchristesen@fcps.edu>> >
Cc: Luftglass, Maribeth <meluftglass@fcps.edu <<mailto:meluftglass@fcps.edu>> >; Yocom, Julie A <jayocom@fcps.edu <<mailto:jayocom@fcps.edu>> >; Jewell, Tracey D. <TDJewell@fcps.edu <<mailto:TDJewell@fcps.edu>> >; Fowler, Julie P. <JPFowler1@fcps.edu <<mailto:JPFowler1@fcps.edu>> >; Torre, John <jjtorre@fcps.edu <<mailto:jjtorre@fcps.edu>> >; StCyr, Lori L <LLStCyr@fcps.edu <<mailto:LLStCyr@fcps.edu>> >
Subject: Client Communication Templates

Hi Kathleen (Thomas),

I touched base with Maribeth and her team this morning to talk about ways we could pull together template responses in Client Communications for some of our most frequent C-19 community inquiries. Would you able to work with Kathleen Christensen based on the existing family FAQs to determine which questions and responses we would want to pull into the system? We know there are lots of questions about refunds because of the school year ending early so that may be a template we will need, but not a response we have at this time.

For everyone's reference, here are the current community FAQs:
<https://www.fcps.edu/news/coronavirus-update-faqs>

Thanks all!
Sincerely,
Marcy

Marcy Kneale

Director of Operations

Fairfax County Public Schools

From: [Luftglass, Maribeth](#)
To: [Smith, Marty K. \(mksmith@fcps.edu\)](mailto:mksmith@fcps.edu)
Subject: FW: CASE-0000444454 - Client Comm
Date: Tuesday, April 7, 2020 9:02:00 AM
Attachments: [RE Incident INC000003046193 reported by you has been resolved. BB Collaborate Account URGENT.msg](#)

FYI, in case this comes to you as he suggests. They want us to restrict use of student accounts at night which we do not do, as students across the county have different needs.

[REDACTED]
[REDACTED]
Cheers,
Maribeth

From: Yocom, Julie A
Sent: Tuesday, April 7, 2020 8:58 AM
To: DIT SMT <DIT_SMT@fcps.edu>
Subject: CASE-0000444454 - Client Comm

The following response was sent into Client Comm. [REDACTED]
[REDACTED]

From: [REDACTED]
To: FCPSClientCommunications@fcps.edu
Subject: [External] Re: Information Technology - Case Details FCPS CASE-0000444454

Hi Julie,

Maribeth is saying there is no technical solution. I think her office could provide parents more options if it tried harder. I am escalating this to Marty.

I feel like she blew this concern off.

Take care
[REDACTED]

On Mon, Apr 6, 2020 at 11:41 AM FCPS Client Communications
<FCPSClientCommunications@fcps.edu><FCPSClientCommunications@fcps.edu> wrote:

Hello,

Thank you for your inquiry. Due to varying needs of students, FCPS does not have time of day restrictions for accounts. FCPS recommendations for setting expectations for digital use at home can be found at: <https://www.fcps.edu/resources/technology/digital-citizenship-internet-safety/digital-citizenship-families/digital>.

Thank you,

Julie Yocom
Executive Administrative Assistant to
Maribeth Luftglass, Assistant Superintendent, IT

Requester: [REDACTED]

Summary: Information Technology

Requester Email Address: [REDACTED]

The following information was entered in the Leadership Team Portal:
Client Selected: Information Technology - Maribeth Luftglass, Assistant Superintendent

Address:

[REDACTED]
[REDACTED]

Phone Number: [REDACTED]

Details: [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
Julie Yocom
Executive Administrative Assistant to
Maribeth Luftglass, Assistant Superintendent,
Information Technology

-----Original Message-----

From: Yocom, Julie A

Sent: Monday, April 6, 2020 11:50 AM

To: Luftglass, Maribeth <meluftglass@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>

Subject: RE: Client Comm

Thank you. I've responded and saved the response.

Related: [REDACTED], sent a response to the Esther Ko's office (see attached).

Julie

Julie Yocom

Executive Administrative Assistant to
Maribeth Luftglass, Assistant Superintendent,
Information Technology

-----Original Message-----

From: Luftglass, Maribeth

Sent: Monday, April 6, 2020 10:35 AM

To: Yocom, Julie A <jayocom@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>

Subject: RE: Client Comm

Suggested response:

Thank you for your inquiry. Due to varying needs of students, FCPS does not have time of day restrictions for accounts. FCPS recommendations for setting expectations for digital use at home can be found at: <https://www.fcps.edu/resources/technology/digital-citizenship-internet-safety/digital-citizenship-families/digital> <<https://www.fcps.edu/resources/technology/digital-citizenship-internet-safety/digital-citizenship-families/digital>> .

From: Yocom, Julie A

Sent: Monday, April 6, 2020 10:23 AM

To: DIT SMT <DIT_SMT@fcps.edu <mailto:DIT_SMT@fcps.edu> >

Subject: Client Comm

Created by:

[REDACTED] at 4/6/2020 9:20:13 AM

Requester: [REDACTED]

Summary: Information Technology

Requester Email Address: [REDACTED]

The following information was entered in the Leadership Team Portal:

Client Selected: Information Technology - Maribeth Luftglass, Assistant Superintendent

Address:

[REDACTED]
[REDACTED]

Phone Number: [REDACTED]

Details: [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Julie
Julie Yocom
Executive Administrative Assistant to
Maribeth Luftglass, Assistant Superintendent,
Information Technology

From: [Yocom, Julie A](#)
To: [Christesen, Kathleen](#); [Thomas, Kathleen](#); [Kneale, Marcy G](#)
Cc: [Luftglass, Maribeth](#); [Jewell, Tracey D.](#); [Eakin, Jennifer E](#); [Fowler, Julie P.](#); [Torre, John](#)
Subject: RE: FW: Client Communications Templates
Date: Tuesday, April 7, 2020 8:46:31 AM
Attachments: [Parent login to Blackboard 24.docx](#)

IT Request – Please add the attached document under the IT menu as, **Bb parent login.**

Thank you,

Julie Yocom
Executive Administrative Assistant to
Maribeth Luftglass, Assistant Superintendent,
Information Technology

-----Original Message-----

From: Christesen, Kathleen
Sent: Tuesday, April 7, 2020 2:37 AM
To: Thomas, Kathleen <knthomas@fcps.edu>; Kneale, Marcy G <mngkneale@fcps.edu>
Cc: Luftglass, Maribeth <meluftglass@fcps.edu>; Jewell, Tracey D. <TDJewell@fcps.edu>; Eakin, Jennifer E <jeeakin@fcps.edu>; Yocom, Julie A <jayocom@fcps.edu>; Fowler, Julie P. <JPFowler1@fcps.edu>; Torre, John <jjtorre@fcps.edu>
Subject: FW: Client Communications Templates

Good morning,

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As a refresher for the EAAs, I also created instructions on how to apply the new templates. This document is attached so that it can be shared with them.

Please let me know if you have additional templates to implement or if you have any questions.

Have a wonderful day!

Thank you,

Kathleen Christesen

Fairfax County Public Schools

IT Service Management, Sprague

Office: 703-503-7669

Desk: 703-503-7446

Cell: 703-501-8512

From: Thomas, Kathleen <knthomas@fcps.edu>
Sent: Monday, April 6, 2020 5:30 PM
To: Christesen, Kathleen <kbchristesen@fcps.edu>
Subject: RE: Client Communication Templates - examples

Hi Kathleen,

Here are some that we have received or that we hear about on social media for consideration:

Tier 1

Tier 2

Tier 3

Coronavirus

Distance Learning

grading

Coronavirus

Distance Learning

technology

Coronavirus

Food resources

How to help/volunteer

Coronavirus

Donations

FCPS Foundation (monetary)

Let me know if that helps or if there is something more I should do.

Thanks!

Kathleen

From: Kneale, Marcy G <mgkneale@fcps.edu <<mailto:mgkneale@fcps.edu>> >
Sent: Friday, April 3, 2020 11:59 AM
To: Thomas, Kathleen <knthomas@fcps.edu <<mailto:knthomas@fcps.edu>> >; Christesen, Kathleen <kbchristesen@fcps.edu <<mailto:kbchristesen@fcps.edu>> >
Cc: Luftglass, Maribeth <meluftglass@fcps.edu <<mailto:meluftglass@fcps.edu>> >; Yocom, Julie A <jayocom@fcps.edu <<mailto:jayocom@fcps.edu>> >; Jewell, Tracey D. <TDJewell@fcps.edu <<mailto:TDJewell@fcps.edu>> >; Fowler, Julie P. <JPFowler1@fcps.edu <<mailto:JPFowler1@fcps.edu>> >; Torre, John <jjtorre@fcps.edu <<mailto:jjtorre@fcps.edu>> >; StCyr, Lori L <LLStCyr@fcps.edu <<mailto:LLStCyr@fcps.edu>> >
Subject: Client Communication Templates

Hi Kathleen (Thomas),

I touched base with Maribeth and her team this morning to talk about ways we could pull together template responses in Client Communications for some of our most frequent C-19 community inquiries. Would you able to work with Kathleen Christensen based on the existing family FAQs to determine which questions and responses we would want to pull into the system? We know there are lots of questions about refunds because of the school year ending early so that may be a template we will need, but not a response we have at this time.

For everyone's reference, here are the current community FAQs:
<https://www.fcps.edu/news/coronavirus-update-faqs>

Thanks all!
Sincerely,
Marcy

Marcy Kneale

Director of Operations

Fairfax County Public Schools

Dear FCPS parents,

We are excited to have you on-board with us as we embark on our Distance Learning journey. Here are a few important reminders about accessing FCPS resources online.

- * Remember that your school remains your primary point of contact during this time.
- * Resources for your child are being posted in FCPS 24-7 Blackboard. Your child will access Blackboard via their normal log-in.
- * Parents can also access resources in Blackboard, using their ParentView log-in (also known as your SIS Parent account).
- * If you need help with accessing Blackboard ParentView, please visit the Parent Help page <<https://www.fcps.edu/resources/technology/fcps-24-7-learning/parent-help>> on our website.
- * Inside of FCPS 24-7 Blackboard, there are many tech support resources available to you and your student. Follow these steps to find them:
 1. Navigate to the “My FCPS” tab at the top
 2. Under the Continuity of Learning panel in the upper left, select either “Elementary Resources” or “Middle and High School Resources.”
 3. On the next screen, you will see links in the left-hand side bar. Scroll all the way down to “Support Resources” and select that link.
 4. The Support Resources screen provides lots of help guides for FCPS online resources.
 5. **Please allow 30 minutes after processing your password change before trying to login with your new password.**
- * If, after reviewing all of the help resources, you need technical assistance with your parent account, please refer to the help instructions at the bottom of the Parent Help page <<https://www.fcps.edu/resources/technology/fcps-24-7-learning/parent-help>> on our website.
- * If you are seeking technology assistance on behalf of your student with any of their online access or with their FCPS device, please begin by reaching out to your student’s teacher. If the teacher determines that the issue is truly of a tech support nature, the teacher can enter a support request ticket on that student’s behalf.
- * Please note that our technology support teams are experiencing higher than normal volume during this distance learning transition. As a result, it may take a minimum of 24 hours for a response to your inquiry.

Again, we thank you for your patience and your partnership as we transition to a virtual learning environment.

From: [Thomas, Kathleen](#)
To: [Christesen, Kathleen](#); [StCyr, Lori L](#); [Kneale, Marcy G](#)
Cc: [Luftglass, Maribeth](#); [Jewell, Tracey D.](#); [Eakin, Jennifer E](#); [Yocom, Julie A](#); [Fowler, Julie P.](#); [Torre, John](#)
Subject: RE: Client Communications Templates
Date: Tuesday, April 7, 2020 8:42:42 AM

I can give you some general responses for those topics. They will be based on some of the approved FAQs we have posted on the public website. I can work on getting those to you today.

Thanks-

Kathleen

From: Christesen, Kathleen <kbchristesen@fcps.edu>
Sent: Tuesday, April 7, 2020 8:37 AM
To: StCyr, Lori L <LLStCyr@fcps.edu>; Kneale, Marcy G <mgkneale@fcps.edu>; Thomas, Kathleen <knthomas@fcps.edu>
Cc: Luftglass, Maribeth <meluftglass@fcps.edu>; Jewell, Tracey D. <TDJewell@fcps.edu>; Eakin, Jennifer E <jeeakin@fcps.edu>; Yocom, Julie A <jayocom@fcps.edu>; Fowler, Julie P. <JPFowler1@fcps.edu>; Torre, John <jjtorre@fcps.edu>
Subject: RE: Client Communications Templates

Hi Lori,

Yes – these templates should be used for COVID19 cases. I have not received responses but can upload those when they are ready to share. Will those come from you or Kathleen Thomas?

Thank you,

*Kathleen Christesen
Fairfax County Public Schools
IT Service Management, Sprague
Office: 703-503-7669
Desk: 703-503-7446
Cell: 703-501-8512*

From: StCyr, Lori L <LLStCyr@fcps.edu>
Sent: Tuesday, April 7, 2020 8:29 AM
To: Christesen, Kathleen <kbchristesen@fcps.edu>
Subject: RE: Client Communications Templates

Question – these are just templates to assign cases.....not template responses, correct?

Lori St. Cyr
Executive Administrative Assistant

to the Division Superintendent
Fairfax County Public Schools
8115 Gatehouse Road
Falls Church, VA 22042
Phone: 571-423-1010
Fax: 571-423-1007

From: Christesen, Kathleen
Sent: Tuesday, April 7, 2020 2:42 AM
To: StCyr, Lori L <LLStCyr@fcps.edu>
Subject: Fwd: Client Communications Templates

Sorry - I accidentally left you off this email.

Thank you,

Kathleen Christesen
Fairfax County Public Schools
IT Service Management, Sprague
Office: [703-503-7669](tel:703-503-7669)
Desk: [703-503-7446](tel:703-503-7446)
Cell: [703-501-8512](tel:703-501-8512)

Begin forwarded message:

From: "Christesen, Kathleen" <kbchristesen@fcps.edu>
Date: April 7, 2020 at 2:36:00 AM EDT
To: "Thomas, Kathleen" <knthomas@fcps.edu>, "Kneale, Marcy G" <mgkneale@fcps.edu>
Cc: "Luftglass, Maribeth" <meluftglass@fcps.edu>, "Jewell, Tracey D." <TJewell@fcps.edu>, "Eakin, Jennifer E" <jeeakin@fcps.edu>, "Yocom, Julie A" <jayocom@fcps.edu>, "Fowler, Julie P." <JPFowler1@fcps.edu>, "Torre, John" <jjtorre@fcps.edu>
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Thank you,

Kathleen Christesen
Fairfax County Public Schools
IT Service Management, Sprague
Office: 703-503-7669
Desk: 703-503-7446
Cell: 703-501-8512

From: Thomas, Kathleen <knthomas@fcps.edu>
Sent: Monday, April 6, 2020 5:30 PM
To: Christesen, Kathleen <kbchristesen@fcps.edu>
Subject: RE: Client Communication Templates - examples

Hi Kathleen,

Here are some that we have received or that we hear about on social media for consideration:

Tier 1	Tier 2	Tier 3
Coronavirus	Distance Learning	grading
Coronavirus	Distance Learning	technology
Coronavirus	Food resources	How to help/volunteer
Coronavirus	Donations	FCPS Foundation (monetary)

Let me know if that helps or if there is something more I should do.

Thanks!
Kathleen

From: Kneale, Marcy G <mgkneale@fcps.edu>
Sent: Friday, April 3, 2020 11:59 AM
To: Thomas, Kathleen <knthomas@fcps.edu>; Christesen, Kathleen <kbchristesen@fcps.edu>
Cc: Luftglass, Maribeth <meluftglass@fcps.edu>; Yocom, Julie A <jayocom@fcps.edu>; Jewell, Tracey D. <TDJewell@fcps.edu>; Fowler, Julie P. <JPFowler1@fcps.edu>; Torre,

John <jjtorre@fcps.edu>; StCyr, Lori L <LLStCyr@fcps.edu>

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For everyone's reference, here are the current community FAQs:

<https://www.fcps.edu/news/coronavirus-update-faqs>

Thanks all!

Sincerely,

Marcy

Marcy Kneale

Director of Operations

Fairfax County Public Schools

From: [Christesen, Kathleen](#)
To: [StCyr, Lori L](#); [Kneale, Marcy G](#); [Thomas, Kathleen](#)
Cc: [Luftglass, Maribeth](#); [Jewell, Tracey D.](#); [Eakin, Jennifer E](#); [Yocom, Julie A](#); [Fowler, Julie P.](#); [Torre, John](#)
Subject: RE: Client Communications Templates
Date: Tuesday, April 7, 2020 8:37:15 AM

Hi Lori,

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Thank you,

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Fairfax County Public Schools
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From: "Christesen, Kathleen" <kbchristesen@fcps.edu>
Date: April 7, 2020 at 2:36:00 AM EDT
To: "Thomas, Kathleen" <knthomas@fcps.edu>, "Kneale, Marcy G" <mgkneale@fcps.edu>
Cc: "Luftglass, Maribeth" <meluftglass@fcps.edu>, "Jewell, Tracey D." <TDJewell@fcps.edu>, "Eakin, Jennifer E" <jeeakin@fcps.edu>, "Yocom, Julie A" <jayocom@fcps.edu>, "Fowler, Julie P." <JPFowler1@fcps.edu>, "Torre, John" <jjtorre@fcps.edu>
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Fairfax County Public Schools
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Let me know if that helps or if there is something more I should do.

Thanks!
Kathleen

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To: Thomas, Kathleen <knthomas@fcps.edu>; Christesen, Kathleen <kbchristesen@fcps.edu>
Cc: Luftglass, Maribeth <meluftglass@fcps.edu>; Yocom, Julie A <jayocom@fcps.edu>; Jewell, Tracey D. <TJewell@fcps.edu>; Fowler, Julie P. <JPFowler1@fcps.edu>; Torre, John <jjtorre@fcps.edu>; StCyr, Lori L <LLStCyr@fcps.edu>
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<https://www.fcps.edu/news/coronavirus-update-faqs>

Thanks all!
Sincerely,
Marcy

Marcy Kneale
Director of Operations
Fairfax County Public Schools

From: [Luftglass, Maribeth](#)
To: [Kretzer, Sandy](#)
Subject: FW: Next steps
Date: Tuesday, April 7, 2020 7:13:00 AM
Attachments: [Consent-Exchange-Info-CFR-42_docx.aspx.mht](#)

What do you suggest in response to the Google Meet video question?

Thanks,
Maribeth

From: Davis, Mary Jo
Sent: Monday, April 6, 2020 4:21 PM
To: Scott, Deborah E <descott1@fcps.edu>
Cc: Johnson, Teresa L <TJohnson4@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>
Subject: RE: Next steps

FYI, here is the consent that families sign for holding the Family Resource Meetings which includes educational records.

https://fairfaxcounty.sharepoint.com/:f:/r/sites/DFS/csa/Shared%20Documents/Doc/Consent_forms?csf=1&e=WFVjTj

Mary Jo Davis, LCSW
Coordinator of Social Work Services
Fairfax County Public Schools
8270 Willow Oaks Drive, 3059
Fairfax, Va 22031
Phone: 571-423-4303, Mobile: 571-442-2854
msdavis@fcps.edu

From: Scott, Deborah E
Sent: Monday, April 6, 2020 3:55 PM
To: Davis, Mary Jo <msdavis@fcps.edu>
Cc: Johnson, Teresa L <TJohnson4@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>
Subject: Next steps

Mary Jo,

Looks like next steps are to:

- Put a memo together for legal dept. describing our SW staff participating in Zoom Health meetings where HIPPA is covered, but, not FERPA, are their limits to sharing? There are signed consents.
- Google Meet audio is preferred communication- since we initiate and cover FERPA, does it matter that we are calling providers covered by HIPPA, there are signed consents
- Blackboard Collaborate- same question as Google Meet

It sounds as if IT will explore Google Meet video option and have had an ongoing conversation with Zoom, but, I am not sure it is a priority area given other needs as this time. I have included others in case I missed something in these quick notes.

If you could prepare a memo, I can send through Teresa as she may want to add..

Thanks,

Deb

From: [Christesen, Kathleen](#)
To: [Thomas, Kathleen](#); [Kneale, Marcy G](#)
Cc: [Luftglass, Maribeth](#); [Jewell, Tracey D.](#); [Eakin, Jennifer E](#); [Yocom, Julie A](#); [Fowler, Julie P.](#); [Torre, John](#)
Subject: FW: Client Communications Templates
Date: Tuesday, April 7, 2020 2:36:39 AM
Attachments: [COVID19 templates.pdf](#)

Good morning,

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For everyone's reference, here are the current community FAQs:
<https://www.fcps.edu/news/coronavirus-update-faqs>

Thanks all!
Sincerely,
Marcy

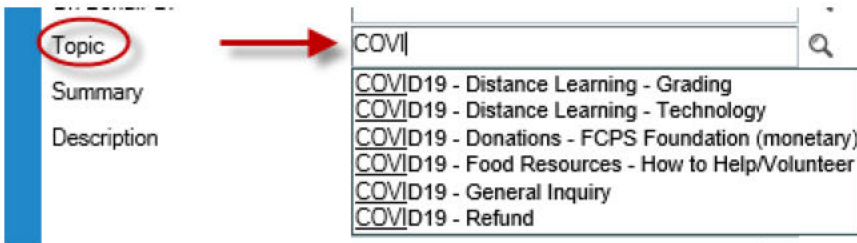
Marcy Kneale
Director of Operations
Fairfax County Public Schools

Using COVID19 templates

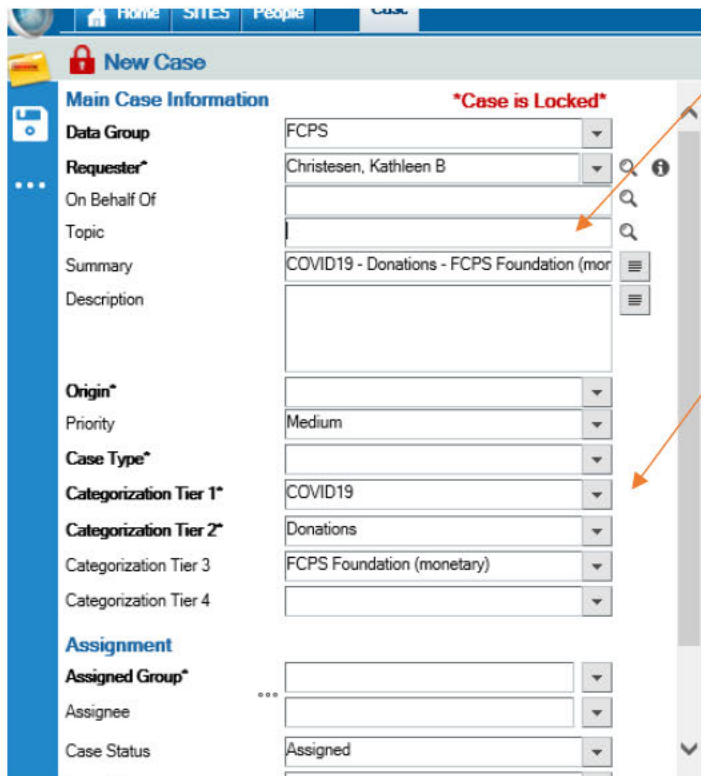
There are 2 ways to quickly choose the appropriate template for a COVID19 inquiry.

OPTION 1:

1. In the TOPIC field, start typing COVID as shown below. The templates associated with COVID19 will display in a list.



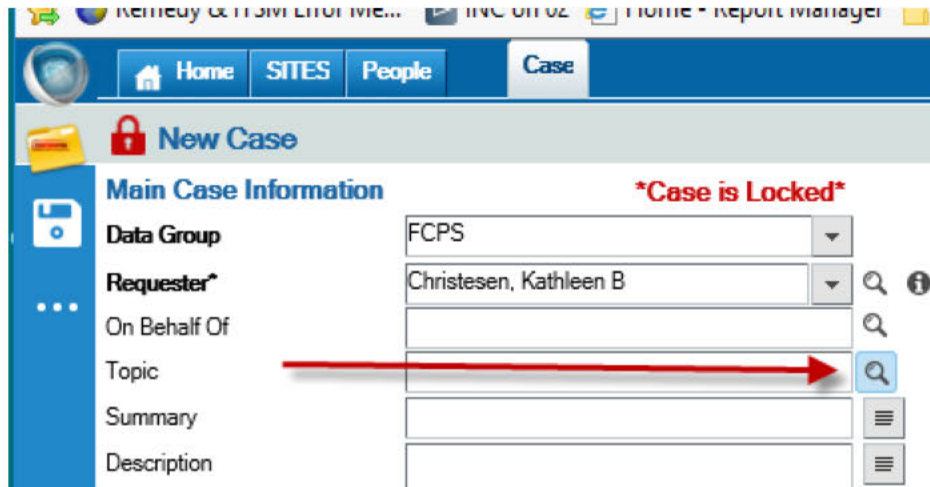
2. **You must click** on one of these options in order to have the Summary and Categorization fields auto-fill as shown. The Topic field will now be **blank**.



3. Complete the case as usual.

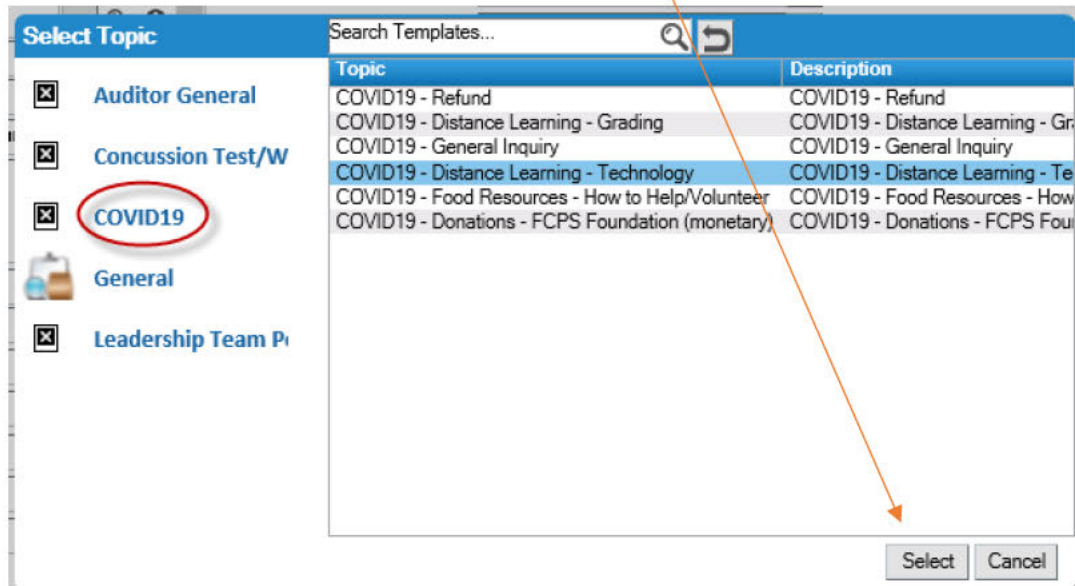
OPTION 2:

1. Click on the magnifying glass beside the Topic field as shown.



The screenshot shows a web application interface for creating a new case. The top navigation bar includes 'Home', 'SITES', 'People', and 'Case'. Below this is a 'New Case' header with a lock icon. The main section is titled 'Main Case Information' and contains several fields: 'Data Group' (FCPS), 'Requester*' (Christesen, Kathleen B), 'On Behalf Of', 'Topic', 'Summary', and 'Description'. A red arrow points to the magnifying glass icon next to the 'Topic' field. A red lock icon and the text '*Case is Locked*' are visible in the top right corner of the form area.

2. The following screen will display. Choose COVID19 on the left to see the list of templates. Then click on the appropriate template and then the Select button.



The screenshot shows a 'Select Topic' dialog box. On the left, there is a list of categories with checkboxes: 'Auditor General', 'Concussion Test/W', 'COVID19' (circled in red), 'General', and 'Leadership Team P'. On the right, there is a table of templates with columns 'Topic' and 'Description'. An orange arrow points from the 'COVID19' category to the 'Select' button at the bottom right of the dialog.

Topic	Description
COVID19 - Refund	COVID19 - Refund
COVID19 - Distance Learning - Grading	COVID19 - Distance Learning - Gr
COVID19 - General Inquiry	COVID19 - General Inquiry
COVID19 - Distance Learning - Technology	COVID19 - Distance Learning - Te
COVID19 - Food Resources - How to Help/Volunteer	COVID19 - Food Resources - How
COVID19 - Donations - FCPS Foundation (monetary)	COVID19 - Donations - FCPS Fou

3. The Summary and Categorizations fields will auto-fill as shown below.

New Case

Main Case Information *Case is Locked*

Data Group	FCPS	
Requester*	Christesen, Kathleen B	🔍 ⓘ
On Behalf Of		🔍
Topic		🔍
Summary	COVID19 - Distance Learning - Technology	☰
Description		☰
Origin*		
Priority	Medium	
Case Type*		
Categorization Tier 1*	COVID19	
Categorization Tier 2*	Distance Learning	
Categorization Tier 3	Technology	
Categorization Tier 4		
Assignment		
Assigned Group*		
Assignee		
Case Status	Assigned	

4. Complete the case as usual.

From: [Kneale, Marcy G](#)
To: [Luftglass, Maribeth](#)
Subject: RE: Channel 21 Program Times
Date: Monday, April 6, 2020 8:48:51 PM
Attachments: [image001.png](#)

Thank you!

Marcy Kneale
Director of Operations
Fairfax County Public Schools

From: Luftglass, Maribeth
Sent: Monday, April 6, 2020 8:29 AM
To: Kneale, Marcy G <mgkneale@fcps.edu>; DistanceLearning <DistanceLearning@fcps.edu>;
19Questions@fcps.edu
Subject: FW: Channel 21 Program Times

Please see below. Thanks.
Maribeth

From: Soular, Tracy L
Sent: Monday, April 6, 2020 8:01 AM
To: Luftglass, Maribeth <meluftglass@fcps.edu>; Jewell, Tracey D. <TDJewell@fcps.edu>
Subject: RE: Channel 21 Program Times

Good Morning Maribeth,

Starting April 13th:

9:00:00 - 10:30:00: FCPS Elementary Distance Learning - Pre-K - 2nd Grade

10:30:00 - 12:00:00: FCPS Elementary Distance Learning - 3rd - 6th Grade

1:00:00 - 2:30:00: FCPS Elementary Distance Learning - Pre-K - 2nd Grade

2:30:00 - 4:00:00: FCPS Elementary Distance Learning - 3rd - 6th Grade

The link below is to the Cable Guide.

<https://www.fcps.edu/news-features-and-events/cable-tv/cable-tv-guide>

Additionally, starting the week of April 13th, you will be able to click on each day's schedule and click to a page that gets much more specific, like "Math for 1st Grade at 9:15." We haven't gotten to that level of scheduling quite yet. It will be posted in a few days.

Tracy Soular

Coordinator IV, Integrated Digital Technology Services
Information Technology
Fairfax County Public Schools
tlsoular@fcps.edu

703-503-7520 (Office)
571-326-8262 (Mobile)
4414 Holborn Ave
Annandale, VA 22003

www.fcps.edu

From: Luftglass, Maribeth <meluftglass@fcps.edu>
Sent: Monday, April 6, 2020 6:40 AM
To: Soular, Tracy L <tlsoular@fcps.edu>; Jewell, Tracey D. <TDJewell@fcps.edu>
Subject: Fwd: Channel 21 Program Times

Maribeth Luftglass
Assistant Superintendent, Information Technology
Fairfax County Public Schools

Begin forwarded message:

From: "Kneale, Marcy G" <mgkneale@fcps.edu>
Date: April 5, 2020 at 10:08:34 PM EDT
To: "Luftglass, Maribeth" <meluftglass@fcps.edu>, DistanceLearning <DistanceLearning@fcps.edu>
Cc: c19Questions <c19Questions@fcps.edu>
Subject: FW: Channel 21 Program Times

Hi Maribeth,

Are you able to help with this?
Thanks,
Marcy

Marcy Kneale
Director of Operations
Fairfax County Public Schools

From: Williams, Elizabeth
Sent: Sunday, April 5, 2020 7:06 AM

To: c19Questions <c19Questions@fcps.edu>

Subject: Channel 21 Program Times

The Channel 21 Programming times are different for Spring Break than last week. What is the schedule for Distance Learning Programming on Channel 21 for the weeks starting April 14th?

Elizabeth Williams

Principal,

[Bren Mar Park Elementary School](#)

703-914-7200



From: [Nie, Connie](#)
To: [Downey, Paul J.](#); [Luftglass, Maribeth](#); [DIT SMT](#)
Cc: [Mikhail, David K.](#)
Subject: RE: Correspondence and Voice Messages re Potential BB data breach
Date: Monday, April 6, 2020 5:35:18 PM

I just talked to the principal at length a little while ago. According to her, there is no account sharing. Last Friday, when the kindergarten teaching initially set up the course, they give everyone (all the teachers, IAs, etc.) teacher/moderator privilege to the course. As the teachers were doing the course prep together, they saw the course changed (some folders moved around, etc.). Then they changed the permission for everyone else into student except the teachers, also reset all of their own passwords, after which the changed stopped.

I think it is a matter of over-sharing rather than account compromise. The principal will talk to one of the teachers tomorrow morning and we will talk once again afterwards. I will report back after I talk to her tomorrow morning.

By the way, I also check all five teacher's Microsoft sign-ins, there is no sign of compromise.

Connie

From: Downey, Paul J. <pjdowney@fcps.edu>
Sent: Monday, April 6, 2020 1:35 PM
To: Luftglass, Maribeth <meluftglass@fcps.edu>; Nie, Connie <YNie@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Cc: Mikhail, David K. <DKMikhail@fcps.edu>
Subject: RE: Correspondence and Voice Messages re Potential BB data breach

Maribeth,

Will work with Connie to get this information. The School admin team is meeting with the teachers this afternoon and we have requested an audit from Blackboard.

Paul Downey Coordinator, Application Support Fairfax County Public Schools
Office 703-503-6040 Mobile: 703-909-8787 pjdowney@fcps.edu

From: Luftglass, Maribeth <meluftglass@fcps.edu>
Sent: Monday, April 6, 2020 1:26 PM
To: Nie, Connie <YNie@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Cc: Downey, Paul J. <pjdowney@fcps.edu>; Mikhail, David K. <DKMikhail@fcps.edu>
Subject: RE: Correspondence and Voice Messages re Potential BB data breach

Because this case went to leadership team (not by me) and the auditor general's office, we'll need a report I can send to them.

Thanks,
Maribeth

From: Luftglass, Maribeth
Sent: Monday, April 6, 2020 1:23 PM
To: Nie, Connie <YNie@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Cc: Downey, Paul J. <pjdowney@fcps.edu>; Mikhail, David K. <DKMikhail@fcps.edu>
Subject: RE: Correspondence and Voice Messages re Potential BB data breach

So, teachers shared their User ID and password with an IA?

From: Nie, Connie
Sent: Monday, April 6, 2020 1:17 PM
To: Luftglass, Maribeth <meluftglass@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Cc: Downey, Paul J. <pjdowney@fcps.edu>; Mikhail, David K. <DKMikhail@fcps.edu>
Subject: RE: Correspondence and Voice Messages re Potential BB data breach

Maribeth:

I want to give you an update on this incident. ITFASTeam has been working with the school this morning:

1. It is not a hack. The _previewuser is generated when the teacher chooses to preview content as a student.
2. There is some concerns that an IA at the school may have been using teacher accounts to post. Our Blackboard contact is auditing based on our requests.

Please let us know if you have any additional questions and concerns.

Connie

From: Luftglass, Maribeth <meluftglass@fcps.edu>
Sent: Monday, April 6, 2020 11:20 AM
To: DIT SMT <DIT_SMT@fcps.edu>; Nie, Connie <YNie@fcps.edu>
Subject: FW: Correspondence and Voice Messages re Potential BB data breach
Importance: High

From: Ko, Esther
Sent: Monday, April 6, 2020 11:10 AM
To: Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: Yocom, Julie A <jayocom@fcps.edu>; Flanagan, Heidi <hmflanagan@fcps.edu>
Subject: Correspondence and Voice Messages re Potential BB data breach

Dear Maribeth,

Good morning. I hope that you had a good weekend.

During the past few days, my office received multiple emails and voice mails regarding potential BB breach, and one email regarding BB access. Please see attached.

It appears that the potential BB breach emails are from Floris ES, and the claimants included "IT Service Desk" in some of the communication. OAG will respond to the claimants that IT department is the subject matter expert, and we have forwarded the related concerns to DIT for review. Please kindly review and advise of your thoughts regarding the claims.

Separately, there is one email (last email attached here) where another claimant inquired about the access to BB (?). We responded and let this claimant know that DIT is the subject matter expert, and refer the claimant to DIT.

Please let me know if there is anything that we can support.

Esther

From: [Luftglass, Maribeth](#)
To: [DIT SMT](#)
Subject: FW: [External] Consortium Bulletin: Special Coronavirus Edition
Date: Monday, April 6, 2020 4:56:06 PM

Please review.

Thanks,
Maribeth

From: Molloy, Michael A.
Sent: Monday, April 6, 2020 4:48 PM
To: Smith, Marty K. <mksmith@fcps.edu>; Burden, Leigh L <elburden@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>
Subject: FW: [External] Consortium Bulletin: Special Coronavirus Edition

Just looping the three of you in – Marty, looks like you and I may be on this call. Leigh and Maribeth – I’m including you because the questions are largely financial, and there are components dealing with technology as a possible priority.

Please feel free to chime in with any thoughts.

Thanks, Michael

From: Molloy, Michael A.
Sent: Monday, April 6, 2020 4:46 PM
To: Brabrand, Scott S <ssbrabrand@fcps.edu>; Superintendent Brabrand <suptbrabrand@fcps.edu>; Ivey, Frances W <FWIvey@fcps.edu>; Duran, Francisco <fdduran@fcps.edu>; Presidio, Sloan <sjpresidio@fcps.edu>
Cc: Kneale, Marcy G <mgkneale@fcps.edu>; Long, Diane <dslong@fcps.edu>; Rhodes, Yvette P. <YPRhodes@fcps.edu>; Godart, Michelle <MAGodart@fcps.edu>; Superintendent Brabrand <suptbrabrand@fcps.edu>; Johnson, Teresa L <TJJohnson4@fcps.edu>
Subject: RE: [External] Consortium Bulletin: Special Coronavirus Edition

I’m on it. For everyone’s information, I’ve cut and paste the questions they are asking below.

Also as an FYI for those who hadn’t seen them, priorities we had previously identified for communications with the Governor’s office were to hold education funding harmless if possible (preserving re-benchmarking as priority), and for possible additional funding - preserve existing staffing, funding technology, and funding social-emotional supports.

Please feel free to chime in with any thoughts.

Thanks, Michael

SURVEY QUESTIONS

1. Please rank the following issues that most need to be addressed in the fourth coronavirus response bill: (Tier 1 - Very High Priority Tier 2 - Somewhat of a Priority Tier 3 - Not a Priority N/A - No opinion/don't know)

- General financial support for stabilizing state and local education budgets
- Financial support for serving students with disabilities
- Financial support for serving English Learners
- Financial support for homeless students and families
- Financial support for students recovering from academic loss (e.g., expanded summer programming, extended school year/school day, additional academic interventions)
- Financial support for increased mental health and social-emotional supports
- Financial support for employee paid leave
- Financial support for virtual learning technology (e.g., laptops for students, platforms for online teaching, virtual lessons, etc.)
- Financial support for expansion of the FCC's E-rate program (to help expand broadband and internet service to low-income households)
- Expanded school nutrition and meal programs
- IDEA and other special education waivers
- Waivers for federal requirements relating to serving English Learners

2. Are there any issues not included above that you think should be included in a fourth coronavirus response bill? If so, which tier would you rank them in?

3. What are your greatest needs at the district level RIGHT NOW WHILE SCHOOLS ARE CLOSED?

4. What do you anticipate will be the greatest needs at the district level WHEN SCHOOLS REOPEN?

5. Please rank the following non-education issues that most need to be addressed in the fourth coronavirus bill (Tier 1 - Very High Priority Tier 2 - Somewhat of a Priority Tier 3 - Not a Priority N/A - don't know/no opinion)

- Expanded unemployment benefits
- Housing assistance (e.g., subsidies for rent and mortgage payments, emergency shelter for homeless individuals, etc.)
- Food assistance and expanded SNAP benefits
- Low- or no-cost health care and insurance

- Suspension of student loan payments and/or some-form of college debt forgiveness
- Additional direct payments to individuals (e.g., similar to \$1,200 payments approved in third bill for anyone under certain income)
- Grants and low-interest loans for small businesses (<500 employees)
- Grants and low-interest loans for large businesses (>500 employees)

6. Are there any non-education issues not included above that you think should be included in a fourth coronavirus response bill? If so, which tier would you rank them in?

From: Brabrand, Scott S <ssbrabrand@fcps.edu>

Sent: Monday, April 6, 2020 3:48 PM

To: Superintendent Brabrand <suptbrabrand@fcps.edu>; Ivey, Frances W <FWIvey@fcps.edu>; Duran, Francisco <fdduran@fcps.edu>; Presidio, Sloan <sjpresidio@fcps.edu>

Cc: Kneale, Marcy G <mgkneale@fcps.edu>; Long, Diane <dslong@fcps.edu>; Rhodes, Yvette P. <YPRhodes@fcps.edu>; Godart, Michelle <MAGodart@fcps.edu>; Superintendent Brabrand <suptbrabrand@fcps.edu>; Molloy, Michael A. <mamolloy@fcps.edu>; Johnson, Teresa L <TJJohnson4@fcps.edu>

Subject: Re: [External] Consortium Bulletin: Special Coronavirus Edition

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

From: Superintendent Brabrand <suptbrabrand@fcps.edu>

Sent: Monday, April 6, 2020 3:20 PM

To: Brabrand, Scott S; Ivey, Frances W; Duran, Francisco; Presidio, Sloan

Cc: Kneale, Marcy G; Long, Diane; Rhodes, Yvette P.; Godart, Michelle; Superintendent Brabrand

Subject: FW: [External] Consortium Bulletin: Special Coronavirus Edition

[REDACTED]

[REDACTED]

Lori St. Cyr
Executive Administrative Assistant
to the Division Superintendent
Fairfax County Public Schools
8115 Gatehouse Road
Falls Church, VA 22042
Phone: 571-423-1010
Fax: 571-423-1007

From: [REDACTED] Gordon [[mailto:\[REDACTED\]@educationcounsel.com](mailto:[REDACTED]@educationcounsel.com)]

Sent: Monday, April 6, 2020 3:01 PM

To: Alvin Wilbanks <alvin_wilbanks@gwinnett.k12.ga.us>; Burke Royster <broyster@greenville.k12.sc.us>; Chris Ragsdale <chris.ragsdale@cobbk12.org>; Don Grotting <don_grotting@beaverton.k12.or.us>; Jack Smith <jack_smith@mcpsmd.org>; Tony Sanders <tonysanders@u-46.org>; Duran, Ivan J <durani@bsd405.org>; Superintendent Brabrand <suptbrabrand@fcps.edu>; Brabrand, Scott S <ssbrabrand@fcps.edu>; Superintendent@palmbeachschools.org; cqmoore@wcpss.net; merv_daugherty@ccpsnet.net; Aaron.Spence@vbschools.com; Robert Anderson <rob.anderson@bvsd.org>; Williams, Darryl L. <dwilliams@bcps.org>; Looneym@fultonschools.org; earnest.winston@cms.k12.nc.us; pvlesar@mpsaz.org; Marvin Connelly <marvinconnelly@ccs.k12.nc.us>

Cc: Art Coleman <art.coleman@educationcounsel.com>; Joe Fretwell <joe.fretwell@educationcounsel.com>; Barbara, Tammy <tbarbara@aasa.org>; 'berney_kirkland@gwinnett.k12.ga.us'; Brenda Stiffler <bstiffler2@bcps.org>; Jonesc1@fultonschools.org; collinse@bsd405.org; [REDACTED] Domenech <ddomenech@aasa.org>; 'david_williams@beaverton.k12.or.us'; 'dbrubaker@garlandisd.net'; Debbie Oakes <debbie.oakes@educationcounsel.com>; 'dneter@wcpss.net'; Frank Barnes <frankd.barnes@cms.k12.nc.us>; Gepsie Cox <gcox@bcps.org>; 'gfortner@greenville.k12.sc.us'; 'ginny_hansmann@beaverton.k12.or.us'; 'GoldieD@fultonschools.org'; 'HarperCD@fultonschools.org'; 'hhollands@mpsaz.org'; 'jcrain@wcpss.net'; james_appleton@gwinnett.k12.ga.us; 'jmccoy@greenville.k12.sc.us'; 'jmccrear@greenville.k12.sc.us'; Johnson, Henry R <Henry_R_Johnson@mcpsmd.org>; 'Jonathan_Patterson@Gwinnett.k12.ga.us'; 'laurahill@u-46.org'; Mark Howard <mark.howard.1@palmbeachschools.org>; 'mary_hawkins@beaverton.k12.or.us'; 'maryfergus@u-46.org'; 'MatthewsC@fultonschools.org'; 'Maureen_wheeler@beaverton.k12.or.us'; 'mdickerson2@bcps.org'; ywhite@bcps.org; Mort Sherman <msherman@aasa.org>; Noelle Ellerson Ng <nellerson@aasa.org>; 'Ogletreec12@fultonschools.org'; 'reeds2@fultonschools.org'; Sandra Napoli <sandra_l_napoli@mcpsmd.org>; 'sjpresidio@fcps.edu'; 'Sloan_Roach@Gwinnett.k12.ga.us'; 'Steve_Flynt@Gwinnett.k12.ga.us'; 'suzannejohnson@u-46.org'; Tara Major <temajor@garlandisd.net>; 'tbrinkma@greenville.k12.sc.us'; 'trishashrode@u-46.org';

'tsimmons@wcpss.net'; Johnson, Henry R <Henry_R_Johnson@mcpsmd.org>;
andrew_zuckerman@mcpsmd.org; Maria_V_Navarro@mcpsmd.org;
kimberly_a_statham@mcpsmd.org; laural.francisco@cms.k12.nc.us; Julie Ward _ Staff -
Superintendent <jhward@wcpss.net>; Schmidt, Heidi <hschmidt@aasa.org>; Zoller, Deborah S.
<dzoller@bcps.org>; nfitzer@greenville.k12.sc.us; stephaniealters@u-46.org; collinse@bsd405.org;
Bradley McMillen <bmcmillen@wcpss.net>; Diamond, Nicola <Nicola_Diamond@mcpsmd.org>;
anthony_smith@gwinnett.k12.ga.us; babak_mostaghimi@gwinnett.k12.ga.us;
edward.tierney@palmbeachschools.org; Patterson, Yasmina A <pattersony@bsd405.org>;
lygardner@wcpss.net; kelly.cox@palmbeachschools.org; siegwarthp@bsd405.org; Ivey, Frances W
<FWIvey@fcps.edu>; hcwilliams@mpsaz.org; amanda_altizer@ccpsnet.net;
Gretchen.Walton@cobbk12.org; Gail.Dease@cobbk12.org; Lynn Gordon
<Lynn.Gordon2@cobbk12.org>; Kevin [REDACTED] <[Kevin.\[REDACTED\]@cobbk12.org](mailto:Kevin.[REDACTED]@cobbk12.org)>; amy_pratt@gwinnett.k12.ga.us; Laura
Shafer <laura.shafer@bvsd.org>; Thomas_Taylor@ccpsnet.net; Truesdale, Valerie
<vtruesdale@aasa.org>; Iturri, Gabriela <giturri@aasa.org>; Magee, Debbie <DMagee@aasa.org>;
Evelyn Bevins <evelynbevins@u-46.org>; Martha Head <mehead@mpsaz.org>; Minichello, James
<jminichello@aasa.org>; alfourlis@mpsaz.org; Keith Oswald
<keith.oswald@palmbeachschools.org>; Pete (Betsy) Horne <betsyhorne@ccs.k12.nc.us>;
mike.gradoz@bvsd.org; peter.licata@palmbeachschools.org; Marc.Bergin@vbschools.com
Subject: [External] Consortium Bulletin: Special Coronavirus Edition

Consortium Bulletin 2020 *Special Coronavirus Edition* —circulated on 4.6.2020

In addition to a few new developments, we're sending this Special Edition so close on the heels of Friday's email in case the two action items slipped through the weekend cracks. Please review and respond to those ASAP.

ACTION ITEMS

1. RSVP for Consortium Connection Call #2 (DUE ASAP): [RSVP here](#) for our second Consortium Connection Call (CCC) on **Tuesday, April 7 from 4:00 – 5:00 PM ET**.
 - This CCC is intended primarily for Consortium superintendents to connect with one another and to discuss what Congress should include in any fourth coronavirus response bill, the negotiations for which are already beginning.
 - Because we will also touch on potential Consortium advocacy about this and other federal policies, we especially encourage superintendents to attend. As always, though, a relevant senior staff member may participate as well (or two, if the superintendent cannot attend).
 - After you RSVP, we will send you a calendar invite with the log-in information.
2. Complete Survey about 4th Coronavirus Bill Priorities (DUE ASAP): To help inform the Consortium's federal advocacy strategy and to set the table for next Tuesday's CCC on this topic, **please complete [this survey](#)** about what you think Congress should prioritize in its next coronavirus response bill.
 - Please only submit one response per district & complete this regardless of whether you can participate in the CCC #2 on Tuesday afternoon.

FEDERAL HEADLINES

1. USED Announces Process for SEAs to Request CARES Act Financial Flexibilities: USED Secretary DeVos announced today the Department's process for issuing funding flexibilities to SEAs, a key component of the recently passed CARES Act. Under the new legislation, states can apply for waivers to use restricted federal education funds to support various coronavirus response initiatives, including spending more Title IV funds on distance learning infrastructure, increased flexibility regarding carryover funds, broader allowable uses for Title II, and more. According to USED's [press release](#), [waivers](#) will receive an initial determination within one business day.
2. AASA Issues Call to Action on IDEA Flexibility: AASA recently released the following Call to Action for its members to consider. The text of AASA's suggested Congressional communication is attached as well. Please contact Sasha Pudelski (spudelski@aasa.org) with any questions.
 - *"Action Alert: Congress Must Grant Narrow, Temporary IDEA Flexibility NOW*
In light of the hardship districts are experiencing in trying to educate all students during a pandemic, we call on Congress to provide practical, narrow flexibility in how districts meet some of the requirements under IDEA. If your district is struggling to meet IDEA mandates, we urge you to take a moment to email the education staff on Capitol Hill and ask them to ensure the next COVID-19 relief package contains sensible flexibility for IDEA. Please send an action alert to your full Congressional delegation today using [AASA's Action Alert System](#). You simply input your address and they will direct you to the appropriate Rep/Senators for you to email and supply a template email for you to use. Or you can download a list of all the education staffers for your Congressional delegation and email them individually [here](#). We urge you to make your advocacy more impactful by personalizing this email and adding a paragraph describing the issues your district is specifically facing in complying with IDEA."

READING LIST

- [Consortium Members' Resources on IDEA](#): Members have shared some examples of their own advocacy regarding special education flexibility during the crisis. You can find those samples and other resources in our COVID-19 Resources Folder. (Please add resources to the folder directly or just email to joe.fretwell@educationcounsel.com.)
- [What Congressional COVID Funding Means for K-12 Schools](#): FutureEd released this helpful summary of key components of the CARES Act and its implications for K-12 schools. The analysis also cites a recent [report](#) from the Center on Budget and Policy Priorities that provides the expected state-by-state funds that should be distributed as a result of the CARES Act.

Please use [this link](#) to share any feedback on the Bulletin.

Nelson Mullins is continuing to monitor developments related to COVID-19, including [REDACTED] from the Centers for Disease Control ("CDC"); World Health Organization; various health officials; and federal, state, and local government authorities. The firm is taking appropriate precautionary actions and has implemented plans to ensure the continuation of all firm services to clients from both in office and remote work arrangements across our 25 geographically dispersed offices.

Confidentiality Notice

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From: [Luftglass, Maribeth](#)
To: [Jewell, Tracey D.](#)
Subject: FW: [External] Laptop Distribution - FCPS - Floris elementary
Date: Monday, April 6, 2020 4:55:00 PM

From: Sizemore Heizer, Rachna (School Board Member)
Sent: Monday, April 6, 2020 4:34 PM
To: Baenig, Rebecca G <RGBaenig@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>; Presidio, Sloan <sjpresidio@fcps.edu>
Cc: Brabrand, Scott S <ssbrabrand@fcps.edu>
Subject: RE: [External] Laptop Distribution - FCPS - Floris elementary

Thank you!

From: Baenig, Rebecca G <RGBaenig@fcps.edu>
Sent: Monday, April 6, 2020 4:33 PM
To: Sizemore Heizer, Rachna (School Board Member) <rsizemorehei@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>; Presidio, Sloan <sjpresidio@fcps.edu>
Cc: Brabrand, Scott S <ssbrabrand@fcps.edu>
Subject: RE: [External] Laptop Distribution - FCPS - Floris elementary

Thank you, Rachna. I'll look into this and we will reach out to the parent and close the loop with you.

From: Sizemore Heizer, Rachna (School Board Member) <rsizemorehei@fcps.edu>
Sent: Monday, April 6, 2020 4:29 PM
To: Luftglass, Maribeth <meluftglass@fcps.edu>; Presidio, Sloan <sjpresidio@fcps.edu>; Baenig, Rebecca G <RGBaenig@fcps.edu>
Cc: Brabrand, Scott S <ssbrabrand@fcps.edu>
Subject: Fwd: [External] Laptop Distribution - FCPS - Floris elementary

Hello all

I received the below request from a parent looking to get a laptop for his elementary school child. He claims he didn't get any message from the school regarding who may need a laptop. I asked him to contact his principal who said there are no current opportunities for him to get a laptop. Are we still distributing laptops for elementary school students - would there be another opportunity for him to get one for his child? Completely understand if not but I wanted to follow up and ask.

Thank you

Rachna

Rachna Sizemore Heizer
At Large Representative
Fairfax County School Board

Tel.: 571-265-0742

Please be aware that correspondence with School Board members is subject to the Virginia Freedom of Information Act. This means that your correspondence may be made public if (1) it deals with FCPS business and (2) someone requests it--even if you have asked that your message be kept confidential. Only a few topics are exempt from the disclosure requirement, such as information about identifiable students, and personnel information about individual employees.

From: [REDACTED] <[REDACTED]>
Sent: Monday, April 6, 2020 4:15:23 PM
To: Sizemore Heizer, Rachna (School Board Member) <rsizemorehei@fcps.edu>
Subject: Re: [External] Laptop Distribution - FCPS - Floris elementary

Thank you for the quick response! I contacted Amanda Dorr, assistant Principal at Floris Elementary. She told me she could not help me. Her response is below.

There were no communications with parents about the state of technology in our homes prior to the laptop distribution last week [REDACTED]

Our Principal (Ms. Porter, just retired, so the Asst Principal is the only POC I have.

[REDACTED]
[REDACTED] The school is no help.

Thank you
[REDACTED]

Date: Mon, Apr 6, 2020 at 11:16 AM
Subject: RE: [External] Laptop distribution
To: [REDACTED] <[REDACTED]>
Cc: Walker, Holly J <HJWalker@fcps.edu>

Hello Mr. [REDACTED]

Thank you for your email. We understand that we are all being challenged in ways we could not have imagined just weeks ago and that families are balancing many new things at home. We are taking the health of our families and staff very seriously. So, at this time, we are not opening our building for additional laptop distribution. We will reassess in the near future to determine opportunities for opening the building. We appreciate your understanding.

Stay safe and healthy!

Amanda C. Dorr

Assistant Principal

Floris Elementary School

2708 Centreville Rd., VA 20171

On Mon, Apr 6, 2020 at 3:15 PM Sizemore Heizer, Rachna (School Board Member)
<rsizemorehei@fcps.edu> wrote:

Hi [REDACTED]

Thank you for the email and for sharing your concerns. There should have been an email or communication sent to parents regarding technology at home. The best way to obtain a laptop is to contact your principal and let them know of your need. If you still have issues, please let me know. As you may know, before this pandemic, FCPS was 1:1 for computers for high school students. We have been in the process of gathering all the laptops currently in schools, cleaning and distributing them. We have handed them out to middle school students and are currently working on getting them to as many elementary school students grades 3-6 who need them.

I hope that helps

Rachna

Rachna Sizemore Heizer

At Large Representative

Fairfax County School Board

Tel.: 571-265-0742

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From: [REDACTED] <[REDACTED]>
Sent: Monday, April 6, 2020 10:46:22 AM
To: Sizemore Heizer, Rachna (School Board Member) <rsizemorehei@fcps.edu>
Subject: [External] Laptop Distribution - FCPS - Floris elementary

[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]
[REDACTED]

[REDACTED]

From: [Molloy, Michael A.](#)
To: [Smith, Marty K.](#); [Burden, Leigh L.](#); [Luftglass, Maribeth](#)
Subject: FW: [External] Consortium Bulletin: Special Coronavirus Edition
Date: Monday, April 6, 2020 4:47:46 PM

Just looping the three of you in – Marty, looks like you and I may be on this call. Leigh and Maribeth – I’m including you because the questions are largely financial, and there are components dealing with technology as a possible priority.

Please feel free to chime in with any thoughts.

Thanks, Michael

From: Molloy, Michael A.
Sent: Monday, April 6, 2020 4:46 PM
To: Brabrand, Scott S <ssbrabrand@fcps.edu>; Superintendent Brabrand <suptbrabrand@fcps.edu>; Ivey, Frances W <FWIvey@fcps.edu>; Duran, Francisco <fdduran@fcps.edu>; Presidio, Sloan <sjpresidio@fcps.edu>
Cc: Kneale, Marcy G <mgkneale@fcps.edu>; Long, Diane <dslong@fcps.edu>; Rhodes, Yvette P. <YPRhodes@fcps.edu>; Godart, Michelle <MAGodart@fcps.edu>; Superintendent Brabrand <suptbrabrand@fcps.edu>; Johnson, Teresa L <TLJohnson4@fcps.edu>
Subject: RE: [External] Consortium Bulletin: Special Coronavirus Edition

I’m on it. For everyone’s information, I’ve cut and paste the questions they are asking below.

Also as an FYI for those who hadn’t seen them, priorities we had previously identified for communications with the Governor’s office were to hold education funding harmless if possible (preserving re-benchmarking as priority), and for possible additional funding - preserve existing staffing, funding technology, and funding social-emotional supports.

Please feel free to chime in with any thoughts.

Thanks, Michael

SURVEY QUESTIONS

1. Please rank the following issues that most need to be addressed in the fourth coronavirus response bill: (Tier 1 - Very High Priority Tier 2 - Somewhat of a Priority Tier 3 - Not a Priority N/A - No opinion/don't know)

- General financial support for stabilizing state and local education budgets
- Financial support for serving students with disabilities
- Financial support for serving English Learners
- Financial support for homeless students and families
- Financial support for students recovering from academic loss (e.g., expanded summer programming, extended school year/school day, additional academic interventions)

- Financial support for increased mental health and social-emotional supports
- Financial support for employee paid leave
- Financial support for virtual learning technology (e.g., laptops for students, platforms for online teaching, virtual lessons, etc.)
- Financial support for expansion of the FCC's E-rate program (to help expand broadband and internet service to low-income households)
- Expanded school nutrition and meal programs
- IDEA and other special education waivers
- Waivers for federal requirements relating to serving English Learners

2. Are there any issues not included above that you think should be included in a fourth coronavirus response bill? If so, which tier would you rank them in?

3. What are your greatest needs at the district level RIGHT NOW WHILE SCHOOLS ARE CLOSED?

4. What do you anticipate will be the greatest needs at the district level WHEN SCHOOLS REOPEN?

5. Please rank the following non-education issues that most need to be addressed in the fourth coronavirus bill (Tier 1 - Very High Priority Tier 2 - Somewhat of a Priority Tier 3 - Not a Priority N/A - don't know/no opinion)

- Expanded unemployment benefits
- Housing assistance (e.g., subsidies for rent and mortgage payments, emergency shelter for homeless individuals, etc.)
- Food assistance and expanded SNAP benefits
- Low- or no-cost health care and insurance
- Suspension of student loan payments and/or some-form of college debt forgiveness
- Additional direct payments to individuals (e.g., similar to \$1,200 payments approved in third bill for anyone under certain income)
- Grants and low-interest loans for small businesses (<500 employees)
- Grants and low-interest loans for large businesses (>500 employees)

6. Are there any non-education issues not included above that you think should be included in a fourth coronavirus response bill? If so, which tier would you rank them in?

From: Brabrand, Scott S <ssbrabrand@fcps.edu>

Sent: Monday, April 6, 2020 3:48 PM

To: Superintendent Brabrand <suptbrabrand@fcps.edu>; Ivey, Frances W <FWIvey@fcps.edu>; Duran, Francisco <fdduran@fcps.edu>; Presidio, Sloan <sjpresidio@fcps.edu>

Cc: Kneale, Marcy G <mgkneale@fcps.edu>; Long, Diane <dslong@fcps.edu>; Rhodes, Yvette P. <YPRrhodes@fcps.edu>; Godart, Michelle <MAGodart@fcps.edu>; Superintendent Brabrand

<suptbrabrand@fcps.edu>; Molloy, Michael A. <mamolloy@fcps.edu>; Johnson, Teresa L <TJohnson4@fcps.edu>

Subject: Re: [External] Consortium Bulletin: Special Coronavirus Edition

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

From: Superintendent Brabrand <suptbrabrand@fcps.edu>

Sent: Monday, April 6, 2020 3:20 PM

To: Brabrand, Scott S; Ivey, Frances W; Duran, Francisco; Presidio, Sloan

Cc: Kneale, Marcy G; Long, Diane; Rhodes, Yvette P.; Godart, Michelle; Superintendent Brabrand

Subject: FW: [External] Consortium Bulletin: Special Coronavirus Edition

[REDACTED]

[REDACTED]

[REDACTED]

Lori St. Cyr
Executive Administrative Assistant
to the Division Superintendent
Fairfax County Public Schools
8115 Gatehouse Road
Falls Church, VA 22042
Phone: 571-423-1010
Fax: 571-423-1007

From: [REDACTED] Gordon [[mailto:\[REDACTED\]gordon@educationcounsel.com](mailto:[REDACTED]gordon@educationcounsel.com)]

Sent: Monday, April 6, 2020 3:01 PM

To: Alvin Wilbanks <alvin_wilbanks@gwinnett.k12.ga.us>; Burke Royster

<broyster@greenville.k12.sc.us>; Chris Ragsdale <chris.ragsdale@cobbk12.org>; Don Grotting

<don_grotting@beaverton.k12.or.us>; Jack Smith <jack_smith@mcpsmd.org>; Tony Sanders <tonysanders@u-46.org>; Duran, Ivan J <durani@bsd405.org>; Superintendent Brabrand <suptbrabrand@fcps.edu>; Brabrand, Scott S <ssbrabrand@fcps.edu>; Superintendent@palmbeachschools.org; 'cqmoore@wcpss.net'; merv_daugherty@ccpsnet.net; Aaron.Spence@vbschools.com; Robert Anderson <rob.anderson@bvsd.org>; Williams, Darryl L. <dlwilliams@bcps.org>; Looneym@fultonschools.org; earnest.winston@cms.k12.nc.us; pvlesar@mpsaz.org; Marvin Connelly <marvinconnelly@ccs.k12.nc.us>

Cc: Art Coleman <art.coleman@educationcounsel.com>; Joe Fretwell <joe.fretwell@educationcounsel.com>; Barbara, Tammy <tbarbara@aasa.org>; 'berney_kirkland@gwinnett.k12.ga.us'; Brenda Stiffler <bstiffler2@bcps.org>; Jonesc1@fultonschools.org; 'collinse@bsd405.org'; ██████████ Domenech <ddomenech@aasa.org>; 'david_williams@beaverton.k12.or.us'; 'dbrubaker@garlandisd.net'; Debbie Oakes <debbie.oakes@educationcounsel.com>; 'dneter@wcpss.net'; Frank Barnes <frankd.barnes@cms.k12.nc.us>; Gepsie Cox <gcox@bcps.org>; 'gfortner@greenville.k12.sc.us'; 'ginny_hansmann@beaverton.k12.or.us'; 'GoldieD@fultonschools.org'; 'HarperCD@fultonschools.org'; 'hhollands@mpsaz.org'; 'jcrain@wcpss.net'; james_appleton@gwinnett.k12.ga.us; 'jmccoy@greenville.k12.sc.us'; 'jmccear@greenville.k12.sc.us'; Johnson, Henry R <Henry_R_Johnson@mcpsmd.org>; 'Jonathan_Patterson@Gwinnett.k12.ga.us'; 'laurahill@u-46.org'; Mark Howard <mark.howard.1@palmbeachschools.org>; 'mary_hawkins@beaverton.k12.or.us'; 'maryfergus@u-46.org'; 'MatthewsC@fultonschools.org'; 'Maureen_wheeler@beaverton.k12.or.us'; 'mdickerson2@bcps.org'; vwhite@bcps.org; Mort Sherman <msherman@aasa.org>; Noelle Ellerson Ng <nellerson@aasa.org>; 'Ogletreec12@fultonschools.org'; 'reeds2@fultonschools.org'; Sandra Napoli <sandra_l_napoli@mcpsmd.org>; 'sjpresidio@fcps.edu'; 'Sloan_Roach@Gwinnett.k12.ga.us'; 'Steve_Flynt@Gwinnett.k12.ga.us'; 'suzannejohnson@u-46.org'; Tara Major <temajor@garlandisd.net>; 'tbrinkma@greenville.k12.sc.us'; 'trishashrode@u-46.org'; 'tsimmons@wcpss.net'; Johnson, Henry R <Henry_R_Johnson@mcpsmd.org>; andrew_zuckerman@mcpsmd.org; Maria_V_Navarro@mcpsmd.org; kimberly_a_statham@mcpsmd.org; laural.francisco@cms.k12.nc.us; Julie Ward _ Staff - Superintendent <jhward@wcpss.net>; Schmidt, Heidi <hschmidt@aasa.org>; Zoller, Deborah S. <dzoller@bcps.org>; nfitzer@greenville.k12.sc.us; stephaniealters@u-46.org; collinse@bsd405.org; Bradley McMillen <bmcmillen@wcpss.net>; Diamond, Nicola <Nicola_Diamond@mcpsmd.org>; anthony_smith@gwinnett.k12.ga.us; babak_mostaghimi@gwinnett.k12.ga.us; edward.tierney@palmbeachschools.org; Patterson, Yasmina A <pattersony@bsd405.org>; lygardner@wcpss.net; kelly.cox@palmbeachschools.org; siegwarthp@bsd405.org; Ivey, Frances W <FWIvey@fcps.edu>; hcwilliams@mpsaz.org; amanda_altizer@ccpsnet.net; Gretchen.Walton@cobbk12.org; Gail.Dease@cobbk12.org; Lynn Gordon <Lynn.Gordon2@cobbk12.org>; Kevin ██████████ cobbk12.org; amy_pratt@gwinnett.k12.ga.us; Laura Shafer <laura.shafer@bvsd.org>; Thomas_Taylor@ccpsnet.net; Truesdale, Valerie <vtruesdale@aasa.org>; Iturri, Gabriela <giturri@aasa.org>; Magee, Debbie <DMagee@aasa.org>; Evelyn Bevins <evelynbevins@u-46.org>; Martha Head <mehead@mpsaz.org>; Minichello, James <jminichello@aasa.org>; alfourlis@mpsaz.org; Keith Oswald <keith.oswald@palmbeachschools.org>; Pete (Betsy) Horne <betsyhorne@ccs.k12.nc.us>; mike.gradoz@bvsd.org; peter.licata@palmbeachschools.org; Marc.Bergin@vbschools.com

Subject: [External] Consortium Bulletin: Special Coronavirus Edition

Consortium Bulletin 2020 *Special Coronavirus Edition* —circulated on 4.6.2020

In addition to a few new developments, we're sending this Special Edition so close on the heels of Friday's email in case the two action items slipped through the weekend cracks. Please review and respond to those ASAP.

ACTION ITEMS

1. RSVP for Consortium Connection Call #2 (DUE ASAP): [RSVP here](#) for our second Consortium Connection Call (CCC) on **Tuesday, April 7 from 4:00 – 5:00 PM ET.**
 - This CCC is intended primarily for Consortium superintendents to connect with one another and to discuss what Congress should include in any fourth coronavirus response bill, the negotiations for which are already beginning.
 - Because we will also touch on potential Consortium advocacy about this and other federal policies, we especially encourage superintendents to attend. As always, though, a relevant senior staff member may participate as well (or two, if the superintendent cannot attend).
 - After you RSVP, we will send you a calendar invite with the log-in information.
2. Complete Survey about 4th Coronavirus Bill Priorities (DUE ASAP): To help inform the Consortium's federal advocacy strategy and to set the table for next Tuesday's CCC on this topic, **please complete [this survey](#)** about what you think Congress should prioritize in its next coronavirus response bill.
 - Please only submit one response per district & complete this regardless of whether you can participate in the CCC #2 on Tuesday afternoon.

FEDERAL HEADLINES

1. USED Announces Process for SEAs to Request CARES Act Financial Flexibilities: USED Secretary DeVos announced today the Department's process for issuing funding flexibilities to SEAs, a key component of the recently passed CARES Act. Under the new legislation, states can apply for waivers to use restricted federal education funds to support various coronavirus response initiatives, including spending more Title IV funds on distance learning infrastructure, increased flexibility regarding carryover funds, broader allowable uses for Title II, and more. According to USED's [press release](#), [waivers](#) will receive an initial determination within one business day.
2. AASA Issues Call to Action on IDEA Flexibility: AASA recently released the following Call to Action for its members to consider. The text of AASA's suggested Congressional communication is attached as well. Please contact Sasha Pudelski (spudelski@aasa.org) with any questions.
 - ***"Action Alert: Congress Must Grant Narrow, Temporary IDEA Flexibility NOW***
In light of the hardship districts are experiencing in trying to educate all students during a pandemic, we call on Congress to provide practical, narrow flexibility in how districts meet some of the requirements under IDEA. If your district is struggling to

meet IDEA mandates, we urge you to take a moment to email the education staff on Capitol Hill and ask them to ensure the next COVID-19 relief package contains sensible flexibility for IDEA. Please send an action alert to your full Congressional delegation today using [AASA's Action Alert System](#). You simply input your address and they will direct you to the appropriate Rep/Senators for you to email and supply a template email for you to use. Or you can download a list of all the education staffers for your Congressional delegation and email them individually [here](#). We urge you to make your advocacy more impactful by personalizing this email and adding a paragraph describing the issues your district is specifically facing in complying with IDEA."

READING LIST

- [Consortium Members' Resources on IDEA](#): Members have shared some examples of their own advocacy regarding special education flexibility during the crisis. You can find those samples and other resources in our COVID-19 Resources Folder. (Please add resources to the folder directly or just email to joe.fretwell@educationcounsel.com.)
- [What Congressional COVID Funding Means for K-12 Schools](#): FutureEd released this helpful summary of key components of the CARES Act and its implications for K-12 schools. The analysis also cites a recent [report](#) from the Center on Budget and Policy Priorities that provides the expected state-by-state funds that should be distributed as a result of the CARES Act.

****Please use [this link](#) to share any feedback on the Bulletin.****

Nelson Mullins is continuing to monitor developments related to COVID-19, including [REDACTED] from the Centers for Disease Control ("CDC"); World Health Organization; various health officials; and federal, state, and local government authorities. The firm is taking appropriate precautionary actions and has implemented plans to ensure the continuation of all firm services to clients from both in office and remote work arrangements across our 25 geographically dispersed offices.

Confidentiality Notice

This message is intended exclusively for the individual or entity to which it is addressed. This communication may contain information that is proprietary, privileged, confidential or otherwise legally exempt from disclosure. If you are not the named addressee, you are not authorized to read, print, retain, copy or disseminate this message or any part of it. If you have received this message in error, please notify the sender immediately either by phone (800-237-2000) or reply to this e-mail and delete all copies of this message.

From: [Sizemore Heizer, Rachna \(School Board Member\)](#)
To: [Baenig, Rebecca G](#); [Luftglass, Maribeth](#); [Presidio, Sloan](#)
Cc: [Brabrand, Scott S](#)
Subject: RE: [External] Laptop Distribution - FCPS - Floris elementary
Date: Monday, April 6, 2020 4:34:19 PM

Thank you!

From: Baenig, Rebecca G <RGBaenig@fcps.edu>
Sent: Monday, April 6, 2020 4:33 PM
To: Sizemore Heizer, Rachna (School Board Member) <rsizemorehei@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>; Presidio, Sloan <sjpresidio@fcps.edu>
Cc: Brabrand, Scott S <ssbrabrand@fcps.edu>
Subject: RE: [External] Laptop Distribution - FCPS - Floris elementary

Thank you, Rachna. I'll look into this and we will reach out to the parent and close the loop with you.

From: Sizemore Heizer, Rachna (School Board Member) <rsizemorehei@fcps.edu>
Sent: Monday, April 6, 2020 4:29 PM
To: Luftglass, Maribeth <meluftglass@fcps.edu>; Presidio, Sloan <sjpresidio@fcps.edu>; Baenig, Rebecca G <RGBaenig@fcps.edu>
Cc: Brabrand, Scott S <ssbrabrand@fcps.edu>
Subject: Fwd: [External] Laptop Distribution - FCPS - Floris elementary

Hello all

I received the below request from a parent looking to get a laptop for his elementary school child. He claims he didn't get any message from the school regarding who may need a laptop. I asked him to contact his principal who said there are no current opportunities for him to get a laptop. Are we still distributing laptops for elementary school students - would there be another opportunity for him to get one for his child? Completely understand if not but I wanted to follow up and ask.

Thank you

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Rachna Sizemore Heizer
At Large Representative
Fairfax County School Board
Tel.: 571-265-0742

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Subject: Re: [External] Laptop Distribution - FCPS - Floris elementary

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Our Principal (Ms. Porter, just retired, so the Asst Principal is the only POC I have.

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Thank you

[REDACTED]

Date: Mon, Apr 6, 2020 at 11:16 AM
Subject: RE: [External] Laptop distribution
To: [REDACTED] <[REDACTED]>
Cc: Walker, Holly J <HJWalker@fcps.edu>

Hello Mr. [REDACTED]

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[REDACTED]

Stay safe and healthy!

Amanda C. Dorr

Assistant Principal

Floris Elementary School

2708 Centreville Rd., VA 20171

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From: [REDACTED] <[REDACTED]>

Sent: Monday, April 6, 2020 10:46:22 AM

To: Sizemore Heizer, Rachna (School Board Member) <rsizemorehei@fcps.edu>

Subject: [External] Laptop Distribution - FCPS - Floris elementary

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

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To: [Sizemore Heizer, Rachna \(School Board Member\)](#); [Luftglass, Maribeth](#); [Presidio, Sloan](#)
Cc: [Brabrand, Scott S](#)
Subject: RE: [External] Laptop Distribution - FCPS - Floris elementary
Date: Monday, April 6, 2020 4:32:37 PM

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Subject: RE: [External] Laptop distribution

To: [REDACTED] <[REDACTED]>

Cc: Walker, Holly J <HJWalker@fcps.edu>

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[REDACTED]

Stay safe and healthy!

Amanda C. Dorr

Assistant Principal

Floris Elementary School

2708 Centreville Rd., VA 20171

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To: Sizemore Heizer, Rachna (School Board Member) <rsizemorehei@fcps.edu>

Subject: [External] Laptop Distribution - FCPS - Floris elementary

[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED] e
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]
[REDACTED]

[REDACTED]

From: [Sizemore Heizer, Rachna \(School Board Member\)](#)
To: [Luftglass, Maribeth](#); [Presidio, Sloan](#); [Baenig, Rebecca G](#)
Cc: [Brabrand, Scott S](#)
Subject: Fwd: [External] Laptop Distribution - FCPS - Floris elementary
Date: Monday, April 6, 2020 4:29:20 PM

Hello all

I received the below request from a parent looking to get a laptop for his elementary school child. He claims he didn't get any message from the school regarding who may need a laptop. I asked him to contact his principal who said there are no current opportunities for him to get a laptop. Are we still distributing laptops for elementary school students - would there be another opportunity for him to get one for his child? Completely understand if not but I wanted to follow up and ask.

Thank you

Rachna

Rachna Sizemore Heizer
At Large Representative
Fairfax County School Board
Tel.: 571-265-0742

Please be aware that correspondence with School Board members is subject to the Virginia Freedom of Information Act. This means that your correspondence may be made public if (1) it deals with FCPS business and (2) someone requests it--even if you have asked that your message be kept confidential. Only a few topics are exempt from the disclosure requirement, such as information about identifiable students, and personnel information about individual employees.

From: [REDACTED] <[REDACTED]>
Sent: Monday, April 6, 2020 4:15:23 PM
To: Sizemore Heizer, Rachna (School Board Member) <rsizemorehei@fcps.edu>
Subject: Re: [External] Laptop Distribution - FCPS - Floris elementary

Thank you for the quick response! I contacted Amanda Dorr, assistant Principal at Floris Elementary. She told me she could not help me. Her response is below.

There were no communications with parents about the state of technology in our homes prior to the laptop distribution last week ([REDACTED])

Our Principal (Ms. Porter, just retired, so the Asst Principal is the only POC I have.

If you can help me get a laptop for my son before next week's distance learning starts, that would be great. The school is no help.

Thank you

[REDACTED]

Date: Mon, Apr 6, 2020 at 11:16 AM
Subject: RE: [External] Laptop distribution
To: [REDACTED] <[REDACTED]>
Cc: Walker, Holly J <HJWalker@fcps.edu>

Hello Mr. [REDACTED]

Thank you for your email. We understand that we are all being challenged in ways we could not have imagined just weeks ago and that families are balancing many new things at home. We are taking the health of our families and staff very seriously. So, at this time, we are not opening our building for additional laptop distribution. We will reassess in the near future to determine opportunities for opening the building. We appreciate your understanding.

[REDACTED]

Stay safe and healthy!

Amanda C. Dorr

Assistant Principal

Floris Elementary School

2708 Centreville Rd., VA 20171

On Mon, Apr 6, 2020 at 3:15 PM Sizemore Heizer, Rachna (School Board Member) <rsizemorehei@fcps.edu> wrote:

Hi Mr. [REDACTED]

Thank you for the email and for sharing your concerns. There should have been an email or communication sent to parents regarding technology at home. The best way to obtain a laptop is to contact your principal and let them know of your need. If you still have issues, please let me know. As you may know, before this pandemic, FCPS was 1:1 for computers for high school students. We have been in the process of gathering all the laptops currently in schools, cleaning

and distributing them. We have handed them out to middle school students and are currently working on getting them to as many elementary school students grades 3-6 who need them.

I hope that helps

Rachna

Rachna Sizemore Heizer

At Large Representative

Fairfax County School Board

Tel.: 571-265-0742

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From: [REDACTED] <[REDACTED]>
Sent: Monday, April 6, 2020 10:46:22 AM
To: Sizemore Heizer, Rachna (School Board Member) <rsizemorehei@fcps.edu>
Subject: [External] Laptop Distribution - FCPS - Floris elementary

[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

From: [Luftglass, Maribeth](#)
To: [Siegl, Jim E.](#); [Kretzer, Sandy](#); [Jewell, Tracey D.](#)
Subject: FW: Next steps
Date: Monday, April 6, 2020 4:26:00 PM
Attachments: [Consent-Exchange-Info-CFR-42_docx.aspx.mht](#)

From: Davis, Mary Jo
Sent: Monday, April 6, 2020 4:21 PM
To: Scott, Deborah E <descott1@fcps.edu>
Cc: Johnson, Teresa L <TLJohnson4@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>
Subject: RE: Next steps

FYI, here is the consent that families sign for holding the Family Resource Meetings which includes educational records.

https://fairfaxcounty.sharepoint.com/:f:/r/sites/DFS/csa/Shared%20Documents/Doc/Consent_forms?csf=1&e=WFVjTj

Mary Jo Davis, LCSW
Coordinator of Social Work Services
Fairfax County Public Schools
8270 Willow Oaks Drive, 3059
Fairfax, Va 22031
Phone: 571-423-4303, Mobile: 571-442-2854
msdavis@fcps.edu

From: Scott, Deborah E
Sent: Monday, April 6, 2020 3:55 PM
To: Davis, Mary Jo <msdavis@fcps.edu>
Cc: Johnson, Teresa L <TLJohnson4@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>
Subject: Next steps

Mary Jo,

Looks like next steps are to:

- Put a memo together for legal dept. describing our SW staff participating in Zoom Health meetings where HIPPA is covered, but, not FERPA, are their limits to sharing? There are signed consents.
- Google Meet audio is preferred communication- since we initiate and cover FERPA, does it matter that we are calling providers covered by HIPPA, there are signed consents
- Blackboard Collaborate- same question as Google Meet

It sounds as if IT will explore Google Meet video option and have had an ongoing conversation with Zoom, but, I am not sure it is a priority area given other needs as this time. I have included others in

case I missed something in these quick notes.

If you could prepare a memo, I can send through Teresa as she may want to add..

Thanks,

Deb

From: [Davis, Mary Jo](#)
To: [Scott, Deborah E](#)
Cc: [Johnson, Teresa L](#); [Luftglass, Maribeth](#)
Subject: RE: Next steps
Date: Monday, April 6, 2020 4:20:49 PM
Attachments: [Consent-Exchange-Info-CFR-42_docx.aspx.mht](#)

FYI, here is the consent that families sign for holding the Family Resource Meetings which includes educational records.

https://fairfaxcounty.sharepoint.com/:f:/r/sites/DFS/csa/Shared%20Documents/Doc/Consent_forms?csf=1&e=WFVjTj

Mary Jo Davis, LCSW
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msdavis@fcps.edu

From: Scott, Deborah E
Sent: Monday, April 6, 2020 3:55 PM
To: Davis, Mary Jo <msdavis@fcps.edu>
Cc: Johnson, Teresa L <TLJohnson4@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>
Subject: Next steps

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Thanks,

Deb

From: [Luftglass, Maribeth](#)
To: [Siegl, Jim E.](#); [Kretzer, Sandy](#); [Jewell, Tracey D.](#)
Subject: Fwd: Next steps
Date: Monday, April 6, 2020 4:04:52 PM

Maribeth Luftglass
Assistant Superintendent, Information Technology
Fairfax County Public Schools

Begin forwarded message:

From: "Davis, Mary Jo" <msdavis@fcps.edu>
Date: April 6, 2020 at 4:01:28 PM EDT
To: "Scott, Deborah E" <descott1@fcps.edu>
Cc: "Johnson, Teresa L" <TLJohnson4@fcps.edu>, "Luftglass, Maribeth" <meluftglass@fcps.edu>
Subject: RE: Next steps

Deb,

I will put a memo for you together. According to OCR has relaxed the HIPAA [REDACTED] to include Google Hangout Meets; <https://www.hhs.gov/hipaa/for-professionals/special-topics/emergency-preparedness/notification-enforcement-discretion-telehealth/index.html>

Maribeth – could you turn on the video platform for our school social workers to use so they can offer the parent/student either audio or video Family Resource Meetings?

Thank you all for your consideration,

Mary Jo Davis, LCSW
Coordinator of Social Work Services
Fairfax County Public Schools
8270 Willow Oaks Drive, 3059
Fairfax, Va 22031
Phone: 571-423-4303, Mobile: 571-442-2854
msdavis@fcps.edu

From: Scott, Deborah E
Sent: Monday, April 6, 2020 3:55 PM
To: Davis, Mary Jo <msdavis@fcps.edu>
Cc: Johnson, Teresa L <TLJohnson4@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>

Subject: Next steps

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Thanks,

Deb

From: [Luftglass, Maribeth](#)
To: [Siegl, Jim E.](#); [Jewell, Tracey D.](#); [Kretzer, Sandy](#)
Subject: Fwd: Next steps
Date: Monday, April 6, 2020 4:04:22 PM

Maribeth Luftglass
Assistant Superintendent, Information Technology
Fairfax County Public Schools

Begin forwarded message:

From: "Scott, Deborah E" <descott1@fcps.edu>
Date: April 6, 2020 at 3:55:01 PM EDT
To: "Davis, Mary Jo" <msdavis@fcps.edu>
Cc: "Johnson, Teresa L" <TLJohnson4@fcps.edu>, "Luftglass, Maribeth" <meluftglass@fcps.edu>
Subject: Next steps

Mary Jo,

Looks like next steps are to:

- <!--[if !supportLists]-->• <!--[endif]-->Put a memo together for legal dept. describing our SW staff participating in Zoom Health meetings where HIPPA is covered, but, not FERPA, are their limits to sharing? There are signed consents.
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Thanks,

Deb

From: [Davis, Mary Jo](#)
To: [Scott, Deborah E](#)
Cc: [Johnson, Teresa L](#); [Luftglass, Maribeth](#)
Subject: RE: Next steps
Date: Monday, April 6, 2020 4:01:29 PM

Deb,

I will put a memo for you together. According to OCR has relaxed the HIPAA [REDACTED] to include Google Hangout Meets; <https://www.hhs.gov/hipaa/for-professionals/special-topics/emergency-preparedness/notification-enforcement-discretion-telehealth/index.html>

Maribeth – could you turn on the video platform for our school social workers to use so they can offer the parent/student either audio or video Family Resource Meetings?

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8270 Willow Oaks Drive, 3059
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Phone: 571-423-4303, Mobile: 571-442-2854
msdavis@fcps.edu

From: Scott, Deborah E
Sent: Monday, April 6, 2020 3:55 PM
To: Davis, Mary Jo <msdavis@fcps.edu>
Cc: Johnson, Teresa L <TLJohnson4@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>
Subject: Next steps

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Thanks,

Deb

From: [Scott, Deborah E](#)
To: [Davis, Mary Jo](#)
Cc: [Johnson, Teresa L](#); [Luftglass, Maribeth](#)
Subject: Next steps
Date: Monday, April 6, 2020 3:55:02 PM

Mary Jo,

Looks like next steps are to:

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If you could prepare a memo, I can send through Teresa as she may want to add..

Thanks,

Deb

From: [Brabrand, Scott S](#)
To: [Torre, John](#); [Cabinet \(Superintendent\)](#); [Presidio, Sloan](#); [Johnson, Teresa L](#); [Nixon, Helen A](#); [Luftglass, Maribeth](#); [Burden, Leigh L](#)
Subject: Re: COVID Update April 6
Date: Monday, April 6, 2020 3:51:07 PM

From: Torre, John <jjtorre@fcps.edu>
Sent: Monday, April 6, 2020 2:51:57 PM
To: Cabinet (Superintendent) <CabinetSuperintendent@fcps.edu>; Presidio, Sloan <sjpresidio@fcps.edu>; Johnson, Teresa L <TLJohnson4@fcps.edu>; Nixon, Helen A <hanixon@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>; Burden, Leigh L <elburden@fcps.edu>
Subject: COVID Update April 6

FOR REVIEW

Fairfax County Health Department

April 6 New Positive Cases: 62*

Total Positive Cases: 488

Health District includes Fairfax County, City of Fairfax, City of Falls Church and towns within the county

Total Deaths: 6

April 5 New Positive Cases: 39*

Total Positive Cases: 426

Health District includes Fairfax County, City of Fairfax, City of Falls Church and towns within the county

Total Deaths: 6

** Daily reported numbers as reported by the Virginia Department of Health*

Instruction

The distance learning packets started arriving in mailboxes this past week. There was a slight delay in the mail process and some families may not receive the packets until early this week. As of 4/3/2020, 504 parents choose to [Opt-out](#) of printed packet delivery. All learning packets can be accessed electronically on FCPS 24/7 Learning.

Dual Enrollment

- FCPS staff are working closely with each of our dual enrollment partners to develop information for students and parents regarding how the school year will finish for Dual Enrollment. Information will be provided to students and parents during the week of April 13 or sooner.
- While the majority of our dual enrollment courses are offered through Northern Virginia Community College, we also have dual enrollment courses with George Mason University, James Madison University, and Shenandoah University. Each partner has a different methodology regarding how to finish the course and we need time to work through each of these items.
- For students who want to enroll in Dual Enrollment courses for the 2020-21 school year, information about how to complete the required registration forms will be provided during the week of April 13.

About This Year's AP Exams

<https://apcoronavirusupdates.collegeboard.org/educators>

Food Distribution

Day	Date	Student Meals	Adult Meals	Total
Monday	3/23/2020	11,289	229	11,518
Tuesday	3/24/2020	14,231	192	14,423
Wednesday	3/25/2020	13,415	146	13,561
Thursday	3/26/2020	15,906	157	16,063
Friday	3/27/2020	18,676	211	18,887
Monday	3/30/2020	16,505	182	16,687
Tuesday	3/31/2020	17,270	114	17,384
Wednesday	4/01/2020	18,123	136	18,259
Thursday	4/02/2020	19,073	160	19,233
Friday	4/03/2020	20,018	111	20,129
Monday	4/06/2020	19,779	143	19,922

FCPS is serving grab and go meals during spring break, April 6-10.

Starting today, food distribution hours at FCPS school sites and curbside service sites are from 10:00 a.m. to 1:00 p.m. Food distribution times at pop up sites and along bus routes are unchanged. Breakfast and lunch meals are available together wherever meals are being distributed.

[View Complete List of Meal Sites and Times](#)

School Outreach

[Dr. Clint Mitchell](#)

[@mitchemm13](#)

[Apr 3](#)

Last day of laptop distribution

[@MtVernonWoods](#)

199 laptops out the door to kiddos in grades 3-6. See you all on blackboard for distance learning on April 16. Let's go get it. New era of meeting kids needs in [#FCPS](#) [##MVWES](#)



Parklawn ES: A Note from Mrs. Forgy

Hello Parklawn Families,

I hope this email finds you and your family well! Our Parklawn Staff members have been working so hard this week participating in trainings, preparing for use of Blackboard Collaborate Ultra, and collaborating and planning instruction for Distance Learning for our students. I am so proud of their work as they embark on their own new learning and establish a completely new way to provide instruction. I am sure your students will be so excited to reconnect with their teachers and with one another on Tuesday, April 14! Until then, please check out the video [Parklawn Hello!](#) that our staff created for our

students!

Our Parklawn team has been working hard to establish an instructional schedule that will support all learners at home. Please see below for the Overview of the Parklawn Instructional Schedule. Parklawn

Parklawn Schedule



Please keep the following distance learning information in mind:

- Instructional Guidelines:

2 Hours a Day: *virtual teacher-directed instruction and individualized student support - when teachers are available through Blackboard Collaborate Ultra; Teachers will reach out to students to provide access*

2-3 Hours a day: *independent study using learning packets and choice activities; parents embed health/activity breaks during blocks below (teachers are planning, posting, providing feedback, responding to parents)*

****Teachers will identify one hour a day for “Parent Office Hours”:** *to be available to connect. Individual teachers will share this time.*

- Specialist Office Hours: Our Specialist teachers (music, PE, art, library, Spanish, CCT,.....) will be posting learning activities at each grade level’s FCPS 24/7 Learning (Blackboard) site. They will also hold daily office hours for individual students to check in and connect. Students in grades 3-5 may reach specialists from 2-2:30; grades K-2 from 2:30--3:00, Monday-Thursday.
- FCPS Learning Packets: For the first two weeks, learning packets provide review for essential standards for each grade level. The subsequent packets will provide both new content and review of previously taught concepts. Packets have been mailed to students, and we are aware that the first set of packets arrived late. The packets are also available electronically in [FCPS 24/7 Learning \(Blackboard\)](#) and can be printed at home. Please use this [opt out link](#) to stop receiving the printed instructional packets in the mail. You will need your student’s ID number and your e-mail address to access the opt out system.
- Recorded Sessions: Teachers will be recording the “Virtual Teacher-Directed Instruction” hour each day, Monday-Thursday. They will post

these sessions on [FCPS 24/7 Learning \(Blackboard\)](#) for you to access at any time for viewing.

West Potomac HS Grading Update

https://www.youtube.com/watch?utm_content=&utm_medium=email&utm_name=&utm_source=govdelivery&utm_term=&v=rk6AjDRzls0

██████████ Run ES "We Miss You"

<https://twitter.com/██████████status/12447891515512833>

Fairfax County

Board of Supervisors Chairman Jeff McKay's April 4 newsletter

<https://myemail.constantcontact.com/COVID-19-Update--Good-news-for-your-Saturday.html?soid=1110463407829&aid=Y75hJp-wxo>

Coronavirus Information for Specific Audiences

<https://www.fairfaxcounty.gov/health/novel-coronavirus/audiences>

The Foundation for FCPS

The Foundation for FCPS continues to be a resource for community members who want to help. Please consider making a donation to the Foundation's "Access for All Fund" and provide support to our most vulnerable students and their families as we navigate through this crisis.

[Donate Here](#)

So far, the Foundation has:

- Provided \$40,000 to help order 30,000 school supply kits for students at Title I elementary schools. The kits have 8 items in them, including crayons, paper, pencils, pencil sharpeners and scissors and will be mailed directly to the students' homes
- Committed funds to support the IT department in its purchase of MiFi devices so that students who do not have internet at home can access course content.
- Given \$17,000 to local food banks who assist our students
- Provided \$2,500 in grocery gift cards for distribution to homeless students.

[More Information Here](#)

Resources

15 ways to conquer coronavirus anxiety

<https://pro.psychcentral.com/exhausted-woman/2020/03/15-ways-to-conquer-coronavirus-anxiety/>

Stress and Coping

<https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/managing-stress-anxiety.html?>

7 Guiding Principles For Parents Teaching From Home

[Teaching from Home](#)

Q and A

Are you taking any action during the closure regarding your transportation assets and drivers?

During the school closures related to COVID-19, Fairfax County Public Schools is utilizing approximately 1% of the school bus fleet and driver pool to support Food Services with meal delivery.

Are bus drivers getting paid? All contracted bus drivers are paid their guaranteed hours during the school closures.

Will there be specialized AAP packets?

Grade-level Learning Packets are being distributed weekly to provide equitable access to learning experiences for all students. Starting in Week 2, Advanced Mathematics 3-6 will be included in the packets. Also starting in Week 2, middle school packets will be differentiated based on the student's math course.

How do I know if my child will be promoted to the next grade level after this school year?

For students in grades K-8, FCPS Regulation 2410 states promotion is based on classroom assessments and grade-level expectations. These decisions are made based upon a student's academic performance. For K-8 students, this would be based on student demonstration prior to school closure, based on appropriate expectations for that time of year. Students in grades K-8, will have the additional opportunity to continue to demonstrate mastery of grade level standards during this period of distance learning.

Promotion decisions rest with the principal. If a parent is not in agreement with the decision, they should discuss with the principal. If agreement cannot be reached, a parent may appeal to the Region Superintendent.

Students who were on track for promotion prior to closure will be promoted.

Technology Distribution (through 4/3)

Through Friday, April 3: **10,312 laptops; 488 MiFis**

<https://www.fcps.edu/sites/default/files/Student%20CheckOut%20Daily%20Summary%20Cumulative%20040320.pdf>

COVID 19 Web Links

FCPS www.fcps.edu

Fairfax County <https://www.fairfaxcounty.gov/covid19/>

Sent: Monday, April 6, 2020 3:01 PM

To: Alvin Wilbanks <alvin_wilbanks@gwinnett.k12.ga.us>; Burke Royster <broyster@greenville.k12.sc.us>; Chris Ragsdale <chris.ragsdale@cobbk12.org>; Don Grotting <don_grotting@beaverton.k12.or.us>; Jack Smith <jack_smith@mcpsmd.org>; Tony Sanders <tonysanders@u-46.org>; Duran, Ivan J <durani@bsd405.org>; Superintendent Brabrand <suptbrabrand@fcps.edu>; Brabrand, Scott S <ssbrabrand@fcps.edu>; Superintendent@palmbeachschools.org; 'cqmoore@wcpss.net'; merv_daugherty@ccpsnet.net; Aaron.Spence@vbschools.com; Robert Anderson <rob.anderson@bvsd.org>; Williams, Darryl L. <dlwilliams@bcps.org>; Looneym@fultonschools.org; earnest.winston@cms.k12.nc.us; pvlesar@mpsaz.org; Marvin Connelly <marvinconnelly@ccs.k12.nc.us>

Cc: Art Coleman <art.coleman@educationcounsel.com>; Joe Fretwell <joe.fretwell@educationcounsel.com>; Barbara, Tammy <tbarbara@aasa.org>; 'berney_kirkland@gwinnett.k12.ga.us'; Brenda Stiffler <bstiffler2@bcps.org>; Jonesc1@fultonschools.org; 'collinse@bsd405.org'; ██████████ Domenech <ddomenech@aasa.org>; 'david_williams@beaverton.k12.or.us'; 'dbrubaker@garlandisd.net'; Debbie Oakes <debbie.oakes@educationcounsel.com>; 'dneter@wcpss.net'; Frank Barnes <frankd.barnes@cms.k12.nc.us>; Gepsie Cox <gcox@bcps.org>; 'gfortner@greenville.k12.sc.us'; 'ginny_hansmann@beaverton.k12.or.us'; 'GoldieD@fultonschools.org'; 'HarperCD@fultonschools.org'; 'hhollands@mpsaz.org'; 'jcrain@wcpss.net'; james_appleton@gwinnett.k12.ga.us; 'jmccoy@greenville.k12.sc.us'; 'jmccrear@greenville.k12.sc.us'; Johnson, Henry R <Henry_R_Johnson@mcpsmd.org>; 'Jonathan_Patterson@Gwinnett.k12.ga.us'; 'laurahill@u-46.org'; Mark Howard <mark.howard.1@palmbeachschools.org>; 'mary_hawkins@beaverton.k12.or.us'; 'maryfergus@u-46.org'; 'MatthewsC@fultonschools.org'; 'Maureen_wheeler@beaverton.k12.or.us'; 'mdickerson2@bcps.org'; vwhite@bcps.org; Mort Sherman <msherman@aasa.org>; Noelle Ellerson Ng <nellerson@aasa.org>; 'Ogletreec12@fultonschools.org'; 'reeds2@fultonschools.org'; Sandra Napoli <sandra_l_napoli@mcpsmd.org>; 'sjpresidio@fcps.edu'; 'Sloan_Roach@Gwinnett.k12.ga.us'; 'Steve_Flynt@Gwinnett.k12.ga.us'; 'suzannejohnson@u-46.org'; Tara Major <temajor@garlandisd.net>; 'tbrinkma@greenville.k12.sc.us'; 'trishashrode@u-46.org'; 'tsimmons@wcpss.net'; Johnson, Henry R <Henry_R_Johnson@mcpsmd.org>; andrew_zuckerman@mcpsmd.org; Maria_V_Navarro@mcpsmd.org; kimberly_a_statham@mcpsmd.org; laural.francisco@cms.k12.nc.us; Julie Ward _ Staff - Superintendent <jhward@wcpss.net>; Schmidt, Heidi <hschmidt@aasa.org>; Zoller, Deborah S. <dzoller@bcps.org>; nfitzer@greenville.k12.sc.us; stephaniealters@u-46.org; collinse@bsd405.org; Bradley McMillen <bmcmillen@wcpss.net>; Diamond, Nicola <Nicola_Diamond@mcpsmd.org>; anthony_smith@gwinnett.k12.ga.us; babak_mostaghimi@gwinnett.k12.ga.us; edward.tierney@palmbeachschools.org; Patterson, Yasmina A <pattersony@bsd405.org>; lygardner@wcpss.net; kelly.cox@palmbeachschools.org; siegwarthp@bsd405.org; Ivey, Frances W <FWIvey@fcps.edu>; hcwilliams@mpsaz.org; amanda_altizer@ccpsnet.net; Gretchen.Walton@cobbk12.org; Gail.Dease@cobbk12.org; Lynn Gordon <Lynn.Gordon2@cobbk12.org>; Kevin ██████████ cobbk12.org; amy_pratt@gwinnett.k12.ga.us; Laura Shafer <laura.shafer@bvsd.org>; Thomas_Taylor@ccpsnet.net; Truesdale, Valerie <vtruesdale@aasa.org>; Iturri, Gabriela <giturri@aasa.org>; Magee, Debbie <DMagee@aasa.org>; Evelyn Bevins <evelynbevins@u-46.org>; Martha Head <mehead@mpsaz.org>; Minichello, James <jminichello@aasa.org>; alfoullis@mpsaz.org; Keith Oswald

<keith.oswald@palmbeachschools.org>; Pete (Betsy) Horne <betsyhorne@ccs.k12.nc.us>;
mike.gradoz@bvsd.org; peter.licata@palmbeachschools.org; Marc.Bergin@vbschools.com
Subject: [External] Consortium Bulletin: Special Coronavirus Edition

Consortium Bulletin 2020 *Special Coronavirus Edition* —circulated on 4.6.2020

In addition to a few new developments, we're sending this Special Edition so close on the heels of Friday's email in case the two action items slipped through the weekend cracks. Please review and respond to those ASAP.

ACTION ITEMS

1. [RSVP for Consortium Connection Call #2 \(DUE ASAP\):](#) [RSVP here](#) for our second Consortium Connection Call (CCC) on **Tuesday, April 7 from 4:00 – 5:00 PM ET**.
 - This CCC is intended primarily for Consortium superintendents to connect with one another and to discuss what Congress should include in any fourth coronavirus response bill, the negotiations for which are already beginning.
 - Because we will also touch on potential Consortium advocacy about this and other federal policies, we especially encourage superintendents to attend. As always, though, a relevant senior staff member may participate as well (or two, if the superintendent cannot attend).
 - After you RSVP, we will send you a calendar invite with the log-in information.
2. [Complete Survey about 4th Coronavirus Bill Priorities \(DUE ASAP\):](#) To help inform the Consortium's federal advocacy strategy and to set the table for next Tuesday's CCC on this topic, **please complete [this survey](#)** about what you think Congress should prioritize in its next coronavirus response bill.
 - Please only submit one response per district & complete this regardless of whether you can participate in the CCC #2 on Tuesday afternoon.

FEDERAL HEADLINES

1. [USED Announces Process for SEAs to Request CARES Act Financial Flexibilities:](#) USED Secretary DeVos announced today the Department's process for issuing funding flexibilities to SEAs, a key component of the recently passed CARES Act. Under the new legislation, states can apply for waivers to use restricted federal education funds to support various coronavirus response initiatives, including spending more Title IV funds on distance learning infrastructure, increased flexibility regarding carryover funds, broader allowable uses for Title II, and more. According to USED's [press release](#), [waivers](#) will receive an initial determination within one business day.
2. [AASA Issues Call to Action on IDEA Flexibility:](#) AASA recently released the following Call to Action for its members to consider. The text of AASA's suggested Congressional communication is attached as well. Please contact Sasha Pudelski (spudelski@aasa.org) with any questions.
 - *["Action Alert: Congress Must Grant Narrow, Temporary IDEA Flexibility NOW](#)*

In light of the hardship districts are experiencing in trying to educate all students during a pandemic, we call on Congress to provide practical, narrow flexibility in how districts meet some of the requirements under IDEA. If your district is struggling to meet IDEA mandates, we urge you to take a moment to email the education staff on Capitol Hill and ask them to ensure the next COVID-19 relief package contains sensible flexibility for IDEA. Please send an action alert to your full Congressional delegation today using [AASA's Action Alert System](#). You simply input your address and they will direct you to the appropriate Rep/Senators for you to email and supply a template email for you to use. Or you can download a list of all the education staffers for your Congressional delegation and email them individually [here](#). We urge you to make your advocacy more impactful by personalizing this email and adding a paragraph describing the issues your district is specifically facing in complying with IDEA."

READING LIST

- [Consortium Members' Resources on IDEA](#): Members have shared some examples of their own advocacy regarding special education flexibility during the crisis. You can find those samples and other resources in our COVID-19 Resources Folder. (Please add resources to the folder directly or just email to joe.fretwell@educationcounsel.com.)
- [What Congressional COVID Funding Means for K-12 Schools](#): FutureEd released this helpful summary of key components of the CARES Act and its implications for K-12 schools. The analysis also cites a recent [report](#) from the Center on Budget and Policy Priorities that provides the expected state-by-state funds that should be distributed as a result of the CARES Act.

****Please use [this link](#) to share any feedback on the Bulletin.****

Nelson Mullins is continuing to monitor developments related to COVID-19, including [REDACTED] from the Centers for Disease Control ("CDC"); World Health Organization; various health officials; and federal, state, and local government authorities. The firm is taking appropriate precautionary actions and has implemented plans to ensure the continuation of all firm services to clients from both in office and remote work arrangements across our 25 geographically dispersed offices.

Confidentiality Notice

This message is intended exclusively for the individual or entity to which it is addressed. This communication may contain information that is proprietary, privileged, confidential or otherwise legally exempt from disclosure. If you are not the named addressee, you are not authorized to read, print, retain, copy or disseminate this message or any part of it. If you have received this message in error, please notify the sender immediately either by phone (800-237-2000) or reply to this e-mail and delete all copies of this message.

From: [Yocom, Julie A](#)
To: [Luftglass, Maribeth](#); [Kretzer, Sandy](#)
Cc: [DIT SMT](#)
Subject: RE: Information Technology - Case Details FCPS CASE-0000443828
Date: Monday, April 6, 2020 3:44:02 PM

Thank you, a response has been sent.

Julie
Julie Yocom
Executive Administrative Assistant to
Maribeth Luftglass, Assistant Superintendent,
Information Technology

-----Original Message-----

From: Luftglass, Maribeth
Sent: Monday, April 6, 2020 2:50 PM
To: Kretzer, Sandy <sakretzer@fcps.edu>; Yocom, Julie A <jayocom@fcps.edu>
Cc: DIT SMT <DIT_SMT@fcps.edu>
Subject: RE: Information Technology - Case Details FCPS CASE-0000443828

Looks good.

Thanks,

Maribeth

From: Kretzer, Sandy
Sent: Monday, April 6, 2020 2:48 PM
To: Yocom, Julie A <jayocom@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: DIT SMT <DIT_SMT@fcps.edu>
Subject: RE: Information Technology - Case Details FCPS CASE-0000443828

Suggested response for your review

Mr. [REDACTED]

Thank you for your interest and suggestions related to online resources and distance learning. Our teachers do have many digital resources from which to choose that have been approved/adopted for use in FCPS. We do follow a rigorous process in vetting resources to make sure that those resources are secure, that we would be compliant with federal guidelines to protect student information, obtain parental consent if required and are able to provide support for our educators. Cost associated with licensing is also an important consideration.

Specifically, Camtasia underwent FCPS instructional and technical review process for IB Film classes in 2018.

FCPS approved the use of Camtasia by teachers and staff as a locally supported resource. This means that schools are required to purchase their own software subscription licenses. Camtasia Terms of Service also outlined that use by students under 16 requires parental permission.

From: Yocom, Julie A
Sent: Monday, April 6, 2020 2:02 PM
To: DIT SMT <DIT_SMT@fcps.edu <mailto:DIT_SMT@fcps.edu>>
Subject: RE: Information Technology - Case Details FCPS CASE-0000443828

Response needed: Thank you.

Requester: [REDACTED]

Summary: Information Technology

Requester Email Address | [REDACTED]

[The following information was entered in the Leadership Team Portal:](#)

[Client Selected: Superintendent - Scott Brabrand, Division Superintendent](#)

[Address:](#)

[REDACTED]

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[Redacted]

[Redacted]

[Redacted]

-----Original Message-----

From: StCyr, Lori L

Sent: Wednesday, April 1, 2020 3:07 PM

To: Luftglass, Maribeth <meluftglass@fcps.edu <mailto:meluftglass@fcps.edu> >

Cc: Yocom, Julie A <jayocom@fcps.edu <mailto:jayocom@fcps.edu> >

Subject: FW: Information Technology - Case Details FCPS CASE-0000443828

Hi Maribeth,

Please have staff respond to the client below.....

Julie – the case is assigned to you.

Thanks,

Lori St. Cyr

Executive Administrative Assistant

to the Division Superintendent

Fairfax County Public Schools

8115 Gatehouse Road

Falls Church, VA 22042

Phone: 571-423-1010

Fax: 571-423-1007

From: FCPS ClientCommunications

Sent: Wednesday, April 1, 2020 3:06 PM

To: StCyr, Lori L <LLStCyr@fcps.edu <mailto:LLStCyr@fcps.edu> >

Subject: Information Technology - Case Details FCPS CASE-0000443828

Requester: [REDACTED]

Summary: Information Technology

Requester Email Address | [REDACTED]

[The following information was entered in the Leadership Team Portal:](#)

[Client Selected: Superintendent - Scott Brabrand, Division Superintendent](#)

[Address:](#)

[REDACTED]

[REDACTED]

[Phone Number:](#) [REDACTED]

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[REDACTED]

[REDACTED]

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[REDACTED]

[REDACTED]

[REDACTED]

From: [Torre, John](#)
To: [Cabinet \(Superintendent\)](#); [Presidio, Sloan](#); [Johnson, Teresa L](#); [Nixon, Helen A](#); [Luftglass, Maribeth](#); [Burden, Leigh L](#)
Subject: COVID Update April 6
Date: Monday, April 6, 2020 2:51:59 PM

FOR REVIEW

Fairfax County Health Department

April 6 New Positive Cases: 62*

Total Positive Cases: 488

Health District includes Fairfax County, City of Fairfax, City of Falls Church and towns within the county

Total Deaths: 6

April 5 New Positive Cases: 39*

Total Positive Cases: 426

Health District includes Fairfax County, City of Fairfax, City of Falls Church and towns within the county

Total Deaths: 6

** Daily reported numbers as reported by the Virginia Department of Health*

Instruction

The distance learning packets started arriving in mailboxes this past week. There was a slight delay in the mail process and some families may not receive the packets until early this week. As of 4/3/2020, 504 parents choose to [Opt-out](#) of printed packet delivery. All learning packets can be accessed electronically on FCPS 24/7 Learning.

Dual Enrollment

- FCPS staff are working closely with each of our dual enrollment partners to develop information for students and parents regarding how the school year will finish for Dual Enrollment. Information will be provided to students and parents during the week of April 13 or sooner.
- While the majority of our dual enrollment courses are offered through Northern Virginia Community College, we also have dual enrollment courses with George Mason University, James Madison University, and Shenandoah University. Each partner has a different methodology regarding how to finish the course and we need time to work through each of these items.
- For students who want to enroll in Dual Enrollment courses for the 2020-21 school year,

information about how to complete the required registration forms will be provided during the week of April 13.

About This Year's AP Exams

<https://apcoronavirusupdates.collegeboard.org/educators>

Food Distribution

Day	Date	Student Meals	Adult Meals	Total
Monday	3/23/2020	11,289	229	11,518
Tuesday	3/24/2020	14,231	192	14,423
Wednesday	3/25/2020	13,415	146	13,561
Thursday	3/26/2020	15,906	157	16,063
Friday	3/27/2020	18,676	211	18,887
Monday	3/30/2020	16,505	182	16,687
Tuesday	3/31/2020	17,270	114	17,384
Wednesday	4/01/2020	18,123	136	18,259
Thursday	4/02/2020	19,073	160	19,233
Friday	4/03/2020	20,018	111	20,129
Monday	4/06/2020	19,779	143	19,922

FCPS is serving grab and go meals during spring break, April 6-10.

Starting today, food distribution hours at FCPS school sites and curbside service sites are from 10:00 a.m. to 1:00 p.m. Food distribution times at pop up sites and along bus routes are unchanged. Breakfast and lunch meals are available together wherever meals are being distributed.

[View Complete List of Meal Sites and Times](#)

School Outreach

[Dr. Clint Mitchell](#)

[@mitchemm13](#)

[Apr 3](#)

Last day of laptop distribution

[@MtVernonWoods](#)

199 laptops out the door to kiddos in grades 3-6. See you all on blackboard for distance learning on April 16. Let's go get it. New era of meeting kids needs in [#FCPS](#) [##MVWES](#)



Parklawn ES: A Note from Mrs. Forgy

Hello Parklawn Families,

I hope this email finds you and your family well! Our Parklawn Staff members have been working so hard this week participating in trainings, preparing for use of Blackboard Collaborate Ultra, and collaborating and planning instruction for Distance Learning for our students. I am so proud of their work as they embark on their own new learning and establish a completely new way to provide instruction. I am sure your students will be so excited to reconnect with their teachers and with one another on Tuesday, April 14! Until then, please check out the video [Parklawn Hello!](#) that our staff created for our

students!

Our Parklawn team has been working hard to establish an instructional schedule that will support all learners at home. Please see below for the Overview of the Parklawn Instructional Schedule. Parklawn

Parklawn Schedule



Please keep the following distance learning information in mind:

- Instructional Guidelines:

2 Hours a Day: *virtual teacher-directed instruction and individualized student support - when teachers are available through Blackboard Collaborate Ultra; Teachers will reach out to students to provide access*

2-3 Hours a day: *independent study using learning packets and choice activities; parents embed health/activity breaks during blocks below (teachers are planning, posting, providing feedback, responding to parents)*

****Teachers will identify one hour a day for “Parent Office Hours”:** *to be available to connect. Individual teachers will share this time.*

- Specialist Office Hours: Our Specialist teachers (music, PE, art, library, Spanish, CCT,.....) will be posting learning activities at each grade level’s FCPS 24/7 Learning (Blackboard) site. They will also hold daily office hours for individual students to check in and connect. Students in grades 3-5 may reach specialists from 2-2:30; grades K-2 from 2:30--3:00, Monday-Thursday.
- FCPS Learning Packets: For the first two weeks, learning packets provide review for essential standards for each grade level. The subsequent packets will provide both new content and review of previously taught concepts. Packets have been mailed to students, and we are aware that the first set of packets arrived late. The packets are also available electronically in [FCPS 24/7 Learning \(Blackboard\)](#) and can be printed at home. Please use this [opt out link](#) to stop receiving the printed instructional packets in the mail. You will need your student’s ID number and your e-mail address to access the opt out system.
- Recorded Sessions: Teachers will be recording the “Virtual Teacher-Directed Instruction” hour each day, Monday-Thursday. They will post

these sessions on [FCPS 24/7 Learning \(Blackboard\)](#) for you to access at any time for viewing.

West Potomac HS Grading Update

[https://www.youtube.com/watch?](https://www.youtube.com/watch?utm_content=&utm_medium=email&utm_name=&utm_source=govdelivery&utm_term=&v=rk6AjDRzls0)

[utm_content=&utm_medium=email&utm_name=&utm_source=govdelivery&utm_term=&v=rk6AjDRzls0](https://www.youtube.com/watch?utm_content=&utm_medium=email&utm_name=&utm_source=govdelivery&utm_term=&v=rk6AjDRzls0)

██████ Run ES "We Miss You"

<https://twitter.com/██████status/1244789151515512833>

Fairfax County

Board of Supervisors Chairman Jeff McKay's April 4 newsletter

[https://myemail.constantcontact.com/COVID-19-Update--Good-news-for-your-Saturday.html?](https://myemail.constantcontact.com/COVID-19-Update--Good-news-for-your-Saturday.html?soid=1110463407829&aid=Y75hJp-wxo)

[soid=1110463407829&aid=Y75hJp-wxo](https://myemail.constantcontact.com/COVID-19-Update--Good-news-for-your-Saturday.html?soid=1110463407829&aid=Y75hJp-wxo)

Coronavirus Information for Specific Audiences

<https://www.fairfaxcounty.gov/health/novel-coronavirus/audiences>

The Foundation for FCPS

The Foundation for FCPS continues to be a resource for community members who want to help. Please consider making a donation to the Foundation's "Access for All Fund" and provide support to our most vulnerable students and their families as we navigate through this crisis.

[Donate Here](#)

So far, the Foundation has:

- Provided \$40,000 to help order 30,000 school supply kits for students at Title I elementary schools. The kits have 8 items in them, including crayons, paper, pencils, pencil sharpeners and scissors and will be mailed directly to the students' homes
- Committed funds to support the IT department in its purchase of MiFi devices so that students who do not have internet at home can access course content.
- Given \$17,000 to local food banks who assist our students
- Provided \$2,500 in grocery gift cards for distribution to homeless students.

[More Information Here](#)

Resources

15 ways to conquer coronavirus anxiety

<https://pro.psychcentral.com/exhausted-woman/2020/03/15-ways-to-conquer-coronavirus-anxiety/>

Stress and Coping

https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/managing-stress-anxiety.html?utm_content=&utm_medium=email&utm_name=&utm_source=govdelivery&utm_term=

7 Guiding Principles For Parents Teaching From Home

[Teaching from Home](#)

Q and A

Are you taking any action during the closure regarding your transportation assets and drivers?

During the school closures related to COVID-19, Fairfax County Public Schools is utilizing approximately 1% of the school bus fleet and driver pool to support Food Services with meal delivery.

Are bus drivers getting paid? All contracted bus drivers are paid their guaranteed hours during the school closures.

Will there be specialized AAP packets?

Grade-level Learning Packets are being distributed weekly to provide equitable access to learning experiences for all students. Starting in Week 2, Advanced Mathematics 3-6 will be included in the packets. Also starting in Week 2, middle school packets will be differentiated based on the student's math course.

How do I know if my child will be promoted to the next grade level after this school year?

For students in grades K-8, FCPS Regulation 2410 states promotion is based on classroom assessments and grade-level expectations. These decisions are made based upon a student's academic performance. For K-8 students, this would be based on student demonstration prior to school closure, based on appropriate expectations for that time of year. Students in grades K-8, will have the additional opportunity to continue to demonstrate mastery of grade level standards during this period of distance learning.

Promotion decisions rest with the principal. If a parent is not in agreement with the decision, they should discuss with the principal. If agreement cannot be reached, a parent may appeal to the Region Superintendent.

Students who were on track for promotion prior to closure will be promoted.

Technology Distribution (through 4/3)

Through Friday, April 3: **10,312 laptops; 488 MiFis**

<https://www.fcps.edu/sites/default/files/Student%20CheckOut%20Daily%20Summary%20Cumulative%20040320.pdf>

COVID 19 Web Links

FCPS www.fcps.edu

Fairfax County <https://www.fairfaxcounty.gov/covid19/>

From: [Luftglass, Maribeth](#)
To: [Kretzer, Sandy](#); [Yocom, Julie A](#)
Cc: [DIT SMT](#)
Subject: RE: Information Technology - Case Details FCPS CASE-0000443828
Date: Monday, April 6, 2020 2:49:44 PM

Looks good.
Thanks,
Maribeth

From: Kretzer, Sandy
Sent: Monday, April 6, 2020 2:48 PM
To: Yocom, Julie A <jayocom@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: DIT SMT <DIT_SMT@fcps.edu>
Subject: RE: Information Technology - Case Details FCPS CASE-0000443828

Suggested response for your review

Mr. [REDACTED]

Thank you for your interest and suggestions related to online resources and distance learning. Our teachers do have many digital resources from which to choose that have been approved/adopted for use in FCPS. We do follow a rigorous process in vetting resources to make sure that those resources are secure, that we would be compliant with federal guidelines to protect student information, obtain parental consent if required and are able to provide support for our educators. Cost associated with licensing is also an important consideration. Specifically, Camtasia underwent FCPS instructional and technical review process for IB Film classes in 2018. FCPS approved the use of Camtasia by teachers and staff as a locally supported resource. This means that schools are required to purchase their own software subscription licenses. Camtasia Terms of Service also outlined that use by students under 16 requires parental permission.

From: Yocom, Julie A
Sent: Monday, April 6, 2020 2:02 PM
To: DIT SMT <DIT_SMT@fcps.edu>
Subject: RE: Information Technology - Case Details FCPS CASE-0000443828

Response needed: Thank you.

Requester: [REDACTED] [REDACTED]
Summary: Information Technology
Requester Email Address: [REDACTED]@mac.com <[mailto:\[REDACTED\]@mac.com](mailto:[REDACTED]@mac.com)>

The following information was entered in the Leadership Team Portal:
Client Selected: Superintendent - Scott Brabrand, Division Superintendent

Address:

[Redacted]
[Redacted]
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[Redacted]
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[Redacted]

[REDACTED]

Julie

-----Original Message-----

From: StCyr, Lori L

Sent: Wednesday, April 1, 2020 3:07 PM

To: Luftglass, Maribeth <meluftglass@fcps.edu>

Cc: Yocom, Julie A <jayocom@fcps.edu>

Subject: FW: Information Technology - Case Details FCPS CASE-0000443828

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Lori St. Cyr

Executive Administrative Assistant

to the Division Superintendent

Fairfax County Public Schools

8115 Gatehouse Road

Falls Church, VA 22042

Phone: 571-423-1010

Fax: 571-423-1007

From: FCPS ClientCommunications

Sent: Wednesday, April 1, 2020 3:06 PM

To: StCyr, Lori L <LLStCyr@fcps.edu>

Subject: Information Technology - Case Details FCPS CASE-0000443828

Requester: [REDACTED]

Summary: Information Technology

Requester Email Address: [REDACTED]

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Client Selected: Superintendent - Scott Brabrand, Division Superintendent

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[REDACTED]

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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

From: [Zuluaga, Fabio](#)
To: [Johnson, Teresa L](#)
Cc: [Luftglass, Maribeth](#); [Baenig, Rebecca G](#)
Subject: RE: paraprofessionals
Date: Monday, April 6, 2020 2:21:04 PM

All right.... Fabio

From: Johnson, Teresa L <TLJohnson4@fcps.edu>
Sent: Monday, April 6, 2020 2:19 PM
To: Zuluaga, Fabio <fezuluaga@fcps.edu>
Cc: Luftglass, Maribeth <meluftglass@fcps.edu>; Baenig, Rebecca G <RGBaenig@fcps.edu>
Subject: RE: paraprofessionals

Fabio,

We don't need a list of every assistant or employee who would need a laptop. *We don't anticipate that every paraprofessional would require access to a laptop or need a school provided one if they have use of their own technology available at home*, just those that principals will definitely be utilizing that are **critical needs**. Principals would need to determine how the assistant will be supporting specific teachers.

Teresa

Teresa L. Johnson
Assistant Superintendent,
Special Services
Fairfax County Public Schools
Phone: 571-423-1300
Tljohnson4@fcps.edu

From: Zuluaga, Fabio <fezuluaga@fcps.edu>
Sent: Monday, April 6, 2020 1:15 PM
To: Johnson, Teresa L <TLJohnson4@fcps.edu>
Cc: Luftglass, Maribeth <meluftglass@fcps.edu>; Baenig, Rebecca G <RGBaenig@fcps.edu>
Subject: RE: paraprofessionals

Hi Teresa – We collected this information for teachers, who do not have access to internet, last week. There are a couple of IAs here that may need some support. I wonder if these are the same names you are getting from your e-mail -- Fabio

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To: Principals All <Principals_All@fcps.edu>

Cc: Baenig, Rebecca G <RGBaenig@fcps.edu>; Ivey, Frances W <FWIvey@fcps.edu>; King, Nardos E <neking@fcps.edu>; Pearson, Jay W. <jwpearson@fcps.edu>; Tyson, Douglas <DATyson@fcps.edu>; Zuluaga, Fabio <fezuluaga@fcps.edu>; Brent, Eric <evbrent@fcps.edu>; Edmunds-Heard, Terri <tledmundshea@fcps.edu>; Gros, Penny <pmgros@fcps.edu>; Jagels, David E. <DEJagels@fcps.edu>; Lonnett, Ray <RLonnett1@fcps.edu>; McCann, Eric G <egmccann@fcps.edu>; Menuey, [REDACTED] P. <BPMenuey@fcps.edu>; Petrich, Evangeline <erpetrich@fcps.edu>; Reddel, Lisa <lmreddel@fcps.edu>; Taylor, Grace <getaylor@fcps.edu>; Tyler, Deborah L <dlt Tyler@fcps.edu>; West, Tina <cwest@fcps.edu>

Subject: FW: paraprofessionals

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Tljohnson4@fcps.edu

From: [Luftglass, Maribeth](#)
To: [Johnson, Teresa L](#)
Subject: RE: paraprofessionals
Date: Monday, April 6, 2020 2:21:00 PM

I know!! Ugh!

From: Johnson, Teresa L
Sent: Monday, April 6, 2020 2:19 PM
To: Luftglass, Maribeth <meluftglass@fcps.edu>
Subject: FW: paraprofessionals

Why is this so hard for everyone? I've had 3 of them just send me this list from Google.

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Phone: 571-423-1300
Tljohnson4@fcps.edu

From: [Johnson, Teresa L](#)
To: [Luftglass, Maribeth](#)
Subject: FW: paraprofessionals
Date: Monday, April 6, 2020 2:19:07 PM
Attachments: [Teachers Without Internet.xlsx](#)

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To: [Zuluaga, Fabio](#)
Cc: [Luftglass, Maribeth](#); [Baenig, Rebecca G](#)
Subject: RE: paraprofessionals
Date: Monday, April 6, 2020 2:18:39 PM

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Thank you,
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Special Services
Fairfax County Public Schools
Phone: 571-423-1300
Tljohnson4@fcps.edu

From: [Securly Team](#)
To: [Luftglass, Maribeth](#)
Subject: [External] Join our live panel of admins to discuss distance learning.
Date: Monday, April 6, 2020 2:10:37 PM

Securly



Switching entire districts over to distance learning is no small feat, and it's easy to feel like you're going through it alone. So, we want to remind you that we're here to help. No matter where you are, we're all in this together.

On April 9th at 11:30 am (ET), we'll be hosting **Tom Walker**, Director of Technology for Massac Unit School District #1 (IL) and **Roger Nixon**, Director of ICT at Wheatley Park School (Oxfordshire, UK) in a live panel discussion about the challenges and solutions for rolling out a distance learning initiative.

Because this is live, we encourage you to ask questions. Feel free to ask questions about BYOD issues, device management from afar, anything. Basically, as long as your question isn't about how to secure 200 rolls of TP, we welcome your participation.

Turning Homes into Classrooms
LIVE April 9th, 11:30 am ET



We're all in this together, and the best way to get through it is by sharing information as a community in solidarity. We got this.

Team Securly,
The Student Safety Company



Securly is a Silicon Valley-based technology company serving K-12 schools in the US. We have offices in San Jose, Charlotte and India.

sales@securly.com

1-855-SECURLY

www.securly.com

Securly, Inc., 111 N. Market Street, 4th Floor, Suite 400, San Jose, CA 95113, USA.

[Unsubscribe](#)

From: [Esposito, Leslie](#)
To: [Jenkins, Gordon](#); [TSSC Bulletins](#)
Cc: [TSSC Senior TSSpecs](#); [Luftglass, Maribeth](#); [Jewell, Tracey D.](#)
Subject: Re: THANK YOU!!!
Date: Monday, April 6, 2020 1:59:58 PM

Leslie Esposito
Technology Support Specialist
Chantilly HS

From: Jenkins, Gordon <gbjenkins@fcps.edu>
Sent: Sunday, March 15, 2020 4:10:58 PM
To: TSSC Bulletins <TSSCBulletins@fcps.edu>
Cc: TSSC Senior TSSpecs <TSSC_Senior_TSSpecs@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>; Jewell, Tracey D. <TDJewell@fcps.edu>
Subject: THANK YOU!!!

Good afternoon,

First, THANK YOU ALL for the heroic work you have been engaged in over this last week. I know YOU ALL have made many personal sacrifices in preparation for the distribution of laptops to FCPS students to support the Distance Learning Plan during the current COVID-19 crisis. This afternoon, FCPS Leadership made a decision to close all FCPS Schools and Offices until further notice.

The laptop distribution originally scheduled for tomorrow is postponed until further notice.

I know many of you have been working all weekend to ensure a successful laptop distribution plan. Thanks again to your heroic efforts, we will still be able to leverage all of your hard work when normal operations resume. We will continue to provide updates as information is made available to us. If you have any specific questions, please work together with your Senior TSSpec.

Once again, I cannot express enough how THANKFUL I am to work with such a wonderfully talented, hard-working team of dedicated professionals. I am blessed beyond measure to lead the greatest team in FCPS. You ALWAYS represent TSSC, IT and the entire FCPS community with EXCELLENCE!!!

With sincere appreciation and admiration,
Gordon

From: [Downey, Paul J.](#)
To: [Luftglass, Maribeth](#); [Nie, Connie](#); [DIT SMT](#)
Cc: [Mikhail, David K.](#)
Subject: RE: Correspondence and Voice Messages re Potential BB data breach
Date: Monday, April 6, 2020 1:35:20 PM

Maribeth,

Will work with Connie to get this information. The School admin team is meeting with the teachers this afternoon and we have requested an audit from Blackboard.

Paul Downey Coordinator, Application Support Fairfax County Public Schools
Office 703-503-6040 Mobile: 703-909-8787 pjdowney@fcps.edu

From: Luftglass, Maribeth <meluftglass@fcps.edu>
Sent: Monday, April 6, 2020 1:26 PM
To: Nie, Connie <YNie@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Cc: Downey, Paul J. <pjdowney@fcps.edu>; Mikhail, David K. <DKMikhail@fcps.edu>
Subject: RE: Correspondence and Voice Messages re Potential BB data breach

Because this case went to leadership team (not by me) and the auditor general's office, we'll need a report I can send to them.

Thanks,
Maribeth

From: Luftglass, Maribeth
Sent: Monday, April 6, 2020 1:23 PM
To: Nie, Connie <YNie@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Cc: Downey, Paul J. <pjdowney@fcps.edu>; Mikhail, David K. <DKMikhail@fcps.edu>
Subject: RE: Correspondence and Voice Messages re Potential BB data breach

So, teachers shared their User ID and password with an IA?

From: Nie, Connie
Sent: Monday, April 6, 2020 1:17 PM
To: Luftglass, Maribeth <meluftglass@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Cc: Downey, Paul J. <pjdowney@fcps.edu>; Mikhail, David K. <DKMikhail@fcps.edu>
Subject: RE: Correspondence and Voice Messages re Potential BB data breach

Maribeth:

I want to give you an update on this incident. ITFASTeam has been working with the school this morning:

1. It is not a hack. The _previewuser is generated when the teacher chooses to preview content

as a student.

2. There is some concerns that an IA at the school may have been using teacher accounts to post. Our Blackboard contact is auditing based on our requests.

Please let us know if you have any additional questions and concerns.

Connie

From: Luftglass, Maribeth <meluftglass@fcps.edu>
Sent: Monday, April 6, 2020 11:20 AM
To: DIT SMT <DIT_SMT@fcps.edu>; Nie, Connie <YNie@fcps.edu>
Subject: FW: Correspondence and Voice Messages re Potential BB data breach
Importance: High

From: Ko, Esther
Sent: Monday, April 6, 2020 11:10 AM
To: Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: Yocom, Julie A <jayocom@fcps.edu>; Flanagan, Heidi <hmflanagan@fcps.edu>
Subject: Correspondence and Voice Messages re Potential BB data breach

Dear Maribeth,

Good morning. I hope that you had a good weekend.

During the past few days, my office received multiple emails and voice mails regarding potential BB breach, and one email regarding BB access. Please see attached.

It appears that the potential BB breach emails are from Floris ES, and the claimants included "IT Service Desk" in some of the communication. OAG will respond to the claimants that IT department is the subject matter expert, and we have forwarded the related concerns to DIT for review. Please kindly review and advise of your thoughts regarding the claims.

Separately, there is one email (last email attached here) where another claimant inquired about the access to BB (?) We responded and let this claimant know that DIT is the subject matter expert, and refer the claimant to DIT.

Please let me know if there is anything that we can support.

Esther

From: [Ko, Esther](#)
To: [Luftglass, Maribeth](#)
Subject: RE: Correspondence and Voice Messages re Potential BB data breach
Date: Monday, April 6, 2020 1:29:03 PM

Thanks Maribeth.

I hope that you and family are doing well during this extra-ordinary time. Let me know if you do need anything as we are neighbor!

Esther

From: Luftglass, Maribeth
Sent: Monday, April 6, 2020 1:27 PM
To: Ko, Esther <yko@fcps.edu>
Subject: RE: Correspondence and Voice Messages re Potential BB data breach

Will do. Preliminary results indicate there was no outside "hack." A school IA was making the changes. We'll send you more info when the investigation is concluded.

Thanks,
Maribeth

From: Ko, Esther
Sent: Monday, April 6, 2020 1:21 PM
To: Nie, Connie <YNie@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: Yocom, Julie A <jayocom@fcps.edu>; Flanagan, Heidi <hmflanagan@fcps.edu>; VanDenburg, Tom <tvandenburg@fcps.edu>
Subject: RE: Correspondence and Voice Messages re Potential BB data breach

Thank you Maribeth and Connie! After Connie's team reviews the situation, I would appreciate that OAG could be advised if the claims are credible or not.

Esther

From: Nie, Connie
Sent: Monday, April 6, 2020 11:35 AM
To: Luftglass, Maribeth <meluftglass@fcps.edu>; Ko, Esther <yko@fcps.edu>
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Just an FYI: We are following up on the email and working with ITFASTeam on the next step.

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To: Ko, Esther <yko@fcps.edu>
Cc: Yocom, Julie A <jayocom@fcps.edu>; Flanagan, Heidi <hmflanagan@fcps.edu>; Nie, Connie <YNie@fcps.edu>
Subject: RE: Correspondence and Voice Messages re Potential BB data breach

Hi Esther,
Yes, you can refer them to IT. Connie Nie is the IT Network Security Manager. They should be entering Request IT Ticket(s).
Thanks,
Maribeth

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Sent: Monday, April 6, 2020 11:10 AM
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Cc: [Downey, Paul J.](#); [Mikhail, David K.](#)
Subject: RE: Correspondence and Voice Messages re Potential BB data breach
Date: Monday, April 6, 2020 1:25:54 PM

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So, teachers shared their User ID and password with an IA?

From: Nie, Connie
Sent: Monday, April 6, 2020 1:17 PM
To: Luftglass, Maribeth <meluftglass@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Cc: Downey, Paul J. <pjdowney@fcps.edu>; Mikhail, David K. <DKMikhail@fcps.edu>
Subject: RE: Correspondence and Voice Messages re Potential BB data breach

Maribeth:

I want to give you an update on this incident. ITFASTeam has been working with the school this morning:

1. It is not a hack. The _previewuser is generated when the teacher chooses to preview content as a student.
2. There is some concerns that an IA at the school may have been using teacher accounts to post. Our Blackboard contact is auditing based on our requests.

Please let us know if you have any additional questions and concerns.

Connie

From: Luftglass, Maribeth <meluftglass@fcps.edu>
Sent: Monday, April 6, 2020 11:20 AM
To: DIT SMT <DIT_SMT@fcps.edu>; Nie, Connie <YNie@fcps.edu>
Subject: FW: Correspondence and Voice Messages re Potential BB data breach
Importance: High

From: Ko, Esther

Sent: Monday, April 6, 2020 11:10 AM

To: Luftglass, Maribeth <meluftglass@fcps.edu>

Cc: Yocom, Julie A <jayocom@fcps.edu>; Flanagan, Heidi <hmflanagan@fcps.edu>

Subject: Correspondence and Voice Messages re Potential BB data breach

Dear Maribeth,

Good morning. I hope that you had a good weekend.

During the past few days, my office received multiple emails and voice mails regarding potential BB breach, and one email regarding BB access. Please see attached.

It appears that the potential BB breach emails are from Floris ES, and the claimants included "IT Service Desk" in some of the communication. OAG will respond to the claimants that IT department is the subject matter expert, and we have forwarded the related concerns to DIT for review. Please kindly review and advise of your thoughts regarding the claims.

Separately, there is one email (last email attached here) where another claimant inquired about the access to BB (?) We responded and let this claimant know that DIT is the subject matter expert, and refer the claimant to DIT.

Please let me know if there is anything that we can support.

Esther

From: [Luftglass, Maribeth](#)
To: [Nie, Connie](#); [DIT SMT](#)
Cc: [Downey, Paul J.](#); [Mikhail, David K.](#)
Subject: RE: Correspondence and Voice Messages re Potential BB data breach
Date: Monday, April 6, 2020 1:22:55 PM

So, teachers shared their User ID and password with an IA?

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Subject: FW: Correspondence and Voice Messages re Potential BB data breach
Importance: High

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Sent: Monday, April 6, 2020 11:10 AM
To: Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: Yocom, Julie A <jayocom@fcps.edu>; Flanagan, Heidi <hmflanagan@fcps.edu>
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From: [Ko, Esther](#)
To: [Nie, Connie](#); [Luftglass, Maribeth](#)
Cc: [Yocom, Julie A](#); [Flanagan, Heidi](#); [VanDenburg, Tom](#)
Subject: RE: Correspondence and Voice Messages re Potential BB data breach
Date: Monday, April 6, 2020 1:21:15 PM

Thank you Maribeth and Connie! After Connie's team reviews the situation, I would appreciate that OAG could be advised if the claims are credible or not.

Esther

From: Nie, Connie
Sent: Monday, April 6, 2020 11:35 AM
To: Luftglass, Maribeth <meluftglass@fcps.edu>; Ko, Esther <yko@fcps.edu>
Cc: Yocom, Julie A <jayocom@fcps.edu>; Flanagan, Heidi <hmflanagan@fcps.edu>; VanDenburg, Tom <tvandenburg@fcps.edu>
Subject: RE: Correspondence and Voice Messages re Potential BB data breach

Just an FYI: We are following up on the email and working with ITFASTeam on the next step.

Connie

From: Luftglass, Maribeth <meluftglass@fcps.edu>
Sent: Monday, April 6, 2020 11:33 AM
To: Ko, Esther <yko@fcps.edu>
Cc: Yocom, Julie A <jayocom@fcps.edu>; Flanagan, Heidi <hmflanagan@fcps.edu>; Nie, Connie <YNie@fcps.edu>
Subject: RE: Correspondence and Voice Messages re Potential BB data breach

Hi Esther,
Yes, you can refer them to IT. Connie Nie is the IT Network Security Manager. They should be entering Request IT Ticket(s).
Thanks,
Maribeth

From: Ko, Esther
Sent: Monday, April 6, 2020 11:10 AM
To: Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: Yocom, Julie A <jayocom@fcps.edu>; Flanagan, Heidi <hmflanagan@fcps.edu>
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Esther

From: [Nie, Connie](#)
To: [Luftglass, Maribeth](#); [DIT SMT](#)
Cc: [Downey, Paul J.](#); [Mikhail, David K.](#)
Subject: RE: Correspondence and Voice Messages re Potential BB data breach
Date: Monday, April 6, 2020 1:17:26 PM

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Subject: FW: Correspondence and Voice Messages re Potential BB data breach
Importance: High

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Sent: Monday, April 6, 2020 11:10 AM
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Esther

From: [Yocom, Julie A](#)
To: [Luftglass, Maribeth](#); [DIT SMT](#)
Subject: RE: Client Comm
Date: Monday, April 6, 2020 11:50:09 AM
Attachments: [RE Incident INC000003046193 reported by you has been resolved. BB Collaborate Account URGENT.msg](#)

Thank you. I've responded and saved the response.

Related: [REDACTED]

Julie
Julie Yocom
Executive Administrative Assistant to
Maribeth Luftglass, Assistant Superintendent,
Information Technology

-----Original Message-----

From: Luftglass, Maribeth
Sent: Monday, April 6, 2020 10:35 AM
To: Yocom, Julie A <jayocom@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Subject: RE: Client Comm

Suggested response:

Thank you for your inquiry. Due to varying needs of students, FCPS does not have time of day restrictions for accounts. FCPS recommendations for setting expectations for digital use at home can be found at: <https://www.fcps.edu/resources/technology/digital-citizenship-internet-safety/digital-citizenship-families/digital>.

From: Yocom, Julie A
Sent: Monday, April 6, 2020 10:23 AM
To: DIT SMT <DIT_SMT@fcps.edu>
Subject: Client Comm

Created by:

[REDACTED] at 4/6/2020 9:20:13 AM

Requester: [REDACTED]
Summary: Information Technology

Requester Email Address: [REDACTED]

The following information was entered in the Leadership Team Portal:

Client Selected: Information Technology - Maribeth Luftglass, Assistant Superintendent

Address:

[REDACTED]
[REDACTED]

Phone Number: [REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]

Julie

Julie Yocom

Executive Administrative Assistant to

Maribeth Luftglass, Assistant Superintendent,

Information Technology