

From: [Luftglass, Maribeth](#)
To: [Frisch, Karl V \(School Board Member\)](#)
Cc: [Austin, Cheryl](#); [Presidio, Sloan \(sjpresidio@fcps.edu\)](#); [Scott Brabrand \(Debbie\) \(ssbrabrand@fcps.edu\)](#); [Ivey, Frances W](#); [Smith, Marty K. \(mksmith@fcps.edu\)](#); [Smith, Marty K. \(mksmith@fcps.edu\)](#)
Subject: RE: [External] Support for laptop distribution for K-2 students
Date: Friday, April 3, 2020 12:05:00 PM

Sure.

When we presented the Distance Learning Plan to the board, we shared that we would be working to distribute laptops and MiFis to students in need without access at home, starting at the High School Level first (MiFis since they already have laptops), then Middle Schools, then Elementary Schools, grades 3-6. The Elementary School grades were focused on 3-6 to be consistent with the FCPSOn multi-year plan that has been shared with the board many times over the past 5 years. There had been previous concerns about issuing devices to the younger students, especially K-2. Of course, the FCPSOn plans were presented prior to COVID-19 and the situation we now find ourselves in. Since we have started distributing laptops to Elementary Schools this week, there have been a number of requests for K-2 students. We discussed this need with the Leadership Team this week. The decision was to focus right now on grades 3-6 division-wide, then see where we are with inventory. Some schools will have more inventory available than others, depending on the needs of their specific community. We would then plan to come back to the board for a discussion/decision before beginning to issue devices to the youngest grades, K-2.

Thanks,
Maribeth

From: Frisch, Karl V (School Board Member)
Sent: Friday, April 3, 2020 11:38 AM
To: Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: Austin, Cheryl <caustin@fcps.edu>
Subject: Fw: [External] Support for laptop distribution for K-2 students

Maribeth -- See below. Anything you can tell me so that I can respond appropriately?

Karl

—

KARL FRISCH

Providence District Representative
Fairfax County School Board
(571) 423-1084 office
[Facebook](#) | [Twitter](#) | [Instagram](#)

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From: [REDACTED] <[REDACTED]>
Sent: Friday, April 3, 2020 10:35 AM
To: Frisch, Karl V (School Board Member) <kvfrisch@fcps.edu>; Frisch, Karl V (School Board Member) <kvfrisch@fcps.edu>
Subject: [External] Support for laptop distribution for K-2 students

Good morning Representative Frisch,

You and all the School Board/FCPS leadership remain in my thoughts during this challenging time.

I have heard some rumors in the community that the School Board has not yet approved the distribution of laptops to students in K – 2 that requested them. Can you confirm or clarify this position?

We have several families at [REDACTED] who fall into this group. Not having a laptop prevents them from having the proper tools and teacher and peer virtual interactions needed to get through this difficult time. Perhaps more than the older kids, the younger children need to "see" people in order to still feel a connection to their teachers, peers, and the importance of continued learning. Also, some of these students use online programs as part of their IEPs and if they had a laptop they would be able to continue working on their learning at home.

I also know that [REDACTED] has the laptops available, they just don't have approval to distribute them, which seems worse to hear that we are holding back resources from families who have requested the help.

I look forward to hearing from you to better understand this issue and how it can be addressed. Feel free to call or respond by email.

Best regards,

[REDACTED]
[REDACTED] Elementary PTA
President
[REDACTED]

On Wednesday, March 18, 2020, 5:28:40 PM EDT, Frisch, Karl V (School Board Member) <kvfrisch@fcps.edu> wrote:

Dear PTA leaders,

As your Providence District Representative on the Fairfax County School Board, I want to hear from you. Please do not hesitate to contact me with any questions you may have or issues you may need addressed. I will do whatever I can to get answers for you and help. Feel free to email me directly at karl.frisch@fcps.edu or call my cell phone at 571-253-5716.

Soon I will begin holding weekly virtual office hours using video conferencing technology. Subscribers to my email newsletter will be the first to learn about these opportunities. I hope you will encourage your PTA members to [sign-up for my email newsletter](#) to receive notice of these events and other important information from my office as it becomes available.

The impact of coronavirus (COVID-19) on Fairfax County Public Schools (FCPS) has been considerable. There are still many issues being addressed, especially solidifying distance learning capabilities and securing student access to food, computers, internet, and adult supervision where needed. FCPS has announced the following actions:

- All FCPS school buildings and administrative offices are closed.
- All School Board meetings scheduled before April 1 are postponed.
- Food distribution has expanded to nearly 40 locations. [Click here for details.](#)

Many parents have asked when distance learning will begin. Governor Northam's order closing all K-12 schools for two weeks precludes us from offering teacher-led instruction during this period. There are also many legal requirements that public school divisions like FCPS must meet when requiring online learning that we are in the process of working to address so that all students will have access to distance learning. I hope to have updates soon.

This remains a fluid situation. We owe it to each other to stay informed and calm. FCPS will continue providing frequent updates as new information becomes available. Please visit the special [FCPS Coronavirus Update Website](#), which includes frequently asked questions, fact sheets, videos, and other useful resources.

I encourage you to read the updates below, and again, please do not hesitate to reach out to me.

Karl Frisch
Providence District Representative
Fairfax County School Board

Academics and Continuity of Learning Plan

FCPS has developed a [plan for continuity of learning](#) while school is closed. Our goal is for students to read, write, communicate, and engage in continued learning experiences during this period. The first two weeks of school closure (Monday, March 16, to Friday, March 27) will not include any teacher-directed instruction.

As noted above, Governor Northam's order closing all K-12 schools for two weeks precludes us from offering teacher-led instruction during this period. There are also many legal requirements that public school divisions like FCPS must meet when requiring online learning that we are in the process of working to address so that all students will have access to distance learning. I hope to have more updates soon.

Students can participate in optional, self-directed learning activities posted on [FCPS 24-7 Blackboard](#). This work will be neither required nor graded. Activities are across content areas so each child can choose activities that suit their interests. Additional information for families who need access to technology and connectivity will be provided soon.

Additionally, our FCPS cable television channels are now broadcasting learning activities. New instructional videos are currently being recorded and will be added to the programming lineup shortly. [Channel 21 includes elementary school programming](#), [Channel 25 includes middle school programming](#), and [Channel 99 includes high school programming](#).

[Khan Academy](#) is offering resources to be used during the school closures to keep students engaged in learning activities – [sign-up here](#). There is a webinar on Wednesday to assist parents with getting started. Also, [Scholastic Learn at Home](#) offers day-by-day articles and stories, videos, and fun learning challenges.

In the meantime, here are some tips to help you support your child during distance learning:

- Establish routines and expectations.
- Balance screen time and non-screen time activities.
- Students should take brain breaks and regularly move as they study.
- Discuss what your child is learning and ask questions.
- Establish times for quiet and reflection.
- Remain mindful of the stress of your child.

Food Resources for Students and Families

Grab-and-go breakfasts (8-10:30am) and lunches (10:30am-2pm) are now available at nearly forty schools and pop-up locations at no cost to FCPS students, while adults may purchase meals for \$2. We are working hard to expand to even more locations. [Click here for details](#).

As we confront school closures, FCPS is committed to providing information to families that want to help the wider community. Many nonprofit and faith-based organizations provide

supplemental food and other services to our students and families. [Click here for links](#) to resources in every part of Fairfax County that need the support of our generous community.

Keeping Your Family Healthy

For the most up-to-date information from the Fairfax County Health Department (FCHD), [visit their website](#) and be sure to sign-up for text message alerts by texting FFXCVID to 888-777. FCHD has a [wealth of information](#), including details on how to stay healthy, COVID-19 symptoms, and what to do if you are sick.

Proactive measures including, social distancing such as limiting large gatherings, teleworking, and reducing travel, can slow the spread of disease and reduce the burden on medical providers by "[flattening the curve](#)." Together we can lower and delay the peak of this public health crisis.

Finding Child Care

The Fairfax County Office for Children maintains an up to date [online child care search](#) that lists all child care centers and family child care homes that are licensed or regulated in the county.

If you need support finding child care in your neighborhood, please visit [Child Care Assistance and Referral](#) for additional information. Child care financial assistance may be available for families who meet eligibility criteria.

In addition to maintaining regular daily health practices and protocols, Fairfax County has encouraged child care programs to:

- Increase daily cleaning and disinfecting routines to multiple times throughout the day.
- Maintain small groups by staggering group times on the playground and not combining multiple groups for activities.
- Modify drop off and pick up procedures to limit access to the program.
- Restrict outside visitors and volunteers.
- Ensure that staff monitor themselves for symptoms of illness and stay home when sick.
- Require that parents/guardians monitor their child for symptoms of illness and keep them home if they or any member of their household is sick.
- Increase and monitor proper handwashing throughout the day – for children and adults.

From: [Rhodes Yvette P.](#)
To: [Duran Francisco](#); [Greenfelder Mark G.](#); [Johnson Teresa L.](#); [King Nardos E.](#); [Luftglass Maribeth](#); [McCann Eric G.](#); [Presidio Sloan](#); [Shughart Jeremy A.](#); [Walts Kathleen S.](#)
Cc: [Glaser Jennifer T.](#); [Firaben Cherri M.](#); [Godart Michelle](#); [Tenney Sue](#); [Vigen Sandy](#); [West Tina](#); [Worrall Patricia](#); [Yocom Julie A](#)
Subject: Follow up - 4/2/2020 CEO Department meeting
Date: Friday, April 3, 2020 12:01:56 PM

Topics:	Action/s:	Staff Responsible:
<p>Check-in with each office/department</p> <p>a. Each CEO member is to provide updates on the following items:</p> <p>i. Current work being done, how your office or department has shifted its work</p> <p>ii. Identify any pressing issues</p> <p>iii. Share and questions</p> <p>iv. Provide suggestions for how we can support each other's work moving forward</p>	<ol style="list-style-type: none"> 1. <u>OSS</u>: currently supporting IS and activities around distance learning; issue balancing needs and ensuring supports for our most at-risk kids; division may want to consider requiring all kids to take SOLs in the fall to determine "6-month" slide; then direct resources the entire year to close gaps; will reach out to OPFLE next week to discuss supports for students who have learning needs and the gaps that will be created. 2. <u>DSS</u>: current focus is on providing training for instructional assistants and paraprofessionals; first draft of Special Ed FAQs will be out early next week; technology is a challenge—getting staff up and running; managing School Board needs, Client, and principal expectations; division needs a game plan to address increasing lawyer demands. 3. <u>OPLEE</u>: very involved in supporting distance learning plan; Title I/Family Engagement teams have been in great demand; moving to virtual learning environment for PRC; meeting with DSS/ESOL staff to consider language supports; Title I budget books going out tomorrow or early next week; large group working on informing PD for summer and early next school year; Equity Team is developing PD for cultural responsiveness in virtual setting. (Francisco informed that recommendations for PD focus and structure will come to CEO team for review and discussion before presentation to Senior Leadership.) 4. <u>IS</u>: so appreciative of the collaboration of all teams on virtual learning—distance learning plan, website, FAQs, learning packets; getting Blackboard resources in place; parents are diving in—2 million hits on BB site; postal service delivery of learning packets continuing; 200 PD sessions were offered this week; working with parent support groups on interpreting policy issues; grading continues to be a hot topic; IS/DSS working on student mental health; school counselors are available for support; will have communication from school psychology team; working to purchase videos that can go online for mental health. 5. <u>IT</u>: lot of focus on 6K laptops distributed and MiFis; thanks to RAS for support; do not have MiFi's for staff; there has been a high volume of RequestIT tickets—let AAs know to be patient; lot of requests for approval of additional tools—already have tools approved, no staff available to support; looking at supports for IA's that are critical in our schools; School Board approved MS laptop purchase and those orders have been placed; continuing Schoology Learning Management System project for roll out in the fall. 6. <u>TJ Admissions</u>: challenge that as division was shutting down, decisions were being released for fall class; staff went into the office to provide support to parents calling about decisions; working on how to handle a "welcome night" virtually; transitioning into another application round at freshman level which involves face-to-face exams; exploring online opportunities to administer; raises security question with proctor exams; would welcome any info about online services. 7. <u>Region 3 (RAS)</u>: thanks to department heads for supporting the work that needs to take place in schools; Regions are working hard to try to 	<p>ALL</p>

	<p>manage expectations of all stakeholders; responding to the many interpretations of communications that are sent out; making sure our principals understand.</p> <p>8. <u>Region 5 (EP)</u>: from a school perspective, thank you for all of your calm leadership; from R5 perspective, OSS has given us excellent guidance and support; the OSS groups are ready and prepared to help our team with the distance learning piece; ed specialists are helping with principal meetings; kudos to you—incredibly responsive to every question.</p>	
<p>COVID 19 Work Groups</p> <p>a. Review the list of groups and description of the purpose for each group</p> <p>b. Review the list of participants on the work groups, identify anyone missing to add</p>	<p>1. Send Francisco and Yvette suggestions of staff that should be added to the working groups listed at this link: https://docs.google.com/spreadsheets/d/1-4-5F3n_0QvhOt_XRAcpVgyQRdLzynuNVFZyQEycarY/edit#gid=1907837947</p> <p>2. Names should not be deleted from the list.</p>	ALL
<p>Budget Considerations</p> <p>a. Overview of our budget, potential impacts</p>	<p>1. The SB will hold a virtual budget work session next week, 4/9, to discuss the impact of coronavirus on the FY 2021 Budget.</p> <p>2. Leadership is developing guidance on critical spending; right now the conversation is that the chiefs and deputy give final approval on new hires; only want to fill positions that are essential; everyone should be working diligently—conservative with budgets and cautious with spending.</p> <p>3. Francisco will seek guidance on grant funded positions (Title I/IIA).</p>	All

Yvette P. Rhodes
Executive Administrative Assistant
to the Chief Equity Officer
Fairfax County Public Schools
8270 Willow Oaks Corporate Drive
Fairfax, VA 22031
571-423-4010 | yprhodes@fcps.edu

From: [Yocom, Julie A](#)
To: [Luftglass, Maribeth](#); [Jewell, Tracey D.](#)
Cc: [Christesen, Kathleen](#)
Subject: Client Communication
Date: Friday, April 3, 2020 11:53:19 AM

My suggestions for CC:

Add Student to the dropdown menu, and then provide an autoreply for the student to contact their school counselor and/or school team.

Parent support for Bb 24/7 login.

What would you like to do with the parent responses with multi-point directives for redesigning our distance learning, integrated software, and security?

Julie

Julie Yocom
Executive Administrative Assistant to
Maribeth Luftglass, Assistant Superintendent,
Information Technology

From: [Frisch, Karl V \(School Board Member\)](#)
To: [Luftglass, Maribeth](#)
Cc: [Austin, Cheryl](#)
Subject: Fw: [External] Support for laptop distribution for K-2 students
Date: Friday, April 3, 2020 11:38:18 AM

Maribeth -- See below. Anything you can tell me so that I can respond appropriately?

Karl

—

KARL FRISCH

Providence District Representative
Fairfax County School Board
(571) 423-1084 office
[Facebook](#) | [Twitter](#) | [Instagram](#)

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Best regards,

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President
678-[REDACTED]

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-

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- Increase and monitor proper handwashing throughout the day – for children and adults.

□

From: [Zuluaga, Fabio](#)
To: [Luftglass, Maribeth](#)
Cc: [Gros, Penny](#); [Menuey, Brendan P.](#)
Subject: RE: Blackboard has been hacked
Date: Friday, April 3, 2020 11:00:45 AM

Will do...

From: Luftglass, Maribeth <meluftglass@fcps.edu>
Sent: Friday, April 3, 2020 10:54 AM
To: Zuluaga, Fabio <fezuluaga@fcps.edu>; IT Service Desk <CallCenter@fcps.edu>
Cc: Gros, Penny <pmgros@fcps.edu>; Menuey, Brendan P. <BPMenuey@fcps.edu>; Nie, Connie <YNie@fcps.edu>
Subject: RE: Blackboard has been hacked
Importance: High

Please make sure they submit a RequestIT ticket immediately when something like this occurs.

From: Zuluaga, Fabio
Sent: Friday, April 3, 2020 10:52 AM
To: Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: Gros, Penny <pmgros@fcps.edu>; Menuey, Brendan P. <BPMenuey@fcps.edu>
Subject: FW: Blackboard has been hacked

[Heads up – Thanks for all you do -- Fabio](#)

From: Eck, Maria V. <MVEck@fcps.edu>
Sent: Friday, April 3, 2020 10:50 AM
To: Zuluaga, Fabio <fezuluaga@fcps.edu>
Cc: Menuey, Brendan P. <BPMenuey@fcps.edu>
Subject: Blackboard has been hacked

We had a teacher who was holding an open house on Blackboard and this happened as well as inappropriate comments. With Blackboard we do not have (that I am aware) a way of figuring out who the individuals might be. Just wondering what the county will do when this happens more often. For now we gave the teacher a new link. I'm happy to follow up with SBTS management. Let me know if you would like for me to do that.

Thanks,

From: [Luftglass, Maribeth](#)
To: [Nie, Connie](#)
Cc: [VanDenburg, Tom](#)
Subject: RE: Blackboard has been hacked
Date: Friday, April 3, 2020 11:00:00 AM

Thanks.

From: Nie, Connie
Sent: Friday, April 3, 2020 10:58 AM
To: Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: VanDenburg, Tom <tvandenburg@fcps.edu>
Subject: RE: Blackboard has been hacked

We will look into this. Not sure what we can find out at this point yet.

From: Luftglass, Maribeth <meluftglass@fcps.edu>
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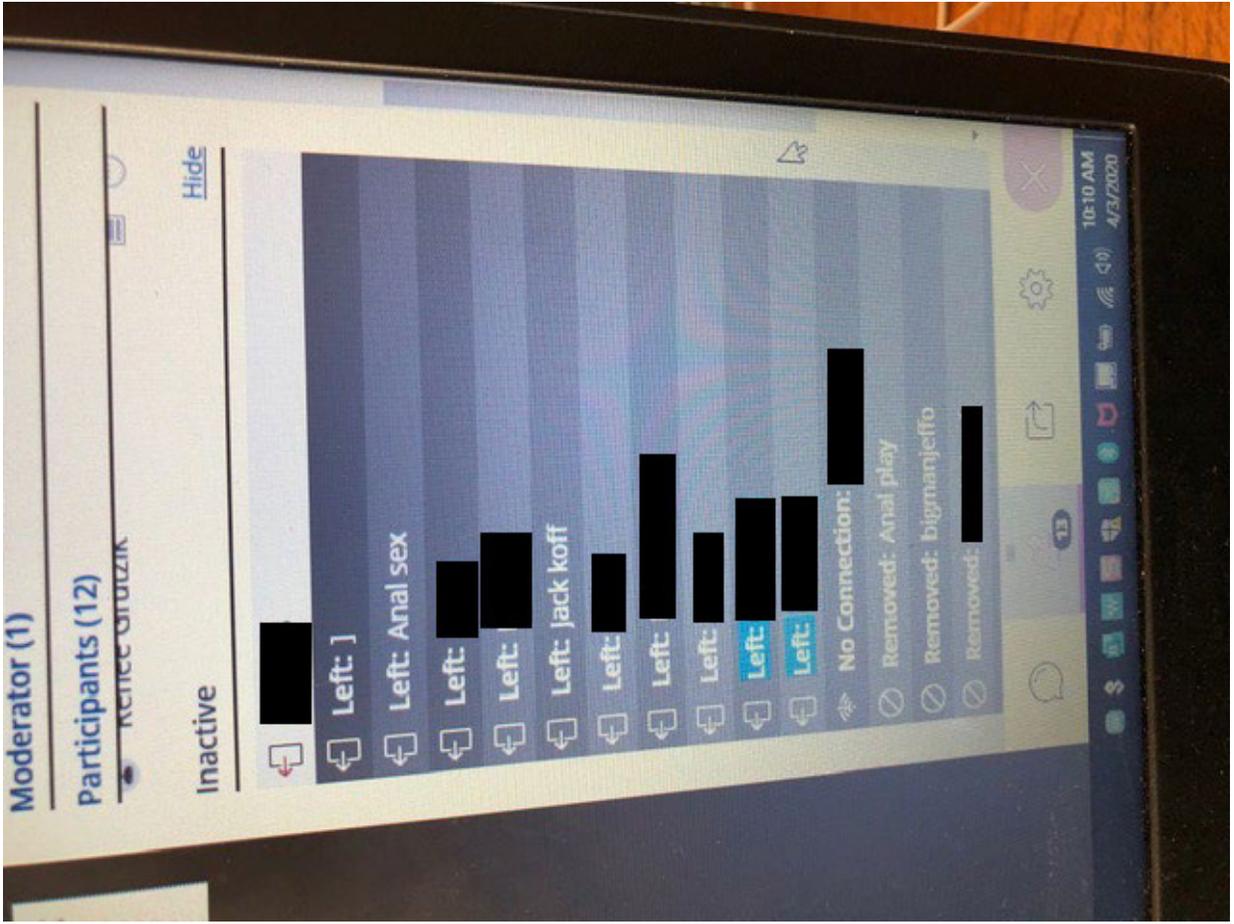
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Thanks,



Sent from my iPhone

From: [Nie, Connie](#)
To: [Luftglass, Maribeth](#)
Cc: [VanDenburg, Tom](#)
Subject: RE: Blackboard has been hacked
Date: Friday, April 3, 2020 10:58:00 AM

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Thanks,

From: [RequestIT Service Desk](#)
To: [Luftglass, Maribeth](#)
Subject: Incident INC000003045575 receipt confirmation
Date: Friday, April 3, 2020 10:55:07 AM

Dear Marie Luftglass,

Ticket No.: INC000003045575

Summary: RE: Blackboard has been hacked

Notes: Please make sure they submit a RequestIT ticket immediately when something like this occurs.

From: Zuluaga, Fabio
Sent: Friday, April 3, 2020 10:52 AM
To: Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: Gros, Penny <pmgros@fcps.edu>; Menuey, Brendan P. <BPMenuey@fcps.edu>
Subject: FW: Blackboard has been hacked

Heads up - Thanks for all you do -- Fabio

From: Eck, Maria V. <MVEck@fcps.edu<<mailto:MVEck@fcps.edu>>>
Sent: Friday, April 3, 2020 10:50 AM
To: Zuluaga, Fabio <fezuluaga@fcps.edu<<mailto:fezuluaga@fcps.edu>>>
Cc: Menuey, Brendan P. <BPMenuey@fcps.edu<<mailto:BPMenuey@fcps.edu>>>
Subject: Blackboard has been hacked

We had a teacher who was holding an open house on Blackboard and this happened as well as inappropriate comments. With Blackboard we do not have (that I am aware) a way of figuring out who the individuals might be. Just wondering what the county will do when this happens more often. For now we gave the teacher a new link. I'm happy to follow up with SBTS management. Let me know if you would like for me to do that.

Thanks,

[cid:image001.jpg@01D609A6.41E731A0]

Sent from my iPhone
This message contains an attachment.

This is to acknowledge that your request for assistance has been received by the Service Desk. Please do not hesitate to contact the IT Service Desk should there be any further questions or inquiries regarding your request.

Yours sincerely,
IT Service Desk

From: [Luftglass, Maribeth](#)
To: [Zuluaga, Fabio](#); [IT Service Desk](#)
Cc: [Gros, Penny](#); [Menuey, Brendan P.](#); [Nje, Connie](#)
Subject: RE: Blackboard has been hacked
Date: Friday, April 3, 2020 10:54:00 AM

Please make sure they submit a RequestIT ticket immediately when something like this occurs.

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Sent: Friday, April 3, 2020 10:52 AM
To: Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: Gros, Penny <pmgros@fcps.edu>; Menuey, Brendan P. <BPMenuey@fcps.edu>
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[Heads up – Thanks for all you do -- Fabio](#)

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Sent: Friday, April 3, 2020 10:50 AM
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Cc: Menuey, Brendan P. <BPMenuey@fcps.edu>
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Thanks,

Sent from my iPhone

From: [Soular, Tracy L](#)
To: [Luftglass, Maribeth](#); [Jewell, Tracey D.](#)
Subject: RE: SB Meeting on 4/16
Date: Friday, April 3, 2020 10:38:09 AM

Sounds great. I will inform the team. I will let them know we are doing it on 4/9 as a trial.

Thank you!

Tracy Soular
Coordinator IV, Integrated Digital Technology Services
Information Technology
Fairfax County Public Schools
tlsoular@fcps.edu

703-503-7520 (Office)
571-326-8262 (Mobile)
4414 Holborn Ave
Annandale, VA 22003

www.fcps.edu

From: Luftglass, Maribeth <meluftglass@fcps.edu>
Sent: Friday, April 3, 2020 10:37 AM
To: Soular, Tracy L <tlsoular@fcps.edu>; Jewell, Tracey D. <TDJewell@fcps.edu>
Subject: RE: SB Meeting on 4/16

So, per Marty, they do want to move the board meetings to 99 so as to not interrupt the elementary school programming. Would need to also work with CCR to post the different link on Watch School Board Live on fcps.edu so that it points to the right channel/stream. We also might want to have a scroll on 21 during the meeting time that says the school board meeting is being broadcast on 99.

The 4/9 meeting can be a test for the 16th.

Thanks,
Maribeth

From: Soular, Tracy L
Sent: Thursday, April 2, 2020 4:07 PM
To: Luftglass, Maribeth <meluftglass@fcps.edu>; Jewell, Tracey D. <TDJewell@fcps.edu>
Subject: RE: SB Meeting on 4/16

Hi Maribeth,

I think you mean the meeting on 4/9th is during Spring Break? That won't interrupt programming on 21 because they are really slimming down ES content for next week. (Saving for the following week.) However, yes, we can absolutely move the meeting on the 16th to 99 and that is a good idea. We will just want to make sure that Lucy and John include that in the communication and possibly the

graphic which provides the actual channel by provider? After next week's meeting on 21 maybe we can work on that communication? Unless you think they want to move to 99 asap?

Thank you in advance,

Tracy Soular

Coordinator IV, Integrated Digital Technology Services
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tlsoular@fcps.edu

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Annandale, VA 22003

www.fcps.edu

From: Luftglass, Maribeth <meluftglass@fcps.edu>

Sent: Thursday, April 2, 2020 3:11 PM

To: Jewell, Tracey D. <TJewell@fcps.edu>; Soular, Tracy L <tlsoular@fcps.edu>

Subject: SB Meeting on 4/16

They are moving forward with the SB meeting on 4/16. I brought up the issue of interrupting ES instructional programming on Channel 21 before 4 pm. Fortunately it's Spring Break, but the question came up as to whether we could stream the Board meeting on Channel 99 instead of 21 since the ES programming is more important because high school students have more online resources on Blackboard.

Thanks,
Maribeth

From: [Luftglass, Maribeth](#)
To: [Soular, Tracy L](#); [Jewell, Tracey D.](#)
Subject: RE: SB Meeting on 4/16
Date: Friday, April 3, 2020 10:37:00 AM

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Thanks,

Maribeth

From: [Tamara Derenak Kaufax – FCPS School Board Member, Lee District](#)
To: [Luftglass, Maribeth](#)
Subject: Lee District Community COVID-19 Updates and Information
Date: Friday, April 3, 2020 10:23:16 AM

Having trouble viewing this email? [View it as a Web page.](#)

[SB - School Board Lee District banner](#)



Dear Lee District Families,

These are challenging times for all of us. This crisis has personally impacted me as this week our family lost a very dear friend due to complications caused by the Coronavirus.

I wanted to let you know that I am thinking of all of you and I am hopeful that our community's mitigation efforts will work to lessen the impact of this pandemic within our region.

I wish you and your family strength, hope and continued good health.

Tammy

Lee District Digital Town Hall

Due to the personal situation I shared above, I am unable to attend the following event, but I wanted to share it with you in hopes that you are able to join Supervisor Lusk and other elected, business, community and non-profit leaders for a digital town hall today.

Friday, April 3, 2020

11:20 a.m. - 1:20 p.m.

<https://www.crowdcast.io/e/lee-district-digital/register>

[LeeDistrictTownHall](#)



Dr. Brabrand Facebook Live Event

Dr. Brabrand will be hosting his second Facebook Live event with Q&A's this afternoon. I hope that you can join us.

Friday, April 3, 2020

2 p.m.

[Facebook Link](#)

School Board Budget Work Session

On Thursday, April 9 beginning at 10 a.m. our School Board will have a virtual meeting to discuss the impact of the Coronavirus on the FY 2021 Budget.

For the agenda, [click here](#).

The Work Session will be live streamed on Channel 21 and at fcps.edu/tv.

Food Resources for Families

Yummy



Fairfax County Public Schools continues to help distribute meals throughout the county. To date, we have served over 190,000 meals.

Beginning Monday, April 6, all curbside pick-up and FCPS sites will distribute meals from 10 a.m. to 1 p.m. Both breakfast and lunch are available.

Check out the Fairfax County [searchable map](#) to find community food distribution sites, including FCPS grab and go locations, a bus route meal plan, community meal distribution sites, food pantries, and other related services.

For complete details, visit: <https://www.fcps.edu/news/coronavirus-update-food-resources>.

Laptops and MiFi's Distributed This Week

As of April 1, 6,417 laptops were distributed to middle and elementary school students with identified technology needs. Likewise, starting with high school, MiFi devices are being provided for students who do not have access to reliable internet.

Schools are working directly with the students and their families to coordinate the laptop distribution.

If your student is in need of a laptop, please check with your student's school. To stay updated on this and what's happening at your child's school, [click here](#) to sign-up for your school's newsletter.

Instruction and Distance Learning Plan

Teachers and school-based staff have begun preparing to engage students in distance learning on April 14. Various staff development activities were started this week to provide teachers with all the tools and materials they need to follow the [Distance Learning Plan](#). Students have been contacted by various staff throughout this week.

Grade-level specific learning packets began arriving in students' mailboxes this week. These packets are also available to parents and students when they sign onto FCPS 24/7 Learning (Blackboard). The learning packets are an important part of the division's Distance Learning Plan and provide interesting activities for students in PreK-8. These packets do not need to be turned in and will not be graded.

Governor Northam Issues Statewide Stay-at-Home Order

As many of you know, the Virginia Governor issued a stay-at-home order earlier this week.

"We are in a public health crisis, and we need everyone to take this seriously and act responsibly," said Governor Northam. "Our message to Virginians is clear: stay home. We know this virus spreads primarily through human-to-human contact, and that's why it's so important that people follow this order and practice social distancing. I'm deeply grateful to everyone for their cooperation during this unprecedented and difficult time."

[Click here](#) to view the full press release.

A Letter to the Class of 2020

Dear Lee District Seniors - Class of 2020

The Class of 2020 received a [letter](#) from Dr. Brabrand earlier this week. As he stated, none of us could have imagined this scenario to end your final semester with Fairfax County Public Schools.

I want to reiterate that I am also committed to finding a way to recognize and celebrate you and all of your accomplishments. Thank you for your continued patience and please keep up the hard work to finish your senior year strong.

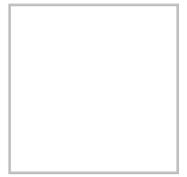
The views contained within this newsletter reflect the views of the individual school board member who is the publisher of this newsletter and may not reflect the views of the Fairfax County School Board.

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E-mail: [Tamara Derenak Kaufax](mailto:Tamara.Derenak.Kaufax) | Phone: [571-423-1081](tel:571-423-1081)

Cheryl Austin, Executive Admin Assistant, [571-423-1069](tel:571-423-1069), caustin@fcps.edu

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From: [Mount Vernon District - FCPS School Board](#)
To: [Luftglass, Maribeth](#)
Subject: April 2020 Newsletter from School Board Member Karen Corbett Sanders
Date: Friday, April 3, 2020 10:13:01 AM

Having trouble viewing this email? [View it as a Web page.](#)

[SB - School Board Mount Vernon District banner](#)



Karen Corbett Sanders' Newsletter

Dear Families,

First, I hope all of you are doing well during this challenging time facing our community. As a parent, I share your concerns about the impact that this period of time will have on our children. It is in these challenging times that it is essential for all of us to work together to address the physical, social/emotional and academic needs of our students. I don't know of a single family that has not been touched by this pandemic, either by contracting COVID-19, losing a loved one, or losing a job. We understand the challenges of establishing new schedules for our families, and balancing the needs of the whole family during this extended period.

Virtual Town Hall

This Saturday, April 4th Supervisor Dan Storck and I will be hosting a virtual town hall to update the community on COVID-19. It will be telecast on Channels 16 and 21 at 10:00 a.m. We will be joined by FCPS Superintendent Dr. Brabrand and Fairfax County Director of Health, Dr. Gloria Addo-Ayensu.

Food Distribution

The leadership in FCPS is working hard to address the needs of our students and families in this very challenging time. We have delivered over 150,000 meals and will be distributing over 15,000 laptops to our older students who do not have digital access at home. Locations where food is being distributed can be found at: <https://www.fcps.edu/news/coronavirus-update-food-resources>. These services will continue to be provided over the spring break.

Distance Learning

Although our formal distance learning program will not begin until after spring break, I have been amazed at the number of people accessing the resources available on the FCPS web site. The content has been accessed almost 2 million times.

This week, our staff have been undergoing extensive professional development to ensure that when our students return to learn on April 14th, our professionals are able to provide tiered instruction utilizing both asynchronous (through print or electronic media) and synchronous instruction (through live classes using virtual meeting technology). Students in middle and high school will be encouraged to participate in Google work groups and virtual collaborative teams with their peers, and our elementary school teachers are using creative approaches to engage students and ensure relationships with and between our students continue to develop. Additionally, students in K-8 will be receiving learning packets at home, and content will be provided via Channel 21 and on-line through the Blackboard portal. There are also a number of resources available for non-core instructional classes such as physical education. For example, PBS is a good resource: <https://www.pbslearningmedia.org/subjects/health-and-physical-education/>.

Students will have until April 24th to complete all work for the third quarter. Although letter grades will not be assigned, students are expected to continue to engage in learning throughout the 4th quarter. Fourth quarter work will be used to assess mastery of the content and provide the opportunity for students to improve their overall grade for the year. More information on the distance learning plan can be found at [Distance Learning Plan](#), and [Distance Learning Plan for Students with Disabilities](#).

AP and IB Exams

Students enrolled in AP classes will be notified about the modified schedule for exams when the College Board releases its modified exam schedule. The International Baccalaureate exams have been cancelled. IB awards will be

based on internal and external assessments and students should reach out to their school's coordinators to ensure they have materials submitted in a timely manner.

Graduating Seniors

I know how difficult this time is for our graduating seniors. You have worked so hard and were looking forward to the traditions and celebrations that typify the last quarter of the year. Please know that we are committed to ensuring that your hard work is recognized. Superintendent Brabrand sent out the attached letter <https://www.fcps.edu/blog/message-superintendent-class-2020> to the senior class yesterday. We are looking at a multitude of options for ensuring you are celebrated. Once we have more clarity as to when the community will be able to return to more normal operations, we will be providing more information on how we can formally celebrate the successes of our amazing seniors.

Resources Available for our Families

Fairfax County has a number of resources available to our families as we navigate these challenging times. These resources can be found at: www.fcps.edu and www.fairfaxcounty.gov/covid19/.

With the governor's order that Virginia schools remain closed as a result of the COVID-19 pandemic, FCPS has resources available to meet the academic, social, and emotional needs of students.

Beginning this past Monday, March 30, 2020, any FCPS parent may schedule a 30-minute phone consultation with a school psychologist or school social worker, for either themselves or their middle or high school student. This consultation provides an opportunity for parents to receive guidance on how to support their student's emotional well-being during their time away from school. Student consultations will provide support and strategies to students who may be experiencing difficulties with anxiety, mood, behavior, or peer or family interactions during this unprecedented and challenging time. Information about community resources will also be made available. To schedule a phone consultation, parents should click the following link: <https://forms.gle/WKchwGnv4LkezQwG8>.

This service is not intended for mental health emergencies. If an emergency is suspected or indicated, please call 911. Additionally, students and families can access [mental health support](#) if there is a crisis of emergency during the time of the closure.

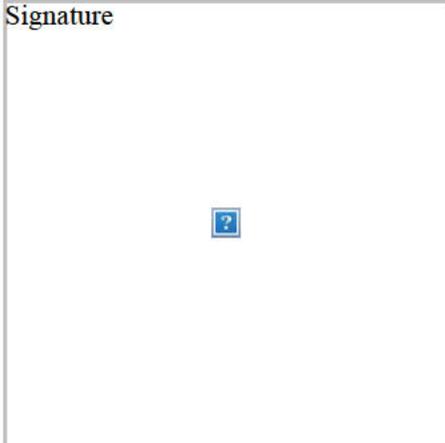
Budget Impacts

COVID-19 has impacted the county and state finances significantly. As a result, what had been expected to be another fully funded budget will result in the County and Schools redoing our budgets. On April 7, the County Executive will release his new budget proposal. The School Board will have a virtual meeting on April 9th at 10:00 a.m. to discuss the revised plan of the County

and the Superintendent's initial thoughts on how our budget may have to be adjusted. The meeting will be streamed live and be broadcast on Channel 21.

Please know that I am here for you and your family. Together, we will get through this very challenging time. Please stay safe and take time for yourselves and your families.

Signature



Karen

The views contained within this newsletter reflect the views of the individual school board member who is the publisher of this newsletter and may not reflect the views of the Fairfax County School Board.

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E-mail: [Karen Corbett Sanders](mailto:Karen.Corbett.Sanders@fcps.edu) | Phone: 571-423-1086

Lisa Madeja, Executive Admin Assistant, 571-423-1055, emadeja@fcps.edu

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This email was sent to meluftglass@fcps.edu using GovDelivery Communications Cloud on behalf of: Fairfax County Public Schools - 8115 Gatehouse Road - Falls Church, VA 22042



From: [Luftglass, Maribeth](#)
To: [Christesen, Kathleen](#)
Subject: FW: Parent Supports
Date: Friday, April 3, 2020 10:00:00 AM
Attachments: [image001.png](#)

From: Luftglass, Maribeth
Sent: Friday, April 3, 2020 8:37 AM
To: Kneale, Marcy G <mkgneale@fcps.edu>; Fowler, Julie P. <JPFowler1@fcps.edu>; Yocom, Julie A <jayocom@fcps.edu>
Cc: c19Questions <c19Questions@fcps.edu>
Subject: RE: Parent Supports

What do I do if parents need help accessing Blackboard?

We have a parent support page on the FCPS website. Please direct parents to visit this page first: <https://www.fcps.edu/resources/technology/fcps-24-7-learning/parent-help>. It will walk them through the process if they have never logged on before. It also contains information about how to request technical assistance, if needed.

From: Kneale, Marcy G
Sent: Thursday, April 2, 2020 8:55 PM
To: Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: c19Questions <c19Questions@fcps.edu>
Subject: RE: Parent Supports

Hi Maribeth,

Can you please help with a standard response we can include on our FAQs?

Thanks,
Marcy

Marcy Kneale
Director of Operations
Fairfax County Public Schools

From: Williams, Elizabeth
Sent: Tuesday, March 31, 2020 4:48 PM
To: c19Questions <c19Questions@fcps.edu>
Subject: Parent Supports

Are there/will there be parent supports (a letter, written or video format) available in a variety fo

languages to support parents in learning the technology, including how to log on to Blackboard? We are starting to get more parent requests than we can manage.

Elizabeth Williams

Principal,

[Bren Mar Park Elementary School](#)

703-914-7200



From: [Kretzer, Sandy](#)
To: [Luftglass, Maribeth](#)
Cc: [DIT SMT](#)
Subject: RE: Second round of questions from constituents
Date: Friday, April 3, 2020 9:41:17 AM

If no one has it, I'll take a stab at drafting a response for the 3D printers.

From: Luftglass, Maribeth
Sent: Thursday, April 2, 2020 4:51 PM
To: DIT SMT <DIT_SMT@fcps.edu>
Subject: FW: Second round of questions from constituents

See the Bb Collaborate questions on HIPPA.

Thanks,
Maribeth

From: Sizemore Heizer, Rachna (School Board Member)
Sent: Thursday, April 2, 2020 4:20 PM
To: Presidio, Sloan <sjpresidio@fcps.edu>; Brabrand, Scott S <ssbrabrand@fcps.edu>; Ivey, Frances W <FWIvey@fcps.edu>; Duran, Francisco <fdduran@fcps.edu>; Johnson, Teresa L <TJJohnson4@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: Muhlberg, Ilene <idmuhlberg@fcps.edu>; McNamara, Helen M. <HMMcNamara@fcps.edu>
Subject: Second round of questions from constituents

Hello all

I wanted to send you another summary of questions from constituents (see attached). I am not looking for you to send detailed answers to me but perhaps expand the FAQs if these are not already answered. I've been telling people that FCPS is adding to FAQs as best we can and to keep checking back. I am sure you are hearing some of these same things.

The one I want to flag is whether we can use our 3D printers to help make PPE. Any chance we can find a way adults and/or trusted teens to take these machines home to use in a safe way? I know an [REDACTED] parents who is using his 3D printers to make PPE for health care workers and several students have also offered to help. I've had several people ask me about this.

Thank you for all your hard work! I know you are working around the clock and you are all doing an excellent job.

Warmest Regards

Rachna Sizemore Heizer, J.D.
At Large Representative
Fairfax County School Board
Tel.: 571-423-1090

Executive Administration Assistant

Angela Petro

ampetro@fcps.edu

Please be aware that correspondence with School Board members is subject to the Virginia Freedom of Information Act. This means that your correspondence may be made public if (1) it deals with FCPS business and (2) someone requests it--even if you have asked that your message be kept confidential. Only a few topics are exempt from the disclosure requirement, such as information about identifiable students, and personnel information about individual employees.

From: [Luftglass, Maribeth](#)
To: [Kneale, Marcy G](#); [Fowler, Julie P.](#); [Yocom, Julie A](#)
Cc: [c19Questions](#)
Subject: RE: Parent Supports
Date: Friday, April 3, 2020 8:37:00 AM
Attachments: [image001.png](#)

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Elizabeth Williams
Principal,
[Bren Mar Park Elementary School](#)

703-914-7200



From: [Luftglass, Maribeth](#)
To: [Jewell, Tracey D.](#)
Subject: RE: Parent Supports
Date: Friday, April 3, 2020 8:35:00 AM
Attachments: [image001.png](#)

Thanks. Good idea about an eNotify.

From: Jewell, Tracey D.
Sent: Friday, April 3, 2020 8:33 AM
To: Luftglass, Maribeth <meluftglass@fcps.edu>
Subject: RE: Parent Supports

I think it would be worth sending out an eNotify to all parents with simple how-to steps that also promotes the current parent support page. It might reduce the traffic of requests to schools and to Julie. And I think those get translated? I can draft something if you support that idea. In the meantime, for Marcy's FAQ's, I suggest this:

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From: Luftglass, Maribeth <meluftglass@fcps.edu>
Sent: Thursday, April 2, 2020 8:58 PM
To: Jewell, Tracey D. <TJewell@fcps.edu>
Subject: FW: Parent Supports

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703-914-7200



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Date: Friday, April 3, 2020 8:33:20 AM
Attachments: [image001.png](#)

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What do I do if parents need help accessing Blackboard?

We have a parent support page on the FCPS website. Please direct parents to visit this page first: <https://www.fcps.edu/resources/technology/fcps-24-7-learning/parent-help>. It will walk them through the process, if they have never logged on before. It also contains information about how to request technical assistance, if needed.

From: Luftglass, Maribeth <meluftglass@fcps.edu>
Sent: Thursday, April 2, 2020 8:58 PM
To: Jewell, Tracey D. <TDJewell@fcps.edu>
Subject: FW: Parent Supports

From: Kneale, Marcy G
Sent: Thursday, April 2, 2020 8:55 PM
To: Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: c19Questions <c19Questions@fcps.edu>
Subject: RE: Parent Supports

Hi Maribeth,

Can you please help with a standard response we can include on our FAQs?

Thanks,
Marcy

Marcy Kneale
Director of Operations
Fairfax County Public Schools

From: Williams, Elizabeth
Sent: Tuesday, March 31, 2020 4:48 PM
To: c19Questions <c19Questions@fcps.edu>
Subject: Parent Supports

Are there/will there be parent supports (a letter, written or video format) available in a variety of languages to support parents in learning the technology, including how to log on to Blackboard? We are starting to get more parent requests than we can manage.

Elizabeth Williams

Principal,

[Bren Mar Park Elementary School](#)

703-914-7200



From: [Wright, Tracey](#)
To: [NewRingeisen, Michelle](#)
Cc: [Forcier, Bridget M](#); [Remy, Monique](#); [Jewell, Tracey D.](#); [Luftglass, Maribeth](#); [Zhou, Lifan](#)
Subject: RE: COVID-19 related cost and savings_IT
Date: Friday, April 3, 2020 7:12:58 AM

Michelle,

Thanks for the additional info and responding so quickly! We will continue to work on our cost/savings analysis today and I will plan to share any IT related blurbs that are added. I appreciate your help!

Take care!

Tracey

From: NewRingeisen, Michelle <manewringeis@fcps.edu>
Sent: Thursday, April 2, 2020 5:35 PM
To: Wright, Tracey <twright@fcps.edu>
Cc: Forcier, Bridget M <bmforcier@fcps.edu>; Remy, Monique <myremy@fcps.edu>; Jewell, Tracey D. <TDJewell@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>
Subject: RE: COVID-19 related cost and savings_IT

Hi Tracey-

Glad we had the opportunity to email back and forth about this a bit today. Thanks for the additional information on your timeline and process, it was helpful. Below is a summary of exactly where we are at. Essentially, as you can imagine at this point, we are assuming a lot of costs. If possible, IT would appreciate seeing a draft of anything relevant to our department as you are prepping/reviewing. I'm also available to talk more if you have questions.

Over the past three weeks, IT has worked to acquire 2,100 student MiFis (some of which are on backorder) as well as the considerable initial data we anticipate students will need to participate fulling in distance learning activities. IT has also supported schools and departments with the acquisition of additional tools and resources to meet the demands of educators and support staff working from home. We anticipate that our utility, equipment and computer lease (including one-time) budgets will be fully expended. IT is ready to support additional technology and service needs identified by instructional leaders, however, until FCPS works through all facets of distance learning, and the program begins, IT is unable to accurately project all the associated technology and service costs that will be required to fully support online learning. Once known, additional needs will be projected and shared.

From: Wright, Tracey <twright@fcps.edu>
Sent: Thursday, April 2, 2020 10:42 AM
To: NewRingeisen, Michelle <manewringeis@fcps.edu>
Cc: Forcier, Bridget M <bmforcier@fcps.edu>; Remy, Monique <myremy@fcps.edu>
Subject: COVID-19 related cost and savings_IT

Hi Michelle,

Sorry to bother you while you are busy but budget is working on a request from the school board where we are trying to determine FY20 COVID-19 related costs and savings. Since we are now in a distance learning environment which requires more IT support, I thought there may be some changes to your projections for FY20. Right now we are assuming you will spend all your funding and leave no fallout (see assumptions below) but please let me know if this is not correct. Also please let me know if you think additional IT funding will be needed to support the COVID-19 related changes. And finally is there anything you need from me?

Thanks!

Tracey

FY20 assumptions:

IT related equipment – Q4 spend will be about \$640.5K with no fallout money.

Computer leases – Q4 spend will be about \$4.28M (including REOC and MS teacher laptops) and will leave no fall out money here either.

Tracey Wright

Office of Budget Services

Fairfax County Public Schools

Phone: (571)-423-3612

From: [Luftglass, Maribeth](#)
To: [Kneale, Marcy G](#)
Subject: RE: Parent Supports
Date: Thursday, April 2, 2020 9:43:00 PM
Attachments: [image001.png](#)

OK.

From: Kneale, Marcy G
Sent: Thursday, April 2, 2020 8:55 PM
To: Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: c19Questions <c19Questions@fcps.edu>
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Director of Operations
Fairfax County Public Schools

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703-914-7200



From: [Luftglass, Maribeth](#)
To: [Jewell, Tracey D.](#)
Subject: FW: Parent Supports
Date: Thursday, April 2, 2020 8:58:00 PM
Attachments: [image001.png](#)

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Fairfax County Public Schools

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From: [Kneale, Marcy G](#)
To: [Luftglass, Maribeth](#)
Cc: [c19Questions](#)
Subject: RE: Parent Supports
Date: Thursday, April 2, 2020 8:55:14 PM
Attachments: [image001.png](#)

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Fairfax County Public Schools

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Elizabeth Williams

Principal,
[Bren Mar Park Elementary School](#)
703-914-7200



From: [Luftglass, Maribeth](#)
To: [Caldwell, Lucy H](#); [Presidio, Sloan](#); [Klimenko, Noel C.](#)
Cc: [Torre, John](#); [Thomas, Kathleen](#)
Subject: RE: Media inquiry/Distance Learning challenges and discoveries
Date: Thursday, April 2, 2020 8:41:00 PM

Still trying to get through email like the rest of you. I'm happy to call him tomorrow if no one has had a chance to respond yet.

Thanks

Maribeth

From: Caldwell, Lucy H
Sent: Thursday, April 2, 2020 4:04 PM
To: Presidio, Sloan <sjpresidio@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>; Klimenko, Noel C. <ncklimenko@fcps.edu>
Cc: Torre, John <jjtorre@fcps.edu>; Thomas, Kathleen <knthomas@fcps.edu>
Subject: Media inquiry/Distance Learning challenges and discoveries

Good afternoon- Please see request from reporter for a quote (or an interview if anyone can spare time) regarding challenges and discoveries of distance learning preparations:

I'm writing an article for the Fort Belvoir newspaper about everyone getting thrown in the deep end of the distance learning pool, as it were. I'd love an opportunity to speak with someone (or even be provided a quote) about the challenges and discoveries of this incredible moment in learning.

Paul Lara

Belvoir Eagle Reporter

Mobile: 210-380-3895

Feel free to call him directly OR please send a quote to me and I'll coordinate and send along to him. I think this is a good spot to highlight our FCPSOn, perhaps? And to set expectations that this won't be easy and far from ideal....as there is no replacement for teacher-led, classroom learning. Apparently, he is Tracy Soular's neighbor, BTW. Thanks! Lucy

Lucy H. Caldwell

Director News & Information

Fairfax County Public Schools

Office- 571-423-1218

Cell- 571-294-9184

Lucy.caldwell@FCPS.edu

Follow FCPS on [YouTube](#), [Facebook](#), [Twitter](#), and [Instagram](#)

From: [Luftglass, Maribeth](#)
To: [Calderon, Allison H.](#); [Siegl, Jim F.](#); [VanDenburg, Tom](#); [DIT SMT](#); [Downey, Paul J.](#); [Watson, David](#); [Boyer, Rebecca R](#)
Cc: [Nie, Connie](#)
Subject: RE: Flagging one more concern
Date: Thursday, April 2, 2020 8:15:17 PM

Sorry, ignore this question. I didn't see Jim's earlier message.

Thanks,
Maribeth

From: Luftglass, Maribeth
Sent: Thursday, April 2, 2020 8:14 PM
To: Calderon, Allison H. <AHCalderson@fcps.edu>; Siegl, Jim F. <jfsiegl1@fcps.edu>; VanDenburg, Tom <tvandenburg@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>; Downey, Paul J. <pjdowney@fcps.edu>; Watson, David <DAWatson@fcps.edu>; Boyer, Rebecca R <RRBoyer@fcps.edu>
Cc: Nie, Connie <YNie@fcps.edu>
Subject: RE: Flagging one more concern

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Sent: Thursday, April 2, 2020 7:53 PM
To: Siegl, Jim F. <jfsiegl1@fcps.edu>; VanDenburg, Tom <tvandenburg@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>; Downey, Paul J. <pjdowney@fcps.edu>; Watson, David <DAWatson@fcps.edu>; Boyer, Rebecca R <RRBoyer@fcps.edu>
Cc: Nie, Connie <YNie@fcps.edu>
Subject: RE: Flagging one more concern

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Allison

From: Siegl, Jim F. <jfsiegl1@fcps.edu>
Sent: Thursday, April 2, 2020 7:46 PM
To: VanDenburg, Tom <tvandenburg@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>; Downey, Paul J. <pjdowney@fcps.edu>; Watson, David

<DAWatson@fcps.edu>; Boyer, Rebecca R <RRBoyer@fcps.edu>

Cc: Nie, Connie <YNie@fcps.edu>; Calderon, Allison H. <AHCalderon@fcps.edu>

Subject: RE: Flagging one more concern

HIPAA additional

As Tom mentioned in Connie's feedback #1, in MOST cases HIPAA does not apply to FCPS as a whole. A 2008 memo between HHS and Dept of ED provided joint guidance that treats most student health information as an education record. This guidance [was update just this past December.](#)

As Connie mentions in #2, for providers (for whom HIPAA applies) their employer provides the platform. In our conversations in the last 2 weeks with Stephanie Gary's office, they mentioned that the county had a HIPAA compliant platform-but they were not able to identify which one it was.

There are probably going to be two – (or three) groups of people:

1-FCPS employees that are covered under the memo and do not need to use a HIPAA compliant platform (FERPA applies). For this group it might help to communicate that while they may deal with health information, they are required to follow FERPA, not HIPAA so collaborate and G Suite are OK to use.

2-Our Service providers which are Covered Entities. It would probably help if we could identify these people and verify the tools that they are using.

3-Any other cases not in 1 or 2.

Lastly regarding G Suite (and specifically Google Meet), I wanted to touch on HIPAA compliance. G Suite is not HIPAA compliant "out of the box". It can be [configure that way](#) and as the G Suite admin I can log in and countersign the Business Associate Agreement (BAA). I have copied the BAA test into a google doc [HERE](#) in case it is useful at some point.

The [HIPAA configuration guide](#) is extensive and goes thru the configuration changes than need to be done for Google to act as a Business Associate. I have kept familiar with the topic, but since this has never been a formal request I can't offer an off the top of my head analysis of it could be done today in our current environment or what if any tradeoff there might be.

I did a cursory glance thru this tonight and the big changes seem to be shutting off google plus, google contacts and all non-core services for any user that needs HIPAA compliance. This would be done by shutting them off for the whole domain, or by treating these users an exception and moving them outside of the structure of automated account management in Google.

There may be setting requirements within the individual services that might be different from our current settings that support the 250k users in G Suite. Though from a quick read, most of what I am seeing is lock down guidance that we currently meet or exceed.

I would be happy to investigate this if it would be useful, just let me know.

Regards,
Jim

From: VanDenburg, Tom <tvandenburg@fcps.edu>
Sent: Thursday, April 2, 2020 6:53 PM
To: Siegl, Jim F. <jfsiegl1@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>; Downey, Paul J. <pjdowney@fcps.edu>; Watson, David <DAWatson@fcps.edu>; Boyer, Rebecca R <RRBoyer@fcps.edu>
Cc: Nie, Connie <YNie@fcps.edu>
Subject: Re: Flagging one more concern

Jim, please proceed, but I'll include some info that Connie has provided, from a side communication we had stemming from a separate email regarding HIPAA.

1. FCPS employees, such as resource teachers, etc. are not covered under HIPAA. HIPAA made special exemptions for educational institutions. FCPS as a whole is not a HIPAA CE (Covered Entity).
2. For a Speech Pathologist or other providers, who bill for their services, their employer (such as county) should have a HIPAA compliant platform. If the provider is an individual contractor, then he or she is his own business entity.
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From: VanDenburg, Tom <tvandenburg@fcps.edu>

[Redacted]

[Redacted]

[Redacted]

From: Brabrand, Scott S <ssbrabrand@fcps.edu>
Sent: Thursday, April 2, 2020 4:44 PM
To: Sizemore Heizer, Rachna (School Board Member) <rsizemorehei@fcps.edu>; Presidio, Sloan <sjpresidio@fcps.edu>; Ivey, Frances W <FWIvey@fcps.edu>; Duran, Francisco <fdduran@fcps.edu>; Johnson, Teresa L <TJJohnson4@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>; Thomas, Kathleen <knthomas@fcps.edu>; Torre, John <jjtorre@fcps.edu>
Cc: Muhlberg, Ilene <idmuhlberg@fcps.edu>; McNamara, Helen M. <HMMcNamara@fcps.edu>
Subject: Re: Second round of questions from constituents

[Redacted]

From: Sizemore Heizer, Rachna (School Board Member) <rsizemorehei@fcps.edu>
Sent: Thursday, April 2, 2020 4:19:48 PM
To: Presidio, Sloan <sjpresidio@fcps.edu>; Brabrand, Scott S <ssbrabrand@fcps.edu>; Ivey, Frances W <FWIvey@fcps.edu>; Duran, Francisco <fdduran@fcps.edu>; Johnson, Teresa L

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Cc: Muhlberg, Ilene <idmuhlberg@fcps.edu>; McNamara, Helen M. <HMMcNamara@fcps.edu>

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Thank you for all your hard work! I know you are working around the clock and you are all doing an excellent job.

Warmest Regards

Rachna Sizemore Heizer, J.D.
At Large Representative
Fairfax County School Board
Tel.: 571-423-1090

Executive Administration Assistant
Angela Petro
ampetro@fcps.edu

Please be aware that correspondence with School Board members is subject to the Virginia Freedom of Information Act. This means that your correspondence may be made public if (1) it deals with FCPS business and (2) someone requests it--even if you have asked that your message be kept confidential. Only a few topics are exempt from the disclosure requirement, such as information about identifiable students, and personnel information about individual employees.

From: [Luftglass, Maribeth](#)
To: [Calderon, Allison H.](#); [Siegl, Jim F.](#); [VanDenburg, Tom](#); [DIT SMT](#); [Downey, Paul J.](#); [Watson, David](#); [Boyer, Rebecca R](#)
Cc: [Nie, Connie](#)
Subject: RE: Flagging one more concern
Date: Thursday, April 2, 2020 8:14:10 PM

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Cc: Nie, Connie <YNie@fcps.edu>

Subject: Re: Flagging one more concern

Including Connie

From: Siegl, Jim F. <jfsiegl1@fcps.edu>

Sent: Thursday, April 2, 2020 6:47 PM

[REDACTED]
[REDACTED]

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Subject: Re: Second round of questions from constituents

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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Angela Petro
ampetro@fcps.edu

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From: [Calderon, Allison H.](#)
To: [Siegl, Jim F.](#); [VanDenburg, Tom](#); [Luftglass, Maribeth](#); [DIT SMT](#); [Downey, Paul J.](#); [Watson, David](#); [Boyer, Rebecca R](#)
Cc: [Nie, Connie](#)
Subject: RE: Flagging one more concern
Date: Thursday, April 2, 2020 7:53:22 PM

I don't have much to add except the meeting app the county is using for the "warm handoff" between the HS substance abuse prevention (SAP) counselors and maybe one or 2 alcohol, Tobacco and other drugs (ATOD) and CSB is called Cisco Meeting app (CMA). The county provides our counselors under the management of Stefan 1 meeting room each. The county contact is Amante Bustamante. I was under the impression DSS was meeting with the county, but when I followed up, there didn't seem to be an tangible progress/information about a tool they could use under the county umbrella. I don't know who was involved on the FCG side, so it could have been a very different group of folks.

Allison

From: Siegl, Jim F. <jfsiegl1@fcps.edu>
Sent: Thursday, April 2, 2020 7:46 PM
To: VanDenburg, Tom <tvandenburg@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>; Downey, Paul J. <pjdowney@fcps.edu>; Watson, David <DAWatson@fcps.edu>; Boyer, Rebecca R <RRBoyer@fcps.edu>
Cc: Nie, Connie <YNie@fcps.edu>; Calderon, Allison H. <AHCalderon@fcps.edu>
Subject: RE: Flagging one more concern

HIPAA additional

As Tom mentioned in Connie's feedback #1, in MOST cases HIPAA does not apply to FCPS as a whole. A 2008 memo between HHS and Dept of ED provided joint guidance that treats most student health information as an education record. This guidance [was update just this past December.](#)

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There are probably going to be two – (or three) groups of people:

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The [HIPAA configuration guide](#) is extensive and goes thru the configuration changes than need to be done for Google to act as a Business Associate. I have kept familiar with the topic, but since this has never been a formal request I can’t offer an off the top of my head analysis of it could be done today in our current environment or what if any tradeoff there might be.

I did a cursory glance thru this tonight and the big changes seem to be shutting off google plus, google contacts and all non-core services for any user that needs HIPAA compliance. This would be done by shutting them off for the whole domain, or by treating these users an exception and moving them outside of the structure of automated account management in Google.

There may be setting requirements within the individual services that might be different from our current settings that support the 250k users in G Suite. Though from a quick read, most of what I am seeing is lock down guidance that we currently meet or exceed.

I would be happy to investigate this if it would be useful, just let me know.

Regards,
Jim

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Sent: Thursday, April 2, 2020 6:53 PM

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Cc: Nie, Connie <YNie@fcps.edu>

Subject: Re: Flagging one more concern

Jim, please proceed, but I'll include some info that Connie has provided, from a side communication we had stemming from a separate email regarding HIPAA.

1. FCPS employees, such as resource teachers, etc. are not covered under HIPAA. HIPAA made special exemptions for educational institutions. FCPS as a whole is not a HIPAA CE (Covered Entity).

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Cc: Muhlberg, Ilene <idmuhlberg@fcps.edu>; McNamara, Helen M. <HMMcNamara@fcps.edu>
Subject: Re: Second round of questions from constituents

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

From: Sizemore Heizer, Rachna (School Board Member) <rsizemorehei@fcps.edu>
Sent: Thursday, April 2, 2020 4:19:48 PM
To: Presidio, Sloan <sjpresidio@fcps.edu>; Brabrand, Scott S <ssbrabrand@fcps.edu>; Ivey, Frances W <FWIvey@fcps.edu>; Duran, Francisco <fdduran@fcps.edu>; Johnson, Teresa L <TJohnson4@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>
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Warmest Regards

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Fairfax County School Board
Tel.: 571-423-1090

Executive Administration Assistant

Angela Petro

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Cc: [Nie, Connie](#); [Calderon, Allison H.](#)
Subject: RE: Flagging one more concern
Date: Thursday, April 2, 2020 7:45:39 PM

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Cc: Nie, Connie <YNie@fcps.edu>
Subject: Re: Flagging one more concern

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Subject: FW: Flagging one more concern
Importance: High

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Thanks,
Maribeth

From: Sizemore Heizer, Rachna (School Board Member)
Sent: Thursday, April 2, 2020 5:32 PM
To: Brabrand, Scott S <ssbrabrand@fcps.edu>; Presidio, Sloan <sjpresidio@fcps.edu>; Ivey, Frances W <FWIvey@fcps.edu>; Duran, Francisco <fdduran@fcps.edu>; Johnson, Teresa L <TJJohnson4@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>; Thomas, Kathleen <knthomas@fcps.edu>; Torre, John <jjtorre@fcps.edu>
Cc: Muhlberg, Ilene <idmuhlberg@fcps.edu>; McNamara, Helen M. <HMMcNamara@fcps.edu>
Subject: Flagging one more concern

[REDACTED]

[REDACTED]

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[REDACTED]

[REDACTED]

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[REDACTED]

From: Brabrand, Scott S <ssbrabrand@fcps.edu>
Sent: Thursday, April 2, 2020 4:44 PM
To: Sizemore Heizer, Rachna (School Board Member) <rsizemorehei@fcps.edu>; Presidio, Sloan <sjpresidio@fcps.edu>; Ivey, Frances W <FWIvey@fcps.edu>; Duran, Francisco <fdduran@fcps.edu>; Johnson, Teresa L <TJJohnson4@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>; Thomas, Kathleen <knthomas@fcps.edu>; Torre, John <jjtorre@fcps.edu>
Cc: Muhlberg, Ilene <idmuhlberg@fcps.edu>; McNamara, Helen M. <HMMcNamara@fcps.edu>
Subject: Re: Second round of questions from constituents

[REDACTED]

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Cc: [Nie, Connie](#); [Calderon, Allison H.](#)
Subject: RE: Flagging one more concern
Date: Thursday, April 2, 2020 7:13:52 PM

Maribeth,

Regarding Accessibility

- **Closed captioning:** Closed captioning issues on BB collaborate rather than Google Hangout. Some are telling me Google hangouts/classroom captions lectures automatically but BB collaborate does not and requires teachers to manually upload to youtube for captioning. Is this true? If so, can teachers use Google classroom or hangouts for lectures?
 - o There are a few points of clarification to make here. Both Blackboard and Google platforms support some form of closed captioning, but in different ways and it depends on what the outcome is real time captioning vs captioning of the saved video file.
 - Google Meet can create real time captions, and it can create recordings BUT the captions do not transfer to the recordings, they are only visible in real time. To caption a file for asynchronous use, the teacher would still need to upload the video file to YouTube for automated captioning.
 - Blackboard Collaborate: Blackboard does not support automated captioning, it supports [human live captioning](#). There is a role where a professional captioner is invited to the meeting as a special type of moderator.

And while Google Meet may have this one feature that may be appealing, we looked at the sum total of the parts (instructional tools, security, supportability et) and there is a lot that would be given up moving a class from Collaborate to Meet and we did not feel that the tradeoffs were warranted. I have a detailed analysis of this if we need to go there.

Regarding HIPAA

Blackboard: [HIPAA Disclaimer in Blackboard Collaborate Terms of Use:](https://help.blackboard.com/Terms_of_Use)
https://help.blackboard.com/Terms_of_Use

The Google Meet HIPAA question is a little bit more involved, I will get to that shortly, but I have made a commitment to be on a CoSN conference call for the next

hour, so I will get to this right after that is over.

The version of Zoom that is HIPAA compliant is not the same as what some folks can always use for free, or what is being offered to schools for free til July. It is a [different product](#)

Thanks

Jim

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Cc: [Nie, Connie](#); [Calderon, Allison H.](#)
Subject: RE: Flagging one more concern
Date: Thursday, April 2, 2020 6:57:31 PM

Thanks, the HIPAA platform conversation for councilors has come up the series of conversations that Allison, Derek and I has with Stephanie Gray's office.

Allison may have additional information to add
Jim

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<TJohnson4@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>

Cc: Muhlberg, Ilene <idmuhlberg@fcps.edu>; McNamara, Helen M. <HMMcNamara@fcps.edu>

Subject: Second round of questions from constituents

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Warmest Regards

Rachna Sizemore Heizer, J.D.
At Large Representative
Fairfax County School Board
Tel.: 571-423-1090

Executive Administration Assistant
Angela Petro
ampetro@fcps.edu

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From: [VanDenburg, Tom](#)
To: [Siegl, Jim F.](#); [Luftglass, Maribeth](#); [DIT SMT](#); [Downey, Paul J.](#); [Watson, David](#); [Boyer, Rebecca R](#)
Cc: [Nie, Connie](#)
Subject: Re: Flagging one more concern
Date: Thursday, April 2, 2020 6:53:14 PM

Jim, please proceed, but I'll include some info that Connie has provided, from a side communication we had stemming from a separate email regarding HIPAA.

1. FCPS employees, such as resource teachers, etc. are not covered under HIPAA. HIPAA made special exemptions for educational institutions. FCPS as a whole is not a HIPAA CE (Covered Entity).
2. For a Speech Pathologist or other providers, who bill for their services, their employer (such as county) should have a HIPAA compliant platform. If the provider is a individual contractor, then he or she is his own business entity.
3. The key to HIPAA compliance is not the platform itself, it is the BAA (Business Associate Agreement) established between the vendor and CE. A lot of teleconferencing tools use HIPAA compliant technology, but the provider must have a BAA agreement with the teleconferencing provider. The employer of the therapist is the CE in this case, and needs to enter into the BAA agreement with the teleconferencing vendor for it to be HIPAA compliant. If the provider is a sole proprietor, then he or she is the Covered Entity and should sign the BAA with his/her chosen teleconferencing provider.

From: VanDenburg, Tom <tvandenburg@fcps.edu>
Sent: Thursday, April 2, 2020 6:48 PM
To: Siegl, Jim F. <jfsiegl1@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>; Downey, Paul J. <pjdowney@fcps.edu>; Watson, David <DAWatson@fcps.edu>; Boyer, Rebecca R <RRBoyer@fcps.edu>
Cc: Nie, Connie <YNie@fcps.edu>
Subject: Re: Flagging one more concern

Including Connie

From: Siegl, Jim F. <jfsiegl1@fcps.edu>

[REDACTED]

[REDACTED]
[REDACTED]

From: Brabrand, Scott S <ssbrabrand@fcps.edu>
Sent: Thursday, April 2, 2020 4:44 PM
To: Sizemore Heizer, Rachna (School Board Member) <rsizemorehei@fcps.edu>; Presidio, Sloan <sjpresidio@fcps.edu>; Ivey, Frances W <FWIvey@fcps.edu>; Duran, Francisco <fdduran@fcps.edu>; Johnson, Teresa L <TJJohnson4@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>; Thomas, Kathleen <knthomas@fcps.edu>; Torre, John <jjtorre@fcps.edu>
Cc: Muhlberg, Ilene <idmuhlberg@fcps.edu>; McNamara, Helen M. <HMMcNamara@fcps.edu>
Subject: Re: Second round of questions from constituents

[REDACTED]

[REDACTED]
[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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Sent: Thursday, April 2, 2020 4:19:48 PM
To: Presidio, Sloan <sjpresidio@fcps.edu>; Brabrand, Scott S <ssbrabrand@fcps.edu>; Ivey, Frances W <FWIvey@fcps.edu>; Duran, Francisco <fdduran@fcps.edu>; Johnson, Teresa L <TJJohnson4@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>
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Cc: [Nie, Connie](#)
Subject: Re: Flagging one more concern
Date: Thursday, April 2, 2020 6:48:20 PM

Including Connie

From: Siegl, Jim F. <jfsiegl1@fcps.edu>
Sent: Thursday, April 2, 2020 6:47 PM
To: Luftglass, Maribeth <meluftglass@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>; Downey, Paul J. <pjdowney@fcps.edu>; Watson, David <DAWatson@fcps.edu>; Boyer, Rebecca R <RRBoyer@fcps.edu>
Subject: RE: Flagging one more concern

I will start on this one

From: Luftglass, Maribeth <meluftglass@fcps.edu>
Sent: Thursday, April 2, 2020 6:38 PM
To: DIT SMT <DIT_SMT@fcps.edu>; Siegl, Jim F. <jfsiegl1@fcps.edu>; Downey, Paul J. <pjdowney@fcps.edu>; Watson, David <DAWatson@fcps.edu>; Boyer, Rebecca R <RRBoyer@fcps.edu>
Subject: FW: Flagging one more concern
Importance: High

I need help answering the following question as soon as possible.

Thanks,
Maribeth

From: Sizemore Heizer, Rachna (School Board Member)
Sent: Thursday, April 2, 2020 5:32 PM
To: Brabrand, Scott S <ssbrabrand@fcps.edu>; Presidio, Sloan <sjpresidio@fcps.edu>; Ivey, Frances W <FWIvey@fcps.edu>; Duran, Francisco <fdduran@fcps.edu>; Johnson, Teresa L <TJJohnson4@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>; Thomas, Kathleen <knthomas@fcps.edu>; Torre, John <jjtorre@fcps.edu>
Cc: Muhlberg, Ilene <idmuhlberg@fcps.edu>; McNamara, Helen M. <HMMcNamara@fcps.edu>
Subject: Flagging one more concern

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

From: Brabrand, Scott S <ssbrabrand@fcps.edu>
Sent: Thursday, April 2, 2020 4:44 PM
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Cc: Muhlberg, Ilene <idmuhlberg@fcps.edu>; McNamara, Helen M. <HMMcNamara@fcps.edu>
Subject: Re: Second round of questions from constituents

[REDACTED]

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[REDACTED]

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[REDACTED]

[REDACTED]
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Cc: Muhlberg, Ilene <idmuhlberg@fcps.edu>; McNamara, Helen M. <HMMcNamara@fcps.edu>
Subject: Re: Second round of questions from constituents

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Cc: Muhlberg, Ilene <idmuhlberg@fcps.edu>; McNamara, Helen M. <HMMcNamara@fcps.edu>
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From: [Brabrand, Scott S](#)
To: [Sizemore Heizer, Rachna \(School Board Member\)](#); [Presidio, Sloan](#); [Ivey, Frances W](#); [Duran, Francisco](#); [Johnson, Teresa L](#); [Luftglass, Maribeth](#); [Thomas, Kathleen](#); [Torre, John](#); [Smith, Marty K](#)
Cc: [Muhlberg, Ilene](#); [McNamara, Helen M](#)
Subject: Re: Flagging one more concern
Date: Thursday, April 2, 2020 6:16:02 PM

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

From: Sizemore Heizer, Rachna (School Board Member) <rsizemorehei@fcps.edu>
Sent: Thursday, April 2, 2020 5:31 PM
To: Brabrand, Scott S; Presidio, Sloan; Ivey, Frances W; Duran, Francisco; Johnson, Teresa L; Luftglass, Maribeth; Thomas, Kathleen; Torre, John
Cc: Muhlberg, Ilene; McNamara, Helen M.
Subject: Flagging one more concern

[Redacted]

[Redacted]

[Redacted]

- [Redacted]
- [Redacted]
 - [Redacted]

[REDACTED]

From: Brabrand, Scott S <ssbrabrand@fcps.edu>

Sent: Thursday, April 2, 2020 4:44 PM

To: Sizemore Heizer, Rachna (School Board Member) <rsizemorehei@fcps.edu>; Presidio, Sloan <sjpresidio@fcps.edu>; Ivey, Frances W <FWIvey@fcps.edu>; Duran, Francisco <fdduran@fcps.edu>; Johnson, Teresa L <TLJohnson4@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>; Thomas, Kathleen <knthomas@fcps.edu>; Torre, John <jjtorre@fcps.edu>

Cc: Muhlberg, Ilene <idmuhlberg@fcps.edu>; McNamara, Helen M. <HMMcNamara@fcps.edu>

Subject: Re: Second round of questions from constituents

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Sent from my iPhone

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Sent: Thursday, April 2, 2020 4:19:48 PM

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From: [Halifax County Council PTA](#)
To: [Lynlass, Marbeth](#)
Subject: [External] Reminder: FCCPTA Member News | April 2020
Date: Thursday, April 2, 2020 6:11:35 PM

Please share this [FCPS Daily Coronavirus Update](#) link
with your communities!

****Spelling Bee, Advocacy Night, Reflections Awards
postponed until further notice****



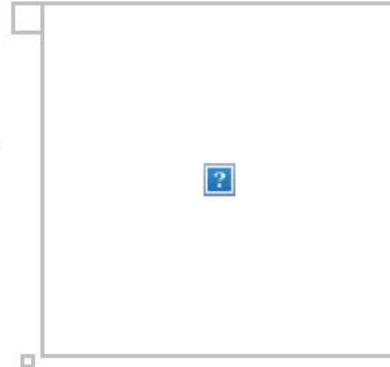
In This Issue

- [FCPS Distance Learning & Updates](#)
- [Supporting Our Schools](#)
- [Virginia PTA Training for Virtual Meetings April 1](#)
- [GoToMeeting](#)

- Elections
- Scholarships
- FCCPTA Mtg May 6, Training June 6

Dear PTA Leaders,

What a year this past two weeks have been. :-)
We've all had a sip from the fire hose of stress,
uncertainty and ever-changing information.
Here's a quick update to help your PTA
navigate our strange new world through June
10!



Distance Learning Begins This Week

On Friday FCPS announced its distance learning plan and you should expect to see the first of a series of weekly learning packets in the mail this week. Please keep in mind that 16,000 classroom teachers and support staff are turning on a dime to reconnect with and instruct 189,000 students using formats that cannot replace the in-person classroom experience. Parents should review the Distance Learning Plan and remain in touch with classroom teachers and principals as we move forward. Please keep in mind that many teachers also have school-age children at home, and may themselves need to care for loved ones as the Coronavirus continues to spread. Please ask your parents to proceed with as much grace as possible. The full plan is [here](#).



Supporting Our Schools

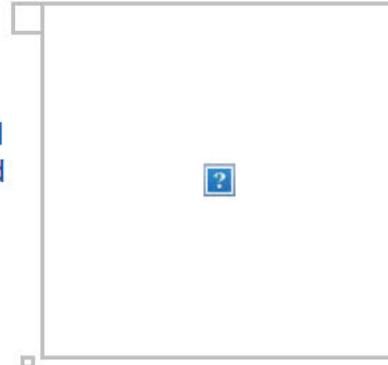
Many PTAs are searching for ways to support their schools. Some have promoted virtual spirit weeks and community-wide searches for shamrocks, teddy bears and letters of the alphabet. Some have been in touch with principals to provide food and financial assistance. And some are looking for ways to adapt Teacher/Staff Appreciation Weeks (current officers are invited to join the conversation on our [Best Practices](#) Facebook Group).

A high-impact, virtual and no-cost way to support teachers and staff is to send personal emails of thanks and appreciation – and cc each person's supervisor. All parents can do this – and don't forget to thank your principals and other school staff! You can also send thanks to your school board member – they've been incredibly busy listening to the community and sharing feedback with the FCPS leadership team! You can encourage your parents to

do this now, throughout the spring, or during a certain week (given the stress of launching the new distance learning plan, sooner might be better!).

Virginia PTA Supports You

Thank you to Virginia PTA President Donna Columbo and her leadership team for granting allowance for our local PTAs to hold virtual general membership meetings, which allows us to vote and hold regularly scheduled elections. Last week Donna emailed a comprehensive message which you can read [here](#). **Please take advantage of Virtual Meeting Training with President-Elect Pam Croom on April 1. Please register for training at [noon](#) or [7 p.m.](#)**



GoToMeeting

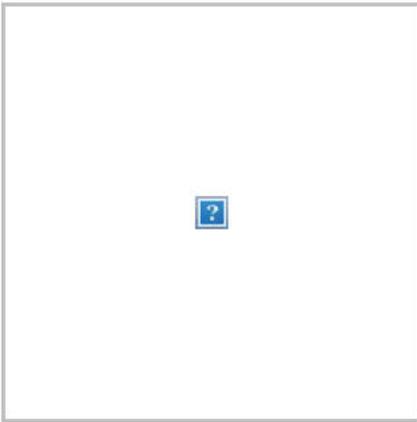
The response to our offer for free GoToMeeting licenses was overwhelming and we are working on securing more licenses. You are not required to use this format. If you did not receive an email from LogMeIn or GoToMeeting to set up your license (which enables you to organize videoconferences), please email Jane Miscavage at president@fccpta.org.

Elections

If your Nominating Committee has presented a slate (or will be able to on your timeframe), your PTA may hold your previously scheduled elections using a virtual meeting. Your bylaws should stipulate that current officers remain in office until new candidates are elected, and we know some PTAs are considering whether to postpone their elections until school restarts. However, given that videoconferencing requires us to be intentional and organized when meeting, we think this format might give Executive Boards an advantage when it comes to transitioning new officers. The cancellation of school and other family activities is freeing up evening schedules, and we anticipate more people being available to connect and give full attention to issues concerning your PTA plans.

If you have questions about elections following Virginia PTA's training, please contact Jane Miscavage, president@fccpta.org or Kara Jenkins, vp.outreach@fccpta.org.

FCCPTA to Award Five \$1,000 Scholarships
Graduating seniors! Can you use an extra \$1,000 toward college tuition? Has your volunteer work helped shape who you are



today? Share your experience with us for a chance for a \$1,000 scholarship from FCCPTA! Submission deadline is April 15. Winners will be notified before, and awarded at, the May 6 FCCPTA meeting. For more information and to apply, visit: <http://www.fccpta.org/programs-2/scholarship/>

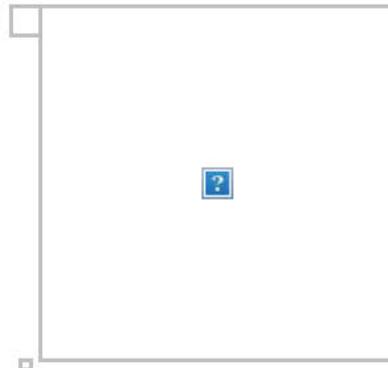
May 6 Awards, Scholarships and Officer Election

We will hold a virtual General Membership Meeting on May 6 at 7 p.m. Details will be sent in late April.

Save the Date: June 6 Training

We are working on ways to provide virtual training to you and your new officers. Details to come. Questions? Please contact Michelle Leete, vp.training@fccpta.org.

Please Promote the Census. April 1 is Census Day. For each resident who does not respond to the Census, Fairfax County could lost \$12,000 in potential funding over the course of a decade. This funding supports education, health care, housing, roads and other public needs. Please encourage your communities to participate in the 100% confidential census. You can find information and videos in English and Spanish [here](#).



Resources All Year Long

- [FCCPTA Website](#)
- [FCCPTA Facebook Page](#)
- [FCPS Parent Resource Center](#)
- [FCPS Multi Lingual Parent Information Phone Line](#)
- [FCPS Ombudsman](#)
- [FCPS School Board Members](#)
- [FCPS School Board Meetings](#)
- [FCCPTA Q&A on FCPSON](#)
- [VA Dept. of Education](#)

- [NOVA District PTA Website](#)
- [Fairfax County Special Education PTA](#)
- [VAPTA Website](#)
- [National PTA Website](#)
- [National PTA School of Excellence Program](#)

Important Dates

Apr. 1 - Virginia PTA Meeting Training, noon and 7 p.m.

Apr. 15 - Scholarship Applications Due

May 6 - General Membership Meeting & Elections

June 6 - Local Officer Training, Luther Jackson MS

Need anything? We're here to help!

Jane Miscavage, president@fccpta.org

Kara Jenkins, vp.outreach@fccpta.org

Matt Dunne, vp.advocacy@fccpta.org

Denise Bolton, vp.programs@fccpta.org

Michelle Leete, vp.training@fccpta.org

Ann-Marie Ward, treasurer@fccpta.org

Terri Radziewski, secretary@fccpta.org

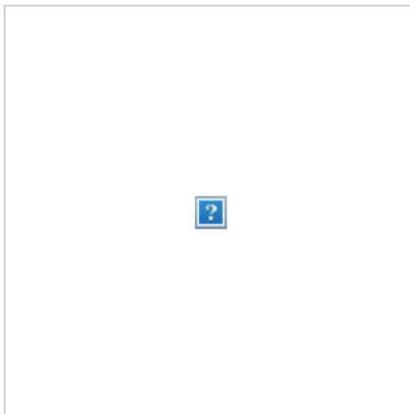
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From: [NewRingeisen, Michelle](#)
To: [Wright, Tracey](#)
Cc: [Forcier, Bridget M](#); [Remy, Monique](#); [Jewell, Tracey D.](#); [Luftglass, Maribeth](#)
Subject: RE: COVID-19 related cost and savings_IT
Date: Thursday, April 2, 2020 5:34:54 PM

Hi Tracey-

Glad we had the opportunity to email back and forth about this a bit today. Thanks for the additional information on your timeline and process, it was helpful. Below is a summary of exactly where we are at. Essentially, as you can imagine at this point, we are assuming a lot of costs. If possible, IT would appreciate seeing a draft of anything relevant to our department as you are prepping/reviewing. I'm also available to talk more if you have questions.

Over the past three weeks, IT has worked to acquire 2,100 student MiFis (some of which are on backorder) as well as the considerable initial data we anticipate students will need to participate fulling in distance learning activities. IT has also supported schools and departments with the acquisition of additional tools and resources to meet the demands of educators and support staff working from home. We anticipate that our utility, equipment and computer lease (including one-time) budgets will be fully expended. IT is ready to support additional technology and service needs identified by instructional leaders, however, until FCPS works through all facets of distance learning, and the program begins, IT is unable to accurately project all the associated technology and service costs that will be required to fully support online learning. Once known, additional needs will be projected and shared.

From: Wright, Tracey <twright@fcps.edu>
Sent: Thursday, April 2, 2020 10:42 AM
To: NewRingeisen, Michelle <manewringeis@fcps.edu>
Cc: Forcier, Bridget M <bmforcier@fcps.edu>; Remy, Monique <myremy@fcps.edu>
Subject: COVID-19 related cost and savings_IT

Hi Michelle,

Sorry to bother you while you are busy but budget is working on a request from the school board where we are trying to determine FY20 COVID-19 related costs and savings. Since we are now in a distance learning environment which requires more IT support, I thought there may be some changes to your projections for FY20. Right now we are assuming you will spend all your funding and leave no fallout (see assumptions below) but please let me know if this is not correct. Also please let me know if you think additional IT funding will be needed to support the COVID-19 related changes. And finally is there anything you need from me?

Thanks!

Tracey

FY20 assumptions:

IT related equipment – Q4 spend will be about \$640.5K with no fallout money.

Computer leases – Q4 spend will be about \$4.28M (including REOC and MS teacher laptops) and will

leave no fall out money here either.

Tracey Wright

Office of Budget Services

Fairfax County Public Schools

Phone: (571)-423-3612

From: [NewRingeisen, Michelle](#)
To: [Luftglass, Maribeth](#); [Jewell, Tracey D.](#)
Subject: RE: Finance - Looking for Budget Projection/Savings Information by TOMORROW
Date: Thursday, April 2, 2020 4:57:18 PM

Thanks Maribeth,

I will copy you and Tracey on my response back to budget so they know it's final.

Understood on the computers. Tracey and I were emailing earlier today about the ES TLR (the ¼ this year that we are purchasing outright). The FS warehouse has kindly agreed to store them for us – so that order will go out early next week. We also have the rest of the REOC list to return to (we will have some serious logistics to work out on those orders because they are numerous, small, and across many locations), but I'm hoping next week is a little calmer so we can tackle that. Then we'll return to our available balance spreadsheet and update it reflecting everything we've spent on COVID-19 response and tech so we all have an understanding of where we are at and can look at options.

Thanks,
Michelle.

From: Luftglass, Maribeth <meluftglass@fcps.edu>
Sent: Thursday, April 2, 2020 4:17 PM
To: NewRingeisen, Michelle <manewringeis@fcps.edu>; Jewell, Tracey D. <TDJewell@fcps.edu>
Subject: RE: Finance - Looking for Budget Projection/Savings Information by TOMORROW

I do not want to see fewer computer orders. We cannot wait to place orders.

We do not have savings, but plenty of costs.

I'm fine with your response.

Thanks,
Maribeth

From: NewRingeisen, Michelle
Sent: Thursday, April 2, 2020 4:02 PM
To: Luftglass, Maribeth <meluftglass@fcps.edu>; Jewell, Tracey D. <TDJewell@fcps.edu>
Subject: Finance - Looking for Budget Projection/Savings Information by TOMORROW

Maribeth and Tracey-

I was contacted by two different groups in finance (budget and comptrollers) today about projections for our budget. It looks like they recognize that IT is expending considerable resources – while also looking for cost savings to present to the school Board. I'm reaching out to you because budget is looking for information from us by early tomorrow so they can create their "COVID-19

cost/savings analysis” for the SB work session on April 9 . I know that we have expended more than anticipated on mifis and data (but monopole funding is in process from FTS). I have also heard about expansions to other applications, but it sounds like that hasn’t been finalized. We have covered all other costs so far within our budget (and may see fewer computer orders in the coming months). We do have the option of responding that we don’t have enough information on what student needs will be as distance learning starts to accurately project additional costs or savings.

Here's my proposed draft to send back:

Over the past three weeks, IT has worked to acquire 2,100 student MiFis (some of which are on backorder) as well as the considerable initial data we anticipate students will need to participate fulling in distance learning activities. IT has also supported schools and departments with the acquisition of additional tools and resources to meet the demands of educators and support staff working from home. We anticipate that our utility, equipment and computer lease (including one-time) budgets will be fully expended. IT is ready to support additional technology and service needs identified by instructional leaders, however, until FCPS works through all facets of distance learning, and the program begins, IT is unable to accurately project all the associated technology and service costs that will be required to fully support online learning. Once known, additional needs will be projected and shared.

From: [Torre, John](#)
To: [Luftglass, Maribeth](#)
Subject: RE: Draft Letter for Parents
Date: Thursday, April 2, 2020 4:53:35 PM

Got it, thanks

From: Luftglass, Maribeth
Sent: Thursday, April 02, 2020 4:44 PM
To: Torre, John <jjtorre@fcps.edu>
Subject: RE: Draft Letter for Parents

Please remove Google Classroom from the bullets. It's listed further down in the document which is OK, but we don't want to emphasize it since Parent's don't have access to Google Classroom (a great frustration for many parents). It will also be going away with the transition to Schoology in the future.

Thanks,
Maribeth

From: Torre, John
Sent: Thursday, April 2, 2020 4:22 PM
To: Cabinet (Superintendent) <CabinetSuperintendent@fcps.edu>; Presidio, Sloan <sjpresidio@fcps.edu>; Johnson, Teresa L <TJohnson4@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: Thomas, Kathleen <knthomas@fcps.edu>; Caldwell, Lucy H <lhcaldwell@fcps.edu>
Subject: Draft Letter for Parents

Family Letter from Dr. Brabrand – Friday, 4/3? Or Monday 4/6?

Dear FCPS Families,

I hope that you and your loved ones are staying healthy and maintaining a positive outlook during this challenging time. I have two high school-aged sons and understand that disruptions to family routines and uncertainty about the future can be overwhelming at times. Being kind to yourself is critical. As the saying goes, you can't pour from an empty cup.

I truly believe better days are ahead. All of us at FCPS are excited about engaging our students in a new way of learning, while ensuring they have access to supports to help maximize their efforts.

But first, I'd like to update you on what's been happening around FCPS this week. Teachers began training for implementation of distance learning. They virtually reported to work and used the week to collaborate and plan. This is a shift in the way we work as educators and the way your students work as learners. With that in mind, instructional staff are being thoughtful in their planning, so your student's learning experience is clear and accessible.

Teachers have also been reconnecting with students, and that's been amazing to see! Our teachers have felt a deep sense of loss since school buildings closed. They truly miss their students! After reconnecting with them virtually, teachers are discovering how much they are missed, too.

With FCPS' Distance Learning Plan starting on Tuesday, April 14, we realize there is a lot of information to process, and you may have questions about how to begin. Our Instructional Services Department is working on an easy-to-digest webpage with simple strategies to support families during this transition. That site will be available [soon? Next week?]. We also encourage you to reach out to your child's teacher(s), school counselor, and school administrators with questions.

In the interim, please see the following about the distance learning plan, grading, and spring break:

Distance Learning Plan

Beginning April 14, teachers will work with students using a variety of methods including:

- Blackboard Collaborate Ultra (link provided from teacher to student).
- Google Meet for individual student meetings.
- Google Classrooms.
- Weekly learning packets. They will be mailed to preK-8 students/families from FCPS' Instructional Services Department.
- Email and phone calls.

Students should be checking their FCPS Gmail account (that ends in @fcpschools.net) regularly. Teachers will also hold virtual office hours for students Mondays-Fridays. They will share those office hours soon, if they haven't already. Please [review the Distance Learning Plan](#) at your convenience.

[FCPS Blackboard 24-7 Learning](#) is where teachers post messages for students and parents. Blackboard and Google Classroom are the two FCPS-approved digital platforms for instructional delivery and where students will be able to video conference, collaborate, and complete assignments.

Grading Guidelines

- Third quarter is still open for students to complete work that was assigned or scheduled before March 13. Students will have until April 24 to complete missing or outstanding work that will help them improve their third quarter grades.
- No student work assigned after March 13 will be graded, at the recommendation of the Virginia Department of Education (VDOE).
- Learning activities will be assigned to students for 4th quarter, and teachers will provide students with feedback on this work. All high school and middle school students will receive a "No Mark" for 4th quarter, due to the unique nature of these circumstances.

FCPS will use maximum flexibility in assessing and evaluating student learning for the remainder of the school year. To that end, assignments submitted in the 4th quarter can positively influence students' overall grade for the year, based on their understanding of the content for the whole year or "mastery of learning," in accordance with the FCPS grading policy. Only final grades will be shown on transcripts; the "No Mark" for 4th quarter *will not* show on a student's final transcript.

No 4th quarter grades will be assigned to elementary students due to equity issues of access to technology and limited student ability to submit work during distance learning. Elementary students will engage in teacher-led and independent learning. Learning packets were distributed by mail to all PK-6 students earlier this week. Literacy and math content is also available on FCPS Cable Channel 21.

As we transition to this distance learning model, we remain focused on the social and emotional needs of our students. Again, please do not hesitate to reach out to your student's school counselor for support, if needed.

Spring Break

Lastly, I want to share a little bit of what's been on my mind the last several days. As I have said, these are extraordinary times we are living in. To be a student, a parent, or a teacher—and some of you play several roles—during a worldwide health emergency like COVID-19, is not something any of us have ever experienced. We know it is stressful and difficult.

Next week is spring break. It's usually a time when students and teachers look forward to a well-deserved break from all of the hard work they have been doing in school. Things are certainly different this year, but I hope you will each take time to be good to yourself. Take some time to unwind. Do something you enjoy. Get some exercise and fresh air. (Keep social distancing in mind, of course.)

When students begin distance learning after spring break, it won't be the same as in-person instruction. We know that will be a big change. Change can be hard, but together, we will prevail.

Please remember that Fairfax County Public Schools remains committed to creating learning

environments that foster creative thinking, a culture of caring, and personal connections. Our school buildings may be closed, but I am confident that the passion for learning in all of us will thrive.

Be safe, be healthy, and know that we are here to support you in the days ahead.

Sincerely,

Scott Brabrand
Superintendent



From: [Luftglass, Maribeth](#)
To: [Torre, John](#)
Subject: RE: Draft Letter for Parents
Date: Thursday, April 2, 2020 4:45:00 PM

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Be safe, be healthy, and know that we are here to support you in the days ahead.

Sincerely,

Scott Brabrand
Superintendent



From: [Brabrand, Scott S](#)
To: [Torre, John](#); [Cabinet \(Superintendent\)](#); [Johnson, Teresa L](#); [Presidio, Sloan](#); [Luftglass, Maribeth](#)
Subject: Re: COVID Update April 2
Date: Thursday, April 2, 2020 4:28:06 PM

From: Torre, John <jjtorre@fcps.edu>
Sent: Thursday, April 2, 2020 4:23:57 PM
To: Cabinet (Superintendent) <CabinetSuperintendent@fcps.edu>; Johnson, Teresa L <TLJohnson4@fcps.edu>; Presidio, Sloan <sjpresidio@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>
Subject: COVID Update April 2

FOR REVIEW

Fairfax County Health Department

April 2 New Positive Cases: 40*

Total Positive Cases: 328

Health District includes Fairfax County, City of Fairfax, City of Falls Church and towns within the county

Total Deaths: 5

April 1 New Positive Cases: 43*

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** Daily reported numbers as reported by the Virginia Department of Health*

Food Distribution

Day	Date	Student Meals	Adult Meals	Total
-----	------	---------------	-------------	-------

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Thursday	4/02/2020	19,073	160	19,233

*April 1 meal count was revised

Total meals served since March 13: 190,542

All curbside pick-up and FCPS sites will distribute meals from **10 a.m. to 1 p.m. beginning Monday, April 6.**

Both breakfast and lunch are available.

The current time is 9 a.m. to 1p.m.

Media

Fairfax officials suddenly face budget predicament

https://www.insidenova.com/news/fairfax/fairfax-officials-suddenly-face-budget-predicaments/article_2c4e810e-735a-11ea-b4db-8f9957dcf35b.html

FCPS Ramps Up for Distance Learning

https://www.insidenova.com/health/fcps-ramps-up-for-distance-learning-to-round-out-year/article_66d1987a-735a-11ea-8a83-bb119a110b4f.html

COVID 19 Video

Laptop Distribution at Whitman MS

<https://www.youtube.com/watch?v=agXoPKSO58M>

School Outreach

Fairview ES

April 1, 2020

The Fairview Staff encourages you to continue to provide your child(ren) with a routine that meets the needs of your family during these unusual times.

A Message from Mrs. Van Aalst

Spring has arrived. What's happening in Mrs. Van Aalst's graden?

<https://safeYouTube.net/w/ykT3>

Centreville ES

Virtual Spirit Week: <https://centrevillees.fcps.edu/features/virtual-spirit-week-photos>

Hayfield SS

Message from Principal Grimm

Hello Hayfield Hawk Families,

These are unprecedented times! I am so proud of all the HSS and FCPS staff that have worked so hard to prepare for the rest of the school year. I know I speak for all of our teachers and staff when I say that we are very excited to welcome you back to school on April 14, 2020. We have missed you, and we look forward to reconnecting. Please carefully read this News You Choose as there is a lot of information that you will need in the coming weeks. Please save this email as it contains links, information, and important upcoming events.

As you will see, embedded below is a link that will lead you to a video that discusses how to navigate and use Blackboard Ultra; it is titled Online Learning 101. Please have your student log in to their fcpschools.net email to view together. The video is about 3 minutes long and is packed with great information. The video will also be linked to our website for future viewing.

You will also find a visual of what the virtual learning week will look like, as well as more tips on how to be successful. These will also be linked to our website. Please note that all classes 7-12 will meet on Tuesday (Orange Day) and Thursday (White day). We have a considerable number of teachers that teach both middle and high school students, so remaining on the same schedule is imperative.

I will be hosting a virtual Parent Coffee in conjunction with our PTSA on Thursday, April 9 at 6:30 pm via a Blackboard Collaborate platform. Details to join the virtual meeting will be sent out next week. This meeting will be recorded and posted for those that cannot join.

Stay well and distanced!

Best,

Martin Grimm

Wakefield Forest ES

spirit day collage



Dear Wakefield Forest Families,

We have been so excited to see the many families who participated in our virtual spirit days by emailing their teacher a picture or posting to Twitter. We love being able to connect virtually.

Superintendent

Dr. Brabrand will host a Facebook Live event at 2 p.m. Friday

<https://www.facebook.com/fcpsva>

Resources

How you can access 24-7 Learning: <https://www.youtube.com/watch?v=Pzly26oPcUM#action=share>

Q and A

How are students who are placed in a private school through the IEP process provided with educational services during the school closure?

FCPS has received multiple client communications about services for students who are placed in private settings through the IEP process. These placements are funded by CSA (Children's Services Act) office through state and local (Fairfax County) funding. FCPS only covers the cost of transportation.

Multi-Agency Services (MAS) has been collaborating with each individual private placement to support their development of a distance learning plan. The non-public schools in the state and surrounding areas are subject to regional directives for school closure. Many of our contract schools have already implemented distance learning, or are busy creating ways to support students virtually. FCPS has offered support, guidance and our resources in the development of these plans. Communication with our MAS families has been facilitated through their individual case managers as well as joint communication from other FCPS staff and private providers.

Coordination with VDOE, the Office Children's Services state agency and our local Fairfax – Falls Church Children's Services Act Office, has led to correspondence about how the locality will continue to fund virtual learning plans for students with IEPs placed in non-public schools. FCPS and our local CSA was a leader in the state during this school closure time advocating for continued funding of private service providers. The initial funding commitment was distributed on March 20, 2020. An additional correspondence from CSA is forthcoming and will continue to support non-public schools as they offer distance learning to our FCPS students. Right now, MAS staff is collaborating with IT to develop a plan for student access to technology devices and online resources for those who may not currently have access.

Why will students not be graded during the 4th quarter?

Following VDOE guidance, FCPS has decided that any work that is assigned while schools are closed will not be graded. This decision was made to be fair and equitable to all students.

Even though there will be no "official" grades during fourth quarter, teachers will be providing feedback to students so they know how they are doing. Distance learning will be a new experience for everyone. All students are encouraged to reach out to their teachers and school counselors when they have questions throughout the rest of the school year. The virtual office hours will be a great time to connect with individual questions.

Although the fourth quarter grade will be No Mark (NM), at the end of the year, final letter grades will be based on a student's understanding of the content for the whole year or "mastery of learning." Three quarters worth of grades will be used to calculate the final grade. Teachers will look at trends in how a student shows their understanding and learning to benefit the student. In other words, if a student was improving all year long, that improvement can help bring up the final grade.

No fourth quarter grades will be assigned to elementary students due to equity issues of access to

technology and limited student ability to submit work during distance learning. Elementary students will engage in teacher-led and independent learning. Learning packets will be distributed by mail to all PK-6 students beginning the week of March 30. Literacy and math content will also be made available on FCPS Cable Channel 21 beginning the week of March 30.

Can community members continue to access athletic fields, playgrounds, and other outdoor facilities?

FCPS fields and grounds are closed until further notice. All Fairfax County Park Authority parks and amenities are also closed to the public until further notice.

Technology Distribution (through 4/1)

Through April 1: 6417 laptops distributed

<https://www.fcps.edu/sites/default/files/Student%20CheckOut%20Daily%20Summary%20Cumulative%20040120.pdf>

COVID 19 Web Links

FCPS www.fcps.edu

Fairfax County <https://www.fairfaxcounty.gov/covid19/>

From: [Torre, John](#)
To: [Cabinet \(Superintendent\)](#); [Johnson, Teresa L](#); [Presidio, Sloan](#); [Luftglass, Maribeth](#)
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Message from Principal Grimm

Hello Hayfield Hawk Families,

These are unprecedented times! I am so proud of all the HSS and FCPS staff that have worked so hard to prepare for the rest of the school year. I know I speak for all of our teachers and staff when I say that we are very excited to welcome you back to school on April 14, 2020. We have missed you, and we look forward to reconnecting. Please carefully read this News You Choose as there is a lot of information that you will need in the coming weeks. Please save this email as it contains links, information, and important upcoming events.

As you will see, embedded below is a link that will lead you to a video that discusses how to navigate and use Blackboard Ultra; it is titled Online Learning 101. Please have your student log in to their fcpschools.net email to view together. The video is about 3 minutes long and is packed with great information. The video will also be linked to our website for future viewing.

You will also find a visual of what the virtual learning week will look like, as well as more tips on how to be successful. These will also be linked to our website. Please note that all classes 7-12 will meet on Tuesday (Orange Day) and Thursday (White day). We have a considerable number of teachers that teach both middle and high school students, so remaining on the same schedule is imperative.

I will be hosting a virtual Parent Coffee in conjunction with our PTSA on Thursday, April 9 at 6:30 pm via a Blackboard Collaborate platform. Details to join the virtual meeting will be sent out next week. This meeting will be recorded and posted for those that cannot join.

Stay well and distanced!

Best,

Martin Grimm

Wakefield Forest ES

spirit day collage



Dear Wakefield Forest Families,

We have been so excited to see the many families who participated in our virtual spirit days by emailing their teacher a picture or posting to Twitter. We love being able to connect virtually.

Superintendent

Dr. Brabrand will host a Facebook Live event at 2 p.m. Friday

<https://www.facebook.com/fcpsva>

Resources

How you can access 24-7 Learning: <https://www.youtube.com/watch?v=Pzly26oPcUM#action=share>

Q and A

How are students who are placed in a private school through the IEP process provided with educational services during the school closure?

FCPS has received multiple client communications about services for students who are placed in private settings through the IEP process. These placements are funded by CSA (Children's Services Act) office through state and local (Fairfax County) funding. FCPS only covers the cost of transportation.

Multi-Agency Services (MAS) has been collaborating with each individual private placement to support their development of a distance learning plan. The non-public schools in the state and surrounding areas are subject to regional directives for school closure. Many of our contract schools have already implemented distance learning, or are busy creating ways to support students virtually. FCPS has offered support, guidance and our resources in the development of these plans. Communication with our MAS families has been facilitated through their individual case managers as well as joint communication from other FCPS staff and private providers.

Coordination with VDOE, the Office Children's Services state agency and our local Fairfax – Falls Church Children's Services Act Office, has led to correspondence about how the locality will continue to fund virtual learning plans for students with IEPs placed in non-public schools. FCPS and our local CSA was a leader in the state during this school closure time advocating for continued funding of private service providers. The initial funding commitment was distributed on March 20, 2020. An additional correspondence from CSA is forthcoming and will continue to support non-public schools as they offer distance learning to our FCPS students. Right now, MAS staff is collaborating with IT to develop a plan for student access to technology devices and online resources for those who may not currently have access.

Why will students not be graded during the 4th quarter?

Following VDOE guidance, FCPS has decided that any work that is assigned while schools are closed will not be graded. This decision was made to be fair and equitable to all students.

Even though there will be no "official" grades during fourth quarter, teachers will be providing feedback to students so they know how they are doing. Distance learning will be a new experience for everyone. All students are encouraged to reach out to their teachers and school counselors when they have questions throughout the rest of the school year. The virtual office hours will be a great time to connect with individual questions.

Although the fourth quarter grade will be No Mark (NM), at the end of the year, final letter grades will be based on a student's understanding of the content for the whole year or "mastery of learning." Three quarters worth of grades will be used to calculate the final grade. Teachers will look at trends in how a student shows their understanding and learning to benefit the student. In other words, if a student was improving all year long, that improvement can help bring up the final grade.

No fourth quarter grades will be assigned to elementary students due to equity issues of access to

technology and limited student ability to submit work during distance learning. Elementary students will engage in teacher-led and independent learning. Learning packets will be distributed by mail to all PK-6 students beginning the week of March 30. Literacy and math content will also be made available on FCPS Cable Channel 21 beginning the week of March 30.

Can community members continue to access athletic fields, playgrounds, and other outdoor facilities?

FCPS fields and grounds are closed until further notice. All Fairfax County Park Authority parks and amenities are also closed to the public until further notice.

Technology Distribution (through 4/1)

Through April 1: 6417 laptops distributed

<https://www.fcps.edu/sites/default/files/Student%20CheckOut%20Daily%20Summary%20Cumulative%20040120.pdf>

COVID 19 Web Links

FCPS www.fcps.edu

Fairfax County <https://www.fairfaxcounty.gov/covid19/>

From: [Torre, John](#)
To: [Cabinet \(Superintendent\)](#); [Presidio, Sloan](#); [Johnson, Teresa L](#); [Luftglass, Maribeth](#)
Cc: [Thomas, Kathleen](#); [Caldwell, Lucy H](#)
Subject: Draft Letter for Parents
Date: Thursday, April 2, 2020 4:22:02 PM

Family Letter from Dr. Brabrand – Friday, 4/3? Or Monday 4/6?

Dear FCPS Families,

I hope that you and your loved ones are staying healthy and maintaining a positive outlook during this challenging time. I have two high school-aged sons and understand that disruptions to family routines and uncertainty about the future can be overwhelming at times. Being kind to yourself is critical. As the saying goes, you can't pour from an empty cup.

I truly believe better days are ahead. All of us at FCPS are excited about engaging our students in a new way of learning, while ensuring they have access to supports to help maximize their efforts.

But first, I'd like to update you on what's been happening around FCPS this week. Teachers began training for implementation of distance learning. They virtually reported to work and used the week to collaborate and plan. This is a shift in the way we work as educators and the way your students work as learners. With that in mind, instructional staff are being thoughtful in their planning, so your student's learning experience is clear and accessible.

Teachers have also been reconnecting with students, and that's been amazing to see! Our teachers have felt a deep sense of loss since school buildings closed. They truly miss their students! After reconnecting with them virtually, teachers are discovering how much they are missed, too.

With FCPS' Distance Learning Plan starting on Tuesday, April 14, we realize there is a lot of information to process, and you may have questions about how to begin. Our Instructional Services Department is working on an easy-to-digest webpage with simple strategies to support families during this transition. That site will be available [soon? Next week?]. We also encourage you to reach out to your child's teacher(s), school counselor, and school administrators with questions.

In the interim, please see the following about the distance learning plan, grading, and spring break:

Distance Learning Plan

Beginning April 14, teachers will work with students using a variety of methods including:

- Blackboard Collaborate Ultra (link provided from teacher to student).
- Google Meet for individual student meetings.
- Google Classrooms.
- Weekly learning packets. They will be mailed to preK-8 students/families from FCPS' Instructional Services Department.
- Email and phone calls.

Students should be checking their FCPS Gmail account (that ends in @fcpschools.net) regularly. Teachers will also hold virtual office hours for students Mondays-Fridays. They will share those office hours soon, if they haven't already. Please [review the Distance Learning Plan](#) at your convenience.

[FCPS Blackboard 24-7 Learning](#) is where teachers post messages for students and parents. Blackboard and Google Classroom are the two FCPS-approved digital platforms for instructional delivery and where students will be able to video conference, collaborate, and complete assignments.

Grading Guidelines

- Third quarter is still open for students to complete work that was assigned or scheduled before March 13. Students will have until April 24 to complete missing or outstanding work that will help them improve their third quarter grades.
- No student work assigned after March 13 will be graded, at the recommendation of the Virginia Department of Education (VDOE).

Learning activities will be assigned to students for 4th quarter, and teachers will provide students with feedback on this work. All high school and middle school students will receive a "No Mark" for 4th quarter, due to the unique nature of these circumstances.

FCPS will use maximum flexibility in assessing and evaluating student learning for the remainder of the school year. To that end, assignments submitted in the 4th quarter can positively influence students' overall grade for the year, based on their understanding of the content for the whole year or "mastery of learning," in accordance with the FCPS grading policy. Only final grades will be shown on transcripts; the "No Mark" for 4th quarter *will not* show on a student's final transcript.

No 4th quarter grades will be assigned to elementary students due to equity issues of access to technology and limited student ability to submit work during distance learning. Elementary students will engage in teacher-led and independent learning. Learning packets were distributed by mail to all PK-6 students earlier this week. Literacy and math content is also available on FCPS Cable Channel 21.

As we transition to this distance learning model, we remain focused on the social and emotional needs of our students. Again, please do not hesitate to reach out to your student's school counselor for support, if needed.

Spring Break

Lastly, I want to share a little bit of what's been on my mind the last several days. As I have said, these are extraordinary times we are living in. To be a student, a parent, or a teacher—and some of you play several roles—during a worldwide health emergency like COVID-19, is not something any of us have ever experienced. We know it is stressful and difficult.

Next week is spring break. It's usually a time when students and teachers look forward to a well-deserved break from all of the hard work they have been doing in school. Things are certainly different this year, but I hope you will each take time to be good to yourself. Take some time to unwind. Do something you enjoy. Get some exercise and fresh air. (Keep social distancing in mind, of course.)

When students begin distance learning after spring break, it won't be the same as in-person instruction. We know that will be a big change. Change can be hard, but together, we will prevail.

Please remember that Fairfax County Public Schools remains committed to creating learning environments that foster creative thinking, a culture of caring, and personal connections. Our school buildings may be closed, but I am confident that the passion for learning in all of us will thrive.

Be safe, be healthy, and know that we are here to support you in the days ahead.

Sincerely,

Scott Brabrand
Superintendent



From: [Cahuantzi, Adam](#)
To: [Jewell, Tracey D.](#); [Strong, Jane](#)
Cc: [Johnson, Teresa L](#); [Luftglass, Maribeth](#)
Subject: RE: Laptops
Date: Thursday, April 2, 2020 4:18:37 PM

I have embedded my input below in RED.

From: Jewell, Tracey D. <TDJewell@fcps.edu>
Sent: Thursday, April 2, 2020 12:59 PM
To: Strong, Jane <jestrong@fcps.edu>; Cahuantzi, Adam <agcahuantzi@fcps.edu>
Cc: Johnson, Teresa L <TLJohnson4@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>
Subject: RE: Laptops

Hi Jane... we are having multiple discussions on this in the background. We believe that many of these students may have a concurrent enrollment status in the system, which means that they would have an established FCPS log-in to be able to get into the laptop at all. If not, we may have a work around. Here are the questions we're trying to answer to help us find the best solution:

- Just to confirm my understanding... the programs/schools in which these students participate have no obligation to provide a device. That responsibility rests solely with FCPS.
Some schools have attempted to fill this need however, the obligation remains with FCPS. Many of the schools are limited in resources and very small .
- The success of our current distribution is contingent on the fact that we have a focused distance learning plan around Blackboard, Google, and online textbooks. We know our laptops can support that. Will these students follow the FCPS distance learning plan, or will they follow various plans according to their schools? Application support or ongoing tech support could become an issue if it is the latter.
Our students enrolled in private day will follow the individual distance learning plans created by the school they attend.
- Can you verify that all of these students are concurrently enrolled in MAS and FCPS schools? If they are, they likely have the log-in accounts we need already assigned to them.
Not all of them are concurrently enrolled. However, MAS is its own school in SIS (997). They all, with very few exceptions were enrolled in an FCPS school prior to placement in MAS and, therefore, should have logins or the ability to have one.
- We would need to follow the existing distribution process, which has been approved by the health department. Adam, [here is the sample elementary plan](#) for principal planning. It does require some work from the administrative team on the front end.
 1. Verify with the parent that the student does indeed have a need for technology. (i.e. does the family already have it? Is the private school able to provide it?)
 2. Ask the parent to verify permission for the student to be assigned a laptop. (fill out an [electronic laptop permission form](#), if possible)
 3. Ask the [pre-screening questions](#) to verify that the parent and student could come get a laptop, if available.

4. Set up a specific appointment for that parent to come pick up the laptop.
- We would likely have to pick one or two sites for distribution and schedule families by appointment for pick-up. Again, the [sample elementary distribution process](#) outlines what it would have to look like to abide by health department guidelines.

I will look at the distribution guidance more closely if/when we resolve the initial questions.

Is there something I can have our SIA do to support the concurrent enrollment? She is fantastic (thanks, Teresa) and can support us in this endeavor.

I am working on availability of devices and potential distribution locations. As you can imagine, we are in the midst of giving out laptops and the number available changes hourly. However, the first few steps that I outlined above could begin immediately and will help us to really focus on the exact number we need. Thanks for your help and patience.

Tracey

From: Strong, Jane <jestrong@fcps.edu>
Sent: Thursday, April 2, 2020 10:29 AM
To: Jewell, Tracey D. <TJewell@fcps.edu>; Cahuantzi, Adam <agcahuantzi@fcps.edu>
Cc: Johnson, Teresa L <TJohnson4@fcps.edu>
Subject: RE: Laptops

Tracey, I know LT is talking about computer equipment right now for elem. Where are we for our private school students? If we purchase, it's a 3 week delay at least. What about Desk Top availability?

We have a legal risk and burden right now with not being able to provide students equipment.

Jane Strong, Ph.D.
Director of Special Education Procedural Support (OSEPS)
Fairfax County Public Schools
Willow Oaks Administrative Center
8270 Willow Oaks Corporate Drive
Fairfax, VA 22031
571-423-4290

President, Virginia Council of Administrators of Special Education

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From: Jewell, Tracey D. <TDJewell@fcps.edu>
Sent: Monday, March 30, 2020 3:03 PM
To: Cahuantzi, Adam <agcahuantzi@fcps.edu>; Strong, Jane <jestrong@fcps.edu>
Subject: RE: Laptops

And do we have any sense of whether those private schools might be providing devices? I ask primarily because devices from those schools are likely configured for use at those schools, where ours will not be. They won't be able to install any applications or drivers or anything like that, our internet content filters are set-up for FCPS content access, etc... those types of wrinkles that could cause issues. Is it worth reaching out to the schools to see what they might have available?

From: Cahuantzi, Adam <agcahuantzi@fcps.edu>
Sent: Monday, March 30, 2020 2:58 PM
To: Strong, Jane <jestrong@fcps.edu>; Jewell, Tracey D. <TDJewell@fcps.edu>
Subject: RE: Laptops

It is 209 between grades 7-12 before we subtract those who cannot access the device due to the nature and scope of the disability.

From: Strong, Jane <jestrong@fcps.edu>
Sent: Monday, March 30, 2020 2:56 PM
To: Cahuantzi, Adam <agcahuantzi@fcps.edu>; Jewell, Tracey D. <TDJewell@fcps.edu>
Subject: RE: Laptops

Right. But to clarify – not all of them would need a laptop. Some of them are in residential schools. Some are elem.

Jane Strong, Ph.D.
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From: Cahuantzi, Adam <agcahuantzi@fcps.edu>
Sent: Monday, March 30, 2020 2:54 PM
To: Jewell, Tracey D. <TJewell@fcps.edu>; Strong, Jane <jstrong@fcps.edu>
Subject: RE: Laptops

MAS has 291 students in private placement across 20+ environments. Here is the data from my most recent membership:

Grade	General Education	AAC Level 4	SPEC ED Level 2 (S)	Grade Total
Kindergarten	<u>0</u>	<u>0</u>	<u>1</u>	<u>1</u>
Grade 2	<u>0</u>	<u>0</u>	<u>6</u>	<u>6</u>
Grade 3	<u>1</u>	<u>0</u>	<u>5</u>	<u>6</u>
Grade 4	<u>0</u>	<u>0</u>	<u>9</u>	<u>9</u>
Grade 5	<u>0</u>	<u>0</u>	<u>8</u>	<u>8</u>
Grade 6	<u>0</u>	<u>0</u>	<u>24</u>	<u>24</u>
Grade 7	<u>0</u>	<u>0</u>	<u>15</u>	<u>15</u>
Grade 8	<u>0</u>	<u>0</u>	<u>22</u>	<u>22</u>
Grade 9	<u>1</u>	<u>0</u>	<u>39</u>	<u>40</u>
Grade 10	<u>0</u>	<u>0</u>	<u>36</u>	<u>36</u>
Grade 11	<u>1</u>	<u>0</u>	<u>33</u>	<u>34</u>
Grade 12	<u>0</u>	<u>0</u>	<u>67</u>	<u>67</u>
Category Total:	<u>3</u>	<u>0</u>	<u>265</u>	<u>268</u>

From: Jewell, Tracey D. <TJewell@fcps.edu>
Sent: Monday, March 30, 2020 2:34 PM
To: Cahuantzi, Adam <agcahuantzi@fcps.edu>; Strong, Jane <jstrong@fcps.edu>
Subject: RE: Laptops

Okay this is good to know. One of our challenges is creating a user profile on a laptop for use from home. Those are based on an @fcps.edu user account, so that's why I am wondering if the student is in system. For instance, do you know if they have access to our FCPS Google environment?

And do you have a sort of grade level profile? Are they all HS? Or spread across the map?

From: Cahuantzi, Adam <agcahuantzi@fcps.edu>
Sent: Monday, March 30, 2020 2:26 PM
To: Strong, Jane <jstrong@fcps.edu>; Jewell, Tracey D. <TJewell@fcps.edu>
Subject: RE: Laptops

MAS school code is 997.

Let me know what additional info I can provide.

From: Strong, Jane <jestrong@fcps.edu>
Sent: Monday, March 30, 2020 2:25 PM
To: Jewell, Tracey D. <TDJewell@fcps.edu>
Cc: Cahuantzi, Adam <agcahuantzi@fcps.edu>
Subject: RE: Laptops

Hi Tracey, many thanks for the quick reply!

Yes, these are FCPS students who, by IEP are placed in private day schools in the DMV area. I don't think they have accounts because they are enrolled in "contract schools" in SIS. But our Multi-Agency Services is it's own school (with a school number).

Jane Strong, Ph.D.
Director of Special Education Procedural Support (OSEPS)
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From: Jewell, Tracey D. <TDJewell@fcps.edu>
Sent: Monday, March 30, 2020 2:22 PM
To: Strong, Jane <jestrong@fcps.edu>
Cc: Cahuantzi, Adam <agcahuantzi@fcps.edu>
Subject: RE: Laptops

Hi Jane...

I am not as familiar with the program, so excuse my naïve questions... these are technically FCPS students still in the FCPS system? In other words, do they have FCPS student accounts? Are these students spread out across the county? Or are they localized in a couple of areas?

I am not yet certain how the order will effect our distribution, or whether we'll have another 150 laptops, but having this additional information will help, if we're able to move forward.

Thanks,
Tracey

From: Strong, Jane <jestrong@fcps.edu>
Sent: Monday, March 30, 2020 2:15 PM
To: Jewell, Tracey D. <TDJewell@fcps.edu>
Cc: Cahuantzi, Adam <agcahuantzi@fcps.edu>
Subject: Laptops

Hi Tracey,

I talked to Teresa this morning about a problem we are having. She directed me to you. We need laptops for students who are at home from our private schools (n = approx. 150) who can and should have the ability to participate in distance learning that we are doing for our public school students.

I know the Governor just made a stay at home order but if there is any way to do a laptop distribution, are there possibilities on getting those laptops for these students?

Thanks,
Jane

Jane Strong, Ph.D.
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From: [Luftglass, Maribeth](#)
To: [NewRingeisen, Michelle](#); [Jewell, Tracey D.](#)
Subject: RE: Finance - Looking for Budget Projection/Savings Information by TOMORROW
Date: Thursday, April 2, 2020 4:17:00 PM

I do not want to see fewer computer orders. We cannot wait to place orders.

We do not have savings, but plenty of costs.

I'm fine with your response.

Thanks,
Maribeth

From: NewRingeisen, Michelle
Sent: Thursday, April 2, 2020 4:02 PM
To: Luftglass, Maribeth <meluftglass@fcps.edu>; Jewell, Tracey D. <TDJewell@fcps.edu>
Subject: Finance - Looking for Budget Projection/Savings Information by TOMORROW

Maribeth and Tracey-

I was contacted by two different groups in finance (budget and comptrollers) today about projections for our budget. It looks like they recognize that IT is expending considerable resources – while also looking for cost savings to present to the school Board. I'm reaching out to you because budget is looking for information from us by early tomorrow so they can create their "COVID-19 cost/savings analysis" for the SB work session on April 9th. I know that we have expended more than anticipated on mifis and data (but monopole funding is in process from FTS). I have also heard about expansions to other applications, but it sounds like that hasn't been finalized. We have covered all other costs so far within our budget (and may see fewer computer orders in the coming months). We do have the option of responding that we don't have enough information on what student needs will be as distance learning starts to accurately project additional costs or savings.

[Here's my proposed draft to send back:](#)

Over the past three weeks, IT has worked to acquire 2,100 student MiFis (some of which are on backorder) as well as the considerable initial data we anticipate students will need to participate fully in distance learning activities. IT has also supported schools and departments with the acquisition of additional tools and resources to meet the demands of educators and support staff working from home. We anticipate that our utility, equipment and computer lease (including one-time) budgets will be fully expended. IT is ready to support additional technology and service needs identified by instructional leaders, however, until FCPS works through all facets of distance learning, and the program begins, IT is unable to accurately project all the associated technology and service costs that will be required to fully support online learning. Once known, additional needs will be projected and shared.

From: [Caldwell, Lucy H](#)
To: [Presidio, Sloan](#); [Luftglass, Maribeth](#); [Klimenko, Noel C.](#)
Cc: [Torre, John](#); [Thomas, Kathleen](#)
Subject: Media inquiry/Distance Learning challenges and discoveries
Date: Thursday, April 2, 2020 4:03:53 PM

Good afternoon- Please see request from reporter for a quote (or an interview if anyone can spare time) regarding challenges and discoveries of distance learning preparations:

I'm writing an article for the Fort Belvoir newspaper about everyone getting thrown in the deep end of the distance learning pool, as it were. I'd love an opportunity to speak with someone (or even be provided a quote) about the challenges and discoveries of this incredible moment in learning.

*Paul Lara
Belvoir Eagle Reporter
Mobile: 210-380-3895*

Feel free to call him directly OR please send a quote to me and I'll coordinate and send along to him. I think this is a good spot to highlight our FCPSOn, perhaps? And to set expectations that this won't be easy and far from ideal....as there is no replacement for teacher-led, classroom learning. Apparently, he is Tracy Soular's neighbor, BTW. Thanks! Lucy

Lucy H. Caldwell

Director News & Information
Fairfax County Public Schools
Office- 571-423-1218
Cell- 571-294-9184

Lucy.caldwell@FCPS.edu

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From: [NewRingeisen, Michelle](#)
To: [Luftglass, Maribeth](#); [Jewell, Tracey D.](#)
Subject: Finance - Looking for Budget Projection/Savings Information by TOMORROW
Date: Thursday, April 2, 2020 4:02:04 PM

Maribeth and Tracey-

I was contacted by two different groups in finance (budget and comptrollers) today about projections for our budget. It looks like they recognize that IT is expending considerable resources – while also looking for cost savings to present to the school Board. I’m reaching out to you because budget is looking for information from us by early tomorrow so they can create their “COVID-19 cost/savings analysis” for the SB work session on April 9th. I know that we have expended more than anticipated on mifis and data (but monopole funding is in process from FTS). I have also heard about expansions to other applications, but it sounds like that hasn’t been finalized. We have covered all other costs so far within our budget (and may see fewer computer orders in the coming months). We do have the option of responding that we don’t have enough information on what student needs will be as distance learning starts to accurately project additional costs or savings.

[Here's my proposed draft to send back:](#)

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From: [Luftglass, Maribeth](#)
To: [Kretzer, Sandy](#); [Jewell, Tracey D.](#); [Yocom, Julie A](#); [DIT SMT](#)
Subject: RE: Curriculum/Grading - Case Details FCPS CASE-0000444109
Date: Thursday, April 2, 2020 3:14:10 PM

Yes, that would work for this one, but then copy the principal.

Thanks,
Maribeth

-----Original Message-----

From: Kretzer, Sandy
Sent: Thursday, April 2, 2020 3:05 PM
To: Luftglass, Maribeth <meluftglass@fcps.edu>; Jewell, Tracey D. <TDJewell@fcps.edu>; Yocom, Julie A <jayocom@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Subject: RE: Curriculum/Grading - Case Details FCPS CASE-0000444109

Can we use response below...again...

Currently, FCPS best practice for communicating to parents on Google Classroom activity is to embed the Google Classroom calendar in FCPS 24/7 Blackboard that allows parents to view upcoming work. We recognize that Google Classroom is very popular but provides insufficient parental access to documents stored in Google Drive. FCPS recently awarded a contract to Schoology for our LMS replacement. By moving to single LMS, we will provide better parent visibility. We are already moving forward and are putting our efforts toward implementation of Schoology. We plan to pilot Schoology this Fall.

-----Original Message-----

From: Luftglass, Maribeth
Sent: Thursday, April 2, 2020 3:02 PM
To: Jewell, Tracey D. <TDJewell@fcps.edu>; Yocom, Julie A <jayocom@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Subject: RE: Curriculum/Grading - Case Details FCPS CASE-0000444109

Agree.

-----Original Message-----

From: Jewell, Tracey D.
Sent: Thursday, April 2, 2020 2:55 PM
To: Yocom, Julie A <jayocom@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Subject: RE: Curriculum/Grading - Case Details FCPS CASE-0000444109

That seems like a school problem to me. Teacher has been posting in Google and not Bb where parent can see it.

-----Original Message-----

From: Yocom, Julie A <jayocom@fcps.edu>
Sent: Thursday, April 2, 2020 2:54 PM
To: DIT SMT <DIT_SMT@fcps.edu>
Subject: FW: Curriculum/Grading - Case Details FCPS CASE-0000444109

Please see parent letter below.

Julie

-----Original Message-----

From: StCyr, Lori L

Sent: Thursday, April 2, 2020 2:47 PM
To: Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: Yocom, Julie A <jayocom@fcps.edu>
Subject: FW: Curriculum/Grading - Case Details FCPS CASE-0000444109

Please have staff respond to the client email below on behalf of Dr. Brabrand.....

Julie – the case is assigned to you.

Thanks,
Lori St. Cyr

From: FCPS ClientCommunications
Sent: Thursday, April 2, 2020 2:45 PM
To: StCyr, Lori L <LLStCyr@fcps.edu>
Subject: Curriculum/Grading - Case Details FCPS CASE-0000444109

Requester: [REDACTED]
Summary: Curriculum/Grading
Details: Dr Brabrand,

Greetings. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Requester Email Address: [REDACTED] <[mailto:\[REDACTED\]](mailto:[REDACTED])>

The following information was entered in the Leadership Team Portal:

Client Selected: Superintendent - Scott Brabrand, Division Superintendent

Address:
[REDACTED]
[REDACTED]

Apartment: PLACE FOR APARTMENT?

Phone Number [REDACTED]

Details: Dr Brabrand,

Greetings. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

From: [Luftglass, Maribeth](#)
To: [Yocom, Julie A](#); [DIT SMT](#)
Subject: RE: Curriculum/Grading - Case Details FCPS CASE-0000444109
Date: Thursday, April 2, 2020 3:13:14 PM

Yes.

-----Original Message-----

From: Yocom, Julie A
Sent: Thursday, April 2, 2020 3:05 PM
To: Luftglass, Maribeth <meluftglass@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Subject: RE: Curriculum/Grading - Case Details FCPS CASE-0000444109

Reassign to the Region?

Julie
Julie Yocom
Executive Administrative Assistant to
Maribeth Luftglass, Assistant Superintendent, Information Technology

-----Original Message-----

From: Luftglass, Maribeth
Sent: Thursday, April 2, 2020 3:02 PM
To: Jewell, Tracey D. <TDJewell@fcps.edu>; Yocom, Julie A <jayocom@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Subject: RE: Curriculum/Grading - Case Details FCPS CASE-0000444109

Agree.

-----Original Message-----

From: Jewell, Tracey D.
Sent: Thursday, April 2, 2020 2:55 PM
To: Yocom, Julie A <jayocom@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Subject: RE: Curriculum/Grading - Case Details FCPS CASE-0000444109

That seems like a school problem to me. Teacher has been posting in Google and not Bb where parent can see it.

-----Original Message-----

From: Yocom, Julie A <jayocom@fcps.edu>
Sent: Thursday, April 2, 2020 2:54 PM
To: DIT SMT <DIT_SMT@fcps.edu>
Subject: FW: Curriculum/Grading - Case Details FCPS CASE-0000444109

Please see parent letter below.

Julie

-----Original Message-----

From: StCyr, Lori L
Sent: Thursday, April 2, 2020 2:47 PM
To: Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: Yocom, Julie A <jayocom@fcps.edu>
Subject: FW: Curriculum/Grading - Case Details FCPS CASE-0000444109

Please have staff respond to the client email below on behalf of Dr. Brabrand.....

Julie – the case is assigned to you.

Thanks,
Lori St. Cyr

From: FCPS ClientCommunications
Sent: Thursday, April 2, 2020 2:45 PM
To: StCyr, Lori L <LLStCyr@fcps.edu>
Subject: Curriculum/Grading - Case Details FCPS CASE-0000444109

Requester: [REDACTED]
Summary: Curriculum/Grading
Details: Dr Brabrand,

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Requester Email Address: [REDACTED] <[mailto:\[REDACTED\]](mailto:[REDACTED])>

The following information was entered in the Leadership Team Portal:

Client Selected: Superintendent - Scott Brabrand, Division Superintendent

Address:
[REDACTED]
[REDACTED]

Apartment: PLACE FOR APARTMENT?

Phone Number [REDACTED]

Details: Dr Brabrand,

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

From: [Yocom, Julie A](#)
To: [Luftglass, Maribeth](#); [DIT SMT](#)
Subject: RE: Curriculum/Grading - Case Details FCPS CASE-0000444109
Date: Thursday, April 2, 2020 3:04:58 PM

Reassign to the Region?

Julie
Julie Yocom
Executive Administrative Assistant to
Maribeth Luftglass, Assistant Superintendent,
Information Technology

-----Original Message-----

From: Luftglass, Maribeth
Sent: Thursday, April 2, 2020 3:02 PM
To: Jewell, Tracey D. <TDJewell@fcps.edu>; Yocom, Julie A <jayocom@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Subject: RE: Curriculum/Grading - Case Details FCPS CASE-0000444109

Agree.

-----Original Message-----

From: Jewell, Tracey D.
Sent: Thursday, April 2, 2020 2:55 PM
To: Yocom, Julie A <jayocom@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Subject: RE: Curriculum/Grading - Case Details FCPS CASE-0000444109

That seems like a school problem to me. Teacher has been posting in Google and not Bb where parent can see it.

-----Original Message-----

From: Yocom, Julie A <jayocom@fcps.edu>
Sent: Thursday, April 2, 2020 2:54 PM
To: DIT SMT <DIT_SMT@fcps.edu>
Subject: FW: Curriculum/Grading - Case Details FCPS CASE-0000444109

Please see parent letter below.

Julie

-----Original Message-----

From: StCyr, Lori L
Sent: Thursday, April 2, 2020 2:47 PM
To: Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: Yocom, Julie A <jayocom@fcps.edu>
Subject: FW: Curriculum/Grading - Case Details FCPS CASE-0000444109

Please have staff respond to the client email below on behalf of Dr. Brabrand.....

Julie – the case is assigned to you.

Thanks,
Lori St. Cyr

From: FCPS ClientCommunications
Sent: Thursday, April 2, 2020 2:45 PM
To: StCyr, Lori L <LLStCyr@fcps.edu>
Subject: Curriculum/Grading - Case Details FCPS CASE-0000444109

Requester: [REDACTED]
Summary: Curriculum/Grading
Details: Dr Brabrand,

[REDACTED]

[REDACTED]

[REDACTED]

organizational style and methodologies. Understanding differences in subject matter and teacher preference, could I

[REDACTED]

[REDACTED]

[REDACTED]

Requester Email Address: [REDACTED] <[mailto:\[REDACTED\]](mailto:[REDACTED])>

The following information was entered in the Leadership Team Portal:

Client Selected: Superintendent - Scott Brabrand, Division Superintendent

Address:
[REDACTED]
[REDACTED]

Apartment: PLACE FOR APARTMENT?

Phone Number [REDACTED] - [REDACTED]

Details: Dr Brabrand,

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

From: [Kretzer, Sandy](#)
To: [Luftglass, Maribeth](#); [Jewell, Tracey D.](#); [Yocom, Julie A](#); [DIT SMT](#)
Subject: RE: Curriculum/Grading - Case Details FCPS CASE-0000444109
Date: Thursday, April 2, 2020 3:04:54 PM

Can we use response below...again...

Currently, FCPS best practice for communicating to parents on Google Classroom activity is to embed the Google Classroom calendar in FCPS 24/7 Blackboard that allows parents to view upcoming work. We recognize that Google Classroom is very popular but provides insufficient parental access to documents stored in Google Drive. FCPS recently awarded a contract to Schoology for our LMS replacement. By moving to single LMS, we will provide better parent visibility. We are already moving forward and are putting our efforts toward implementation of Schoology. We plan to pilot Schoology this Fall.

-----Original Message-----

From: Luftglass, Maribeth
Sent: Thursday, April 2, 2020 3:02 PM
To: Jewell, Tracey D. <TDJewell@fcps.edu>; Yocom, Julie A <jayocom@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Subject: RE: Curriculum/Grading - Case Details FCPS CASE-0000444109

Agree.

-----Original Message-----

From: Jewell, Tracey D.
Sent: Thursday, April 2, 2020 2:55 PM
To: Yocom, Julie A <jayocom@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Subject: RE: Curriculum/Grading - Case Details FCPS CASE-0000444109

That seems like a school problem to me. Teacher has been posting in Google and not Bb where parent can see it.

-----Original Message-----

From: Yocom, Julie A <jayocom@fcps.edu>
Sent: Thursday, April 2, 2020 2:54 PM
To: DIT SMT <DIT_SMT@fcps.edu>
Subject: FW: Curriculum/Grading - Case Details FCPS CASE-0000444109

Please see parent letter below.

Julie

-----Original Message-----

From: StCyr, Lori L
Sent: Thursday, April 2, 2020 2:47 PM
To: Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: Yocom, Julie A <jayocom@fcps.edu>
Subject: FW: Curriculum/Grading - Case Details FCPS CASE-0000444109

Please have staff respond to the client email below on behalf of Dr. Brabrand.....

Julie – the case is assigned to you.

Thanks,
Lori St. Cyr

From: FCPS ClientCommunications
Sent: Thursday, April 2, 2020 2:45 PM
To: StCyr, Lori L <LLStCyr@fcps.edu>
Subject: Curriculum/Grading - Case Details FCPS CASE-0000444109

Requester: [REDACTED]
Summary: Curriculum/Grading
Details: Dr Brabrand,

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Requester Email Address: [REDACTED] <[mailto:\[REDACTED\]](mailto:[REDACTED])>

The following information was entered in the Leadership Team Portal:

Client Selected: Superintendent - Scott Brabrand, Division Superintendent

Address:
[REDACTED]
[REDACTED]

Apartment: PLACE FOR APARTMENT?

Phone Number [REDACTED]

Details: Dr Brabrand,

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

From: [Luftglass, Maribeth](#)
To: [Jewell, Tracey D.](#); [Yocom, Julie A.](#); [DIT SMT](#)
Subject: RE: Curriculum/Grading - Case Details FCPS CASE-0000444109
Date: Thursday, April 2, 2020 3:02:30 PM

Agree.

-----Original Message-----

From: Jewell, Tracey D.
Sent: Thursday, April 2, 2020 2:55 PM
To: Yocom, Julie A <jayocom@fcps.edu>; DIT SMT <DIT_SMT@fcps.edu>
Subject: RE: Curriculum/Grading - Case Details FCPS CASE-0000444109

That seems like a school problem to me. Teacher has been posting in Google and not Bb where parent can see it.

-----Original Message-----

From: Yocom, Julie A <jayocom@fcps.edu>
Sent: Thursday, April 2, 2020 2:54 PM
To: DIT SMT <DIT_SMT@fcps.edu>
Subject: FW: Curriculum/Grading - Case Details FCPS CASE-0000444109

Please see parent letter below.

Julie

-----Original Message-----

From: StCyr, Lori L
Sent: Thursday, April 2, 2020 2:47 PM
To: Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: Yocom, Julie A <jayocom@fcps.edu>
Subject: FW: Curriculum/Grading - Case Details FCPS CASE-0000444109

Please have staff respond to the client email below on behalf of Dr. Brabrand.....

Julie – the case is assigned to you.

Thanks,
Lori St. Cyr

From: FCPS ClientCommunications
Sent: Thursday, April 2, 2020 2:45 PM
To: StCyr, Lori L <LLStCyr@fcps.edu>
Subject: Curriculum/Grading - Case Details FCPS CASE-0000444109

Requester: [REDACTED]
Summary: Curriculum/Grading
Details: Dr Brabrand,

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED] Email Address: [REDACTED] <[mailto:\[REDACTED\]](mailto:[REDACTED])>

The following information was entered in the Leadership Team Portal:

Client Selected: Superintendent - Scott Brabrand, Division Superintendent

Address:
[REDACTED]

[REDACTED]

Apartment: PLACE FOR APARTMENT?

Phone Number: [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

From: [Jewell, Tracey D.](#)
To: [Yocom, Julie A;](#) [DIT SMT](#)
Subject: RE: Curriculum/Grading - Case Details FCPS CASE-0000444109
Date: Thursday, April 2, 2020 2:55:16 PM

That seems like a school problem to me. Teacher has been posting in Google and not Bb where parent can see it.

-----Original Message-----

From: Yocom, Julie A <jayocom@fcps.edu>
Sent: Thursday, April 2, 2020 2:54 PM
To: DIT SMT <DIT_SMT@fcps.edu>
Subject: FW: Curriculum/Grading - Case Details FCPS CASE-0000444109

Please see parent letter below.

Julie

-----Original Message-----

From: StCyr, Lori L
Sent: Thursday, April 2, 2020 2:47 PM
To: Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: Yocom, Julie A <jayocom@fcps.edu>
Subject: FW: Curriculum/Grading - Case Details FCPS CASE-0000444109

Please have staff respond to the client email below on behalf of Dr. Brabrand.....

Julie – the case is assigned to you.

Thanks,
Lori St. Cyr

From: FCPS ClientCommunications
Sent: Thursday, April 2, 2020 2:45 PM
To: StCyr, Lori L <LLStCyr@fcps.edu>
Subject: Curriculum/Grading - Case Details FCPS CASE-0000444109

Requester: [REDACTED]
Summary: Curriculum/Grading
Details: Dr Brabrand,

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[Redacted]

Requester Email Address: [Redacted] <[mailto:\[Redacted\]](mailto:[Redacted])>

The following information was entered in the Leadership Team Portal:

Client Selected: Superintendent - Scott Brabrand, Division Superintendent

Address:
[Redacted]

[Redacted]

Apartment: PLACE FOR APARTMENT?

Phone Number [Redacted]

Details: Dr Brabrand,

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

From: [Yocom, Julie A](#)
To: [DIT SMT](#)
Subject: FW: Curriculum/Grading - Case Details FCPS CASE-0000444109
Date: Thursday, April 2, 2020 2:53:34 PM

Please see parent letter below.

Julie

-----Original Message-----

From: StCyr, Lori L
Sent: Thursday, April 2, 2020 2:47 PM
To: Luftglass, Maribeth <meluftglass@fcps.edu>
Cc: Yocom, Julie A <jayocom@fcps.edu>
Subject: FW: Curriculum/Grading - Case Details FCPS CASE-0000444109

Please have staff respond to the client email below on behalf of Dr. Brabrand.....

Julie – the case is assigned to you.

Thanks,
Lori St. Cyr

From: FCPS ClientCommunications
Sent: Thursday, April 2, 2020 2:45 PM
To: StCyr, Lori L <LLStCyr@fcps.edu>
Subject: Curriculum/Grading - Case Details FCPS CASE-0000444109

Requester: [REDACTED]
Summary: Curriculum/Grading
Details: Dr Brabrand,

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Requester Email Address: [REDACTED] <[mailto:\[REDACTED\]](mailto:[REDACTED])>

The following information was entered in the Leadership Team Portal:

Client Selected: Superintendent - Scott Brabrand, Division Superintendent

Address:

[REDACTED]

[REDACTED]

Apartment: PLACE FOR APARTMENT?

Phone Number: [REDACTED] - [REDACTED]

Details: Dr Brabrand,

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

From: [StCyr, Lori L](#)
To: [Luftglass, Maribeth](#)
Cc: [Yocom, Julie A](#)
Subject: FW: Curriculum/Grading - Case Details FCPS CASE-0000444109
Date: Thursday, April 2, 2020 2:46:39 PM

Please have staff respond to the client email below on behalf of Dr. Brabrand.....

Julie – the case is assigned to you.

Thanks,

Lori St. Cyr
Executive Administrative Assistant
to the Division Superintendent
Fairfax County Public Schools
8115 Gatehouse Road
Falls Church, VA 22042
Phone: 571-423-1010
Fax: 571-423-1007

From: FCPS ClientCommunications
Sent: Thursday, April 2, 2020 2:45 PM
To: StCyr, Lori L <LLStCyr@fcps.edu>
Subject: Curriculum/Grading - Case Details FCPS CASE-0000444109

Requester: [REDACTED]

Summary: Curriculum/Grading

Details: Dr Brabrand,

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Requester Email Address: [REDACTED]

The following information was entered in the Leadership Team Portal:

Client Selected: Superintendent - Scott Brabrand, Division Superintendent

Address: [REDACTED]

[REDACTED]

Apartment: PLACE FOR APARTMENT?

Phone Number: [REDACTED]

Details: Dr Brabrand,

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



From: [Luftglass, Maribeth](#)
To: [Johnson, Teresa L](#); [Strong, Jane](#)
Cc: [Bloom, Mike](#)
Subject: RE: email to principals
Date: Thursday, April 2, 2020 2:10:00 PM

We do not have any MiFi devices for staff. If that changes in the future, we'll let you know, but I don't want to give anyone false hope.

We would need to keep track by school the need for staff laptops.

Thanks,
Maribeth

From: Johnson, Teresa L
Sent: Thursday, April 2, 2020 2:06 PM
To: Strong, Jane <jestrong@fcps.edu>
Cc: Bloom, Mike <mrbloom@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>
Subject: Re: email to principals

Ok. I will change to para.

Want to take a bet we get some who ask what that is?

Sent from my iPhone

On Apr 2, 2020, at 1:58 PM, Strong, Jane <jestrong@fcps.edu> wrote:

Looks good. Just minor tweaks if you think needed. On the subject of PHTA....they were often involved in behavioral or daily living type support that would be useful. Or, teachers could assign them to do contact by phone? I also wonder do all these staff have internet at home and how many would need MiFi as well as laptop.

Jane Strong, Ph.D.
Director of Special Education Procedural Support (OSEPS)
Fairfax County Public Schools
Willow Oaks Administrative Center
8270 Willow Oaks Corporate Drive
Fairfax, VA 22031
571-423-4290

President, Virginia Council of Administrators of Special Education

CONFIDENTIALITY WARNING

This message is intended only for the use of the individual or entity to which it is addressed and may contain

information that is privileged, confidential and exempt from disclosure under applicable law. Likewise, this message may contain Federal and state government documents which are confidential, and the information contained therein may not be disclosed pursuant to applicable Federal and state law. If the reader of the message is not the intended recipient or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone and forward this original message to us at the sending address.

From: Johnson, Teresa L <TJohnson4@fcps.edu>

Sent: Thursday, April 2, 2020 1:17 PM

To: Bloom, Mike <msbloom@fcps.edu>; Strong, Jane <jestrong@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>

Subject: email to principals

Please review and edit before I send to principals.

Dear Principals,

The Department of Special Services is working on professional development and a resource document about how instructional assistants may be utilized during the implementation of the distance learning plan (DLP). We have heard that a number of principals have already provided laptops to IAs during the school year. Right now, we are trying to get a sense of how many IAs you have that would require access to technology at home in order to support student distance learning at the direction of the special education teachers. We don't anticipate that every assistant would require access to a laptop or need a school provided one if they have use of their own technology available at home. In addition, FCPS has a limited number of teacher laptops and MiFi devices available at this time, and also a limited number of student laptops as they are being distributed to the most needy students within FCPS.

*Please send an email to my assistant, Tina West, cwest@fcps.edu, to let us know how many teacher laptops you would anticipate needing for your IAs. Again, please consider how **you propose to** utilize the IA, why they would require the technology, how they will be supporting students, etc. We recognize that other paraprofessionals (PHTAs, PHAs) may need access at some point as well, but for now we are prioritizing instruction assistants.*

Teresa L. Johnson
Assistant Superintendent,
Special Services
Fairfax County Public Schools
Phone: 571-423-1300
Tljohnson4@fcps.edu

From: [Johnson, Teresa L](#)
To: [Strong, Jane](#)
Cc: [Bloom, Mike](#); [Luftglass, Maribeth](#)
Subject: Re: email to principals
Date: Thursday, April 2, 2020 2:05:37 PM

Ok. I will change to para.

Want to take a bet we get some who ask what that is?

Sent from my iPhone

On Apr 2, 2020, at 1:58 PM, Strong, Jane <jestrong@fcps.edu> wrote:

Looks good. Just minor tweaks if you think needed. On the subject of PHTA....they were often involved in behavioral or daily living type support that would be useful. Or, teachers could assign them to do contact by phone? I also wonder do all these staff have internet at home and how many would need MiFi as well as laptop.

Jane Strong, Ph.D.
Director of Special Education Procedural Support (OSEPS)
Fairfax County Public Schools
Willow Oaks Administrative Center
8270 Willow Oaks Corporate Drive
Fairfax, VA 22031
571-423-4290

President, Virginia Council of Administrators of Special Education

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From: Johnson, Teresa L <TLJohnson4@fcps.edu>
Sent: Thursday, April 2, 2020 1:17 PM
To: Bloom, Mike <msbloom@fcps.edu>; Strong, Jane <jestrong@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>
Subject: email to principals

Please review and edit before I send to principals.

Dear Principals,

*The Department of Special Services is working on professional development and a resource document about how instructional assistants may be utilized during the implementation of the distance learning plan (DLP). We have heard that a number of principals have already provided laptops to IAs during the school year. Right now, we are trying to get a sense of how many IAs you have that would require access to technology at home in order to support student distance learning at the direction of the special education teachers. We don't anticipate that every assistant would require access to a laptop or need a school provided one if they have use of their own technology available at home. In addition, FCPS has a limited number of teacher laptops **and MiFi devices** available at this time, and also a limited number of student laptops as they are being distributed to the most needy students within FCPS.*

*Please send an email to my assistant, Tina West, cwest@fcps.edu, to let us know how many teacher laptops you would anticipate needing for your IAs. Again, please consider how **you propose to** utilize the IA, why they would require the technology, how they will be supporting students, etc. We recognize that other paraprofessionals (PHTAs, PHAs) may need access at some point as well, but for now we are prioritizing instruction assistants.*

Teresa L. Johnson
Assistant Superintendent,
Special Services
Fairfax County Public Schools
Phone: 571-423-1300
Tljohnson4@fcps.edu

From: [Strong, Jane](#)
To: [Johnson, Teresa L](#); [Bloom, Mike](#); [Luftglass, Maribeth](#)
Subject: RE: email to principals
Date: Thursday, April 2, 2020 1:58:14 PM

Looks good. Just minor tweaks if you think needed. On the subject of PHTA....they were often involved in behavioral or daily living type support that would be useful. Or, teachers could assign them to do contact by phone? I also wonder do all these staff have internet at home and how many would need MiFi as well as laptop.

Jane Strong, Ph.D.
Director of Special Education Procedural Support (OSEPS)
Fairfax County Public Schools
Willow Oaks Administrative Center
8270 Willow Oaks Corporate Drive
Fairfax, VA 22031
571-423-4290

President, Virginia Council of Administrators of Special Education

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From: Johnson, Teresa L <TLJohnson4@fcps.edu>
Sent: Thursday, April 2, 2020 1:17 PM
To: Bloom, Mike <msbloom@fcps.edu>; Strong, Jane <jstrong@fcps.edu>; Luftglass, Maribeth <meluftglass@fcps.edu>
Subject: email to principals

Please review and edit before I send to principals.

Dear Principals,

*The Department of Special Services is working on professional development and a resource document about how instructional assistants may be utilized during the implementation of the distance learning plan (DLP). We have heard that a number of principals have already provided laptops to IAs during the school year. Right now, we are trying to get a sense of how many IAs you have that would require access to technology at home in order to support student distance learning at the direction of the special education teachers. We don't anticipate that every assistant would require access to a laptop or need a school provided one if they have use of their own technology available at home. In addition, FCPS has a limited number of teacher laptops **and MiFi devices** available at this time, and also a*

limited number of student laptops as they are being distributed to the most needy students within FCPS.

*Please send an email to my assistant, Tina West, cwest@fcps.edu, to let us know how many teacher laptops you would anticipate needing for your IAs. Again, please consider how **you propose to** utilize the IA, why they would require the technology, how they will be supporting students, etc. We recognize that other paraprofessionals (PHTAs, PHAs) may need access at some point as well, but for now we are prioritizing instruction assistants.*

Teresa L. Johnson
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